



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1. Name of the Institution

GHATAL RABINDRA SATABARSIKI  
MAHAVIDYALAYA

- Name of the Head of the institution PROFESSOR DR. MANTU KUMAR DAS
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 03225255024
- Mobile No: 9434414296
- Registered e-mail principalgrsml@gmail.com
- Alternate e-mail principal@grsm.ac.in
- Address Ghatal, Paschim Medinipur
- City/Town Ghatal
- State/UT West Bengal
- Pin Code 721212

##### 2. Institutional status

- Affiliated / Constitution Colleges Affiliated
- Type of Institution Co-education
- Location Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **VIDYASAGAR UNIVERSITY**
- Name of the IQAC Coordinator **DR. KAUSHIK GHOSH**
- Phone No. **03225255024**
- Alternate phone No. **9434341400**
- Mobile **9434341400**
- IQAC e-mail address **iqac@grsm.ac.in**
- Alternate e-mail address **aqar@grsm.ac.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.grsm.ac.in/Sites/NewWeb/Page?details=AQAR>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.grsm.ac.in/Sites/NewWeb/Page?details=AcademicCalendar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.80</b>	<b>2006</b>	<b>02/02/2006</b>	<b>01/02/2011</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.45</b>	<b>2016</b>	<b>16/12/2016</b>	<b>15/12/2021</b>

**6. Date of Establishment of IQAC**

**28/12/2007**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 05

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1.Promoting women empowerment through Gender Sensitization.  
2.Renovation and modification of college office room along with renovation of Teachers' Common room and upgradation of laboratories with the procurement of more equipment/instruments. 3.Introduction of initial fifteen add on courses and additional fourteen add on/certificate courses and to make feedback system frequent.  
4.Conduction of various seminar/webinar/workshop and training programme on basic first aid technique and also more community outreach programme. 5.Setting up the Day Care Centre and installation of Napkin vending and Disposal machine. Cultivation of more medicinal plants.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Promoting women empowerment through Gender Sensitization.	Promoting women empowerment through seminar, certificate course on self defence, observance of Nutrition week, cultivating awareness of health, hygiene.
Upgradation of laboratories with equipment/ instruments	Purchased of laboratory equipment/instrument from college fund to make the learners well equipped with their curriculum and practical courses.
Renovation and modification of college office room	With this modification and renovation college office has become completely vulnerable to serve the students instantly to meet up their problems.
Renovation of Teachers' common room	In course of leisure period, the teachers have found a congenial environment for their mental relaxation and academic preparation.
Setting up the Day Care Centre	The female teachers, coming from distance have found a necessary arrangements for their readiness of mind to take classes.
Introduction of additional fourteen (14) add on/certificate courses	This introduction fulfils the need of the learners to cultivate some skills along with cultural habits and other technical skills for their future provisions.
Installation of Napkin vending and Disposal machine	The automatic and manual machine have met up the sudden needs of girls students to overcome the awkward situation.
Conduction of more community outreach programme	The society people have been benefited with such programmes to grow an awareness against the

	<p>pollution caused by the indiscriminate use of plastics and to grow an interest to receive free education and the distressed are now able to overcome the problem of winter and utility of plantation for the survival of mankind through UBA.</p>
<p>Introduction of Reprographic section in the Central library</p>	<p>The needy students are getting more and more benefited having this facility so, that they can make instant photo copies of different pages of reference books.</p>
<p>Installation of new software and upgradation of internet system</p>	<p>Enhancement of various knowledge resource along with update awareness regarding the ongoing in skilled manner</p>

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body, Ghatal Rabindra Satabarsiki Mahavidyalaya	13/10/2023

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA
• Name of the Head of the institution	PROFESSOR DR. MANTU KUMAR DAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03225255024
• Mobile No:	9434414296
• Registered e-mail	principalgrsml@gmail.com
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• Address	Ghatal, Paschim Medinipur
• City/Town	Ghatal
• State/UT	West Bengal
• Pin Code	721212
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	VIDYASAGAR UNIVERSITY
• Name of the IQAC Coordinator	DR. KAUSHIK GHOSH
• Phone No.	03225255024

• Alternate phone No.	9434341400				
• Mobile	9434341400				
• IQAC e-mail address	iqac@grsm.ac.in				
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=AQAR">https://www.grsm.ac.in/Sites/New_Web/Page?details=AQAR</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=AcademicCalendar">https://www.grsm.ac.in/Sites/New_Web/Page?details=AcademicCalendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.80	2006	02/02/2006	01/02/2011
Cycle 2	B	2.45	2016	16/12/2016	15/12/2021
<b>6.Date of Establishment of IQAC</b>			28/12/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
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• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			05		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			No		

been uploaded on the institutional website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Promoting women empowerment through Gender Sensitization.  2. Renovation and modification of college office room along with renovation of Teachers' Common room and upgradation of laboratories with the procurement of more equipment/instruments.  3. Introduction of initial fifteen add on courses and additional fourteen add on/ certificate courses and to make feedback system frequent.  4. Conduction of various seminar/webinar/workshop and training programme on basic first aid technique and also more community outreach programme.  5. Setting up the Day Care Centre and installation of Napkin vending and Disposal machine.  Cultivation of more medicinal plants.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		



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	to grow an awareness against the pollution caused by the indiscriminate use of plastics and to grow an interest to receive free education and the distressed are now able to overcome the problem of winter and utility of plantation for the survival of mankind through UBA.
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Installation of new software and upgradation of internet system	Enhancement of various knowledge resource along with update awareness regarding the ongoings in skilled manner
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Body, Ghatal Rabindra Satabarsiki Mahavidyalaya	13/10/2023
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022-23	04/04/2024
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Keeping parity with the CBCS pattern, the introduction of different multidisciplinary and interdisciplinary subjects have helped the learners to make free choice of their interested academic areas to fulfil their needs and intention so that they would prepare their future. In the year 2017 this new pattern was</p>	

introduced for the science faculty and in the following year (2018) it was made mandatory for the Arts and Commerce faculty students.

#### **16.Academic bank of credits (ABC):**

The introduction of DG Locker is an essential aspects for the higher education students who are being able to keep their academic testimonials preserving them authentically and savely. In this regards students have shown their prime interest to open such locker with the assistance of college office providing them necessary documents. Lately as per directive of the higher education, the students are asked to prepare Academic Bank Credit (ABC) on google to preserve their academic credits, certificates and other such essentials.

#### **17.Skill development:**

Side by side with the enhancement of academic quality, the college is trying its level best to quest various skills, inherent among teachers, nonteaching staff and overall students. In this regard the college has initiated a number of procedures which are being introduced to impart various skills among its stake holders. A number of Add on / certificate courses have already been introduced so that the skills are getting enhanced day by day. Such as 'How to develop essential writting aptitudes' is one such a course that has cultivated the spirit of writing on several subjects among the students who have already enrolled under such course. 'Corporate etiquette and interview preparation' is another course essential for the learner as after the completion of their academic carrier they have to face some interview for their employment and it is become more more useful to them day by day. The teachers are taking part in different refresher and orientation courses to groom them for their teaching aptitude and some relevant seminars / workshops are being organized at the institution to enhance their knowledge on respective subjects. Besides these the college is providing computer literacy course to acquaint the nonteaching staff how to serve the official purpose with computer aids. A workshop entitled ' Workshop on Administrative Reforms at College Level' has already being organized at the college to impart some necessary knowledge to manage the college office systematically and orderly.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

According to the subjective curriculum, in every subject, there

are no specific areas which can acquaint the learners to become familiar with the Indian language and culture but in some subjects there are a few topics which more or less provide them to know about different Indian languages and cultural practices. The focus is being laid on those particular portions of the syllabus and along with these some departments have the opportunity to employ their students in academic excursions through which they physically visit those areas and encounter the inhabitants to know their regional language, culture and social practices. Along with Sanskrit, Bengali, English also have their curriculum where the learners are getting interested to know the ancient history, culture and practices of its inhabitants who at one time inhabited on this land. In English PG course, there is a specific course (105) in first semester where the students have to undertake a field visit to a tribal locality or Dalit prone area and there they interrogate the tribals to know their literal practice and ancient living. The Faculties such as Botany, Zoology, Physiology and Geography also conduct educational excursion at regular interval so that the students physically visit different parts of India to come across the various people living over there and their distinct cultural practices and existence of creatures or species. The department of History (UG&PG) of our college has conducted a tour to a place of historical importance and after going over there, the students have found some rare archeological materials, preserved there and from them they have come to know about an ancient phase of Indian history.

#### **19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

Outcome based education (OBE) is education in which an emphasis is placed on a clearly articulated idea of what students are expected to know and be able to do that is for skills and knowledge they need to have when they leave the college. It is some times also called performance based education and is an attempt to measure educational effectiveness based on results rather than on inputs such as time students spend in class. Student learning outcomes constitutes the criteria by which curriculum is developed or redesigned, instructional materials are selected, teaching methods are adopted and evaluation is conducted. The different departmental Heads along with the assistance of their faculty members are organizing continuous assessments to improve their academic preparation; in addition these assessments enable the students to identify the areas of their specific interest so that in future they would lay an emphasis on them to find their employability. Regular discussion

is made to encourage the students for their future provisions through current informations and the other related issues.

## 20.Distance education/online education:

Under open distance learning (ODL) the college has initiated to introduce a learner's support centre of NSOU (Netaji Subhas Open University) to grow an interest among those learners who have been cut off from the main stream of the education due to their personal unavoidable circumstances. Its a great opportunity to them that they can enroll themself under different degree course subjects such as Bengali, English, History, Political Science, Sociology, Geography, Mathematics etc irrespective of any age bar and even they can complete their PG courses on these subjects under the same ODL process. Along with conventional courses this distance education is offering some other courses such as B.LIS, M.LIS, MSW and other computer based courses.

## Extended Profile

### 1.Programme

1.1	801
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	5127
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	1435
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1339
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	88
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	94
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	99.29
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	101
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution adheres to a meticulously crafted and documented**

approach to ensure the effective delivery of its program. To support the teaching-learning process and implement the curriculum outlined by the affiliating institution efficiently, the college has a principal and eighty-seven government-approved permanent teachers.

At the commencement of every academic session, curriculum delivery is planned in collaboration with the principal, HODs, and faculty members. During these sessions, the college academic calendar for each academic year is precisely devised in accordance with the Vidyasagar University academic calendar. Each department formulates its own teaching plan and timetable accordingly. University syllabus changes discussed, documented, and implemented diligently. The academic committee chair and teachers' council secretary supervise the entire process under the principal's guidance, while the IQAC closely monitors it.

Teachers, routine and examination committees collaborate to meet academic calendar objectives, conducting regular assessments, parent feedback, and providing personalized support through lectures and tutorials.

Each faculty member employs a combination of traditional chalk and talk methods along with modern teaching techniques. Additionally, every department is equipped with LCD projectors for PowerPoint presentations, and smart classrooms are available campus-wide to facilitate efficient teaching. The campus is covered with WiFi, and scheduled student seminars and group discussions contribute to the overall academic environment. For communication and instructional reasons, the university makes use of social media sites and online resources.

The college curriculum addresses societal needs by providing programs aligned with specific requirements, offering skill-oriented courses, and implementing innovative initiatives that promote higher education and social responsibility.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1HI4vhN-XTKkazjEdM35sa6lz6zvGghEu/view?usp=sharing">https://drive.google.com/file/d/1HI4vhN-XTKkazjEdM35sa6lz6zvGghEu/view?usp=sharing</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

## Internal Evaluation (CIE)

Our college follows Vidyasagar University's calendar and creates its own aligned with it, covering curricular and extracurricular events. The calendar, prepared by the teachers' council and academic committee, is published on the college website for easy access by students and staff.

This Academic Calendar accurately outlines crucial dates, including:

- Registration and Admission.
- Commencement of classes.
- Periods of Internal Assessment (in the form of written examinations, home assignments, viva-voce, seminars, and group discussions).
- End Semester Examinations.
- Co-Curricular and Extracurricular Activities, encompassing Sports, Cultural Events, and Observance of Different Days.
- Holidays.

Each department, in alignment with the academic calendar, devises a teaching plan for individual units or papers. This approach aims to streamline the teaching and learning process while adhering to the overall academic schedule.

Regular meetings of the departmental committees, the academic committee, and examination committee are arranged to ensure the smooth conduct of activities.

To ensure the smooth implementation of Continuous Internal Evaluation (CIE):

- The timing for internal assessments is specified in the academic calendar, and comprehensive schedules are distributed well in advance by the examination committee.
- The college organizes Internal assessments, each carrying 10 marks, in accordance with university guidelines, with an additional 05 marks allotted for attendance. The continuous evaluation process is prioritized in curriculum delivery.
- In addition to traditional assessments, seminars, quizzes, special question-answer sessions, and project works are utilized for student evaluation.
- Doubt-clearing sessions are arranged for students upon receiving their internal examination answer papers.



File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/15wU_78nXg_khW_-J5u6000hvB423Voaf-/view?usp=sharing">https://drive.google.com/file/d/15wU_78nXg_khW_-J5u6000hvB423Voaf-/view?usp=sharing</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

45

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

29

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

2572

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

2569

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ghatal Rabindra Satabarsiki Mahavidyalaya, affiliated with Vidyasagar University, integrates interdisciplinary subjects such as Gender Studies, Environmental Ethics, Human Values, Professional Ethics into its curriculum, and the college consistently endeavours to instill social, moral, and cultural values through extracurricular activities. The celebration of International Women's Day is marked with enthusiasm, aiming to cultivate pride and happiness in every female student for being a woman. Students actively engage in programs promoting gender sensitivity. The college regularly organizes awareness programs focusing on environmental conservation.

Departments are encouraged to plan webinars and seminars, incorporating the use of information and communication technology (ICT).

- Faculty and student guardians are required to meet at least once per semester.
- The college's National Cadet Corps (NCC) and National Service Scheme (NSS) units are tasked with organizing various community-building activities, such as blood donation drives, village adoption programs, and literacy initiatives.
- Cultural activities, including debates, quizzes, music, recitations, creative writing, group discussions, drawing, poster exhibitions, and sports events, are strategically planned by different departments.
- To mitigate student dropouts, particularly among rural women, proactive planning of scholarships like Kanyashree is essential.
- Beyond curriculum-related activities, students are educated on anti-ragging campaigns, environmental awareness (ensuring the campus remains a "plastic-free zone"), fostering positive attitudes toward female classmates, opposing dowry practices, supporting underprivileged and minority students. The college rigorously adheres to these principles with meticulous attention to detail.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1851

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=Feedback%20Report">https://www.grsm.ac.in/Sites/New_Web/Page?details=Feedback%20Report</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

3026

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

808

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment starts at the admission interview and continues through the induction program and initial classroom interactions. This comprehensive approach allows departments to identify student strengths and weaknesses within the first two weeks. Tailored support programs, including short bridge courses, language skill development, writing workshops, and individual mentoring, address students' specific needs, ensuring a smooth transition to academic life.

Our institution fosters inclusive learning by tailoring programs to diverse student needs.

Advanced learners: benefit from enrichment activities, advanced coursework, specialized clubs, competitions, and mentorship programs.

Slow learners: receive individualized instruction, smaller class sizes, and extra tutoring to catch up with their peers.

Peer learning: is encouraged through mentorship programs fostering a collaborative environment.

Regular evaluation and feedback ensure program effectiveness.

File Description	Documents
Link for additional Information	<a href="https://docs.google.com/document/d/1KeadTKjEnxSj6vEIoSsimECrvwK7l8aL/edit?usp=drivesdk&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1KeadTKjEnxSj6vEIoSsimECrvwK7l8aL/edit?usp=drivesdk&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5127	88

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Around 26.66% of the credits earned are from practical courses of science subject (8 subject)

Active learning Lab classes

Industrial visits

Total 55 project conducted in the academic year 2022-2023

Training imparted for higher studies - CUET/GATE/NET

Tutorial hours to hone their problem solving skills

Laboratories are equipped with scaled models and illustrative charts to enhance understanding

Incubation centre to learn through experimentation

62 Socially relevant work done in this academic year

lecture/workshop in a semester exposing the students to industrial practices

**Students participate in national seminar**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/document/d/18LnZ0inFxDJ70XqLLTEFgltQ7uWsuBg8/edit?usp=drive_link&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/18LnZ0inFxDJ70XqLLTEFgltQ7uWsuBg8/edit?usp=drive_link&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Faculty members use the following ICT enabled tools:**

**Our college embraces ICT-enabled teaching through various tools and resources:**

- **Communication:** Faculty utilize WhatsApp groups/website for disseminating information and announcements.
- **Course Delivery:** Online platforms like Zoom and Google Classroom facilitate virtual learning experiences.
- **Content Enrichment:** Faculty leverage wifi enabled internet resources like YouTube videos and create digital courseware (MOOC, SWYAM etc) to enhance lessons.
- **Assessment:** Presentations using e-labs and PowerPoint support internal evaluations.
- **Technology Infrastructure:** Most classrooms boast wifi/LCD/LED projectors, speaker and microphone for multimedia presentations.
- **Faculty Tools:** Instructors employ various devices like laptops, projectors, printers and internet dongle to support their teaching.
- **Online Resources:** Access to e-books, e-journals, and online libraries (INFLIBNET, Sci-hub, Z-library, National Digital Library) enriches learning.
- **Blended Learning:** Instructors skillfully combine traditional methods with ICT tools such as PPTs, online platforms, and multimedia resources.
- **Digital Literacy:** Students are introduced to online repositories and explore the interplay between text and visual through films and scanned documents.
- **e-lab for programming courses**



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=Additional%20Information">https://grsm.ac.in/Sites/New_Web/Page?details=Additional%20Information</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1070

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Examination procedures:

- Teachers from all departments finalize their question papers in consultation with HODs (Heads of Department).After initial moderation/modification, the HODs in turn send the question papers to the COE (Controller of Examinations) department.
- After compiling the papers, the final question papers are prepared.
- In lab-based subjects, students are assigned to prepare a PowerPoint presentation on any topic from the semester they are in.They present their presentations in front of all teachers of the respective department using an overhead projector.

**Processes/Procedures integrating IT:**

- The final question papers are sent to the examinees 15 minutes before the beginning of the examination in their respective examination halls.
- After completing the examination, the answer scripts are collected by invigilators and submitted to the COE department.

**Continuous Internal Assessment System:**

- Continuous Internal Assessment (CIA) is conducted throughout the semester.
- The concerned course teachers conduct the CIA, and the weightage of marks (10 for Lab-based subjects & non-lab based subjects (CBCS ) is added to the final marks of the examinee in each paper. (Clarified "had been" for better flow)

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/document/d/1eGZqdlKF9BUkxbxTBQLiRzTIheeL9bOSK/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1eGZqdlKF9BUkxbxTBQLiRzTIheeL9bOSK/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee is the supreme authority on all issues pertaining to the administration of exams. To effectively manage the internal exam process, we have a distinct internal assessment committee. These include the internal evaluation system for papers on skill enhancement courses, ability enhancement required courses, and internal assessments in all disciplines for all papers. Each programme allows for 15 marks per paper, of which 5 are awarded for attendance and 10 are given for assignments and class tests. Our college's CIE support team created and implemented a system for controlling the test procedure. The following tasks, including creating study materials, student

assignments, and MCQ, were implemented via the college website. Several papers were presented during seminars by departments. The college website's department portals for each department each have a portal with the schedule for class tests and assignments that is posted there as well. For updating all of the exam reminders to each student, we used various departmental notice boards and WhatsApp groups. By appointment letter, the examinations committee designated the appropriate instructor as the question-setter, paper-examiner, and evaluation-er. The Principal oversees the efficient execution of the timetable through the college's academic standards committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/document/d/1XOxPox4JPBfen2yRHsNjRk6lS_6d_u1X/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1XOxPox4JPBfen2yRHsNjRk6lS_6d_u1X/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The outcome statements remain displayed in college-website and are reviewed during teachers- students' interactions. Teachers and students work jointly to reach the desired objectives. The programme outcomes (in gist) are referred to below:

### B.A. Honours

- In-depth knowledge
- Research skills
- Critical thinking and analytical skills
- Communication skills
- Preparation for further studies
- Employability

### B.A. General

- Broad Knowledge and Critical Thinking
- Communication and Research Skills

- Intellectual Curiosity and Lifelong Learning
- Preparation for Further Studies or Careers
- Flexibility and Exploration

#### B.Sc. Honours

- Strong foundation in science
- Advanced knowledge and skills
- Research proficiency
- Critical thinking and problem-solving
- Effective communication
- Preparation for further studies or careers

#### B.Sc. General

- Foundational Knowledge in Sciences
- Critical Thinking and Problem-Solving
- Scientific Literacy
- Communication Skills

#### M.A.

- Maturing for a systematic-critical study to answer and explain difficult arguments in the next level
- Boosting interactive aptitude to present own views independently
- Deepened Knowledge and Specialization
- Refined Research and Analysis Skills
- Communication and Critical Thinking
- Preparation for Further Studies or Careers

#### M.Sc.

- Exposure to recent advances in related fields
- Making employable in allied sector
- Creating entrepreneurs
- Acquiring field experience
- Advanced Knowledge and Specialization
- Research Skills and Independence
- Critical Thinking and Problem-Solving
- Professional Development and Careers
- Communication Skills

- PO vary subject to subject

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://docs.google.com/document/d/13-XIwPyte1SVj5nW6eKj9iDZyPo-j3j4/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/13-XIwPyte1SVj5nW6eKj9iDZyPo-j3j4/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Programme Outcomes (POs):

- Broad statements describing the qualifications and knowledge expected of graduates after completing a program (e.g., B.Sc. in Biology, B.A. in English Literature).
- Developed by faculty members, often aligned with the institution's mission and vision statements.
- Attainment measured through various methods like:
  - Graduate surveys: Feedback from alumni about their careers and how the program prepared them.
  - Employer surveys: Feedback from employers about the skills and knowledge of graduates they hire.
  - Performance on standardized tests
  - Capstone projects or portfolios showcasing student work that demonstrates achievement of POs.

#### Course Outcomes (COs):

- Specific, measurable statements describing the knowledge and skills students should acquire in a particular course.
- Aligned with the program's POs and contribute to achieving them.
- Attainment measured through various methods like:
  - Examinations (including traditional exams, practical exams, or take-home assignments).
  - Quizzes and assignments throughout the course.
  - Class participation and presentations.

- **Projects that require students to apply the knowledge and skills learned in the course.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://docs.google.com/document/d/1rhbEg3vrL_V-dzRxOFmceOIu5BkZYv1N/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1rhbEg3vrL_V-dzRxOFmceOIu5BkZYv1N/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1339

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report">https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.grsm.ac.in/Sites/New\\_Web/Page?details=Feedback%20Report](https://www.grsm.ac.in/Sites/New_Web/Page?details=Feedback%20Report)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21



File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college offers a setting that is supportive to students' overall growth. The institution has active NSS units and NCC corps that organize various social outreach programmes to facilitate its

students with the concept and practice of social responsibility.

Extension activities organized are:

- Thalassemia awareness and screening programme
- Awareness programme on Polycystic Ovarian Syndrome (PCOS)
- Awareness programme : Importance of trees and plantation
- Dengue awareness campaign
- AIDS awareness programme
- Cleaning awareness programme
- Observation of World Water Day through rally and seminar
- Observation of INTERNATIONAL DRUG ABUSE DAY
- Winter clothes distribution programme in the neighbourhood community (adopted village).
- Free education at adopted villages
- Road safety awareness programme
- Blood donation Camp
- Road repairing at different places (adopted villages)
- Awareness programme on health and hygiene at adopted villages on world health day
- Celebration of Children's Day at Primary School of adopted village

Environment Sustainability Programmes:

- Awareness programme on "SAY NO TO PLASTIC" near college area & adopted villages.
- Celebration of World Environment Day : Beat Plastic Pollution
- Awareness programme on RECYCLE OF PLASTIC

Cleanliness Drive Programme under Swachhata Action Plan (SAP):

Our college also actively participates in various cleanliness activities under Swachhata Action Plan (SAP) with the help of Ministry of Youth Affairs & Sports, Govt. of India. Our students, NCC and NSS volunteers carried out different activities inside and around the college campus including Birsingha (the birth place of Pandit Iswar Chandra Vidyasagar).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1dXFn57YoozRB2YCwPIXHTznyBiFLviv4/view?usp=sharing">https://drive.google.com/file/d/1dXFn57YoozRB2YCwPIXHTznyBiFLviv4/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2364

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

25

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

25

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ghatal Rabindra Satabarsiki Mahavidyalaya provides adequate infrastructure and physical facilities for smooth running of the teaching learning process. To provide effective teaching learning environment, various facilities viz classrooms, laboratories, computer labs have been developed over the years. The total campus area of the college is 10.5 acres

**Classrooms:** There are 46 classrooms apart from the departmental rooms, seminar room, libraries and Science laboratories and computer laboratories for practical classes. Each classroom can accommodate approximately about 75 students. The big classrooms are well ventilated, with lots of sunlight, ideal for a crowded classroom. 10 Classrooms have audio facilities. The institute has 10 smart classrooms.

**Laboratories:** There are 12 laboratory rooms for Subjects: Geography, Physics, Chemistry, Botany, Physiology, Zoology, Mathematics & Nutrition. The laboratories are upgraded with advanced equipments and have been given enough space to carry out practical classes effectively.

**Tutorial spaces:** Classrooms are used for tutorials and remedial classes after regular classes for weaker students.

**Seminar hall-** A seminar hall with audio-visual facilities is available for regular use. Many of the classrooms with projectors and other audio-visual facilities are also available. The College has a central library that is fully computerised and it consists of number of subjective reference books which the learners can access on regular basis to prepare themselves for their curriculum.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1GrIebwaQPmRsSlPRGGKdN7Z6XXaNUJ/view?usp=drive_link">https://drive.google.com/file/d/1GrIebwaQPmRsSlPRGGKdN7Z6XXaNUJ/view?usp=drive_link</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Ghatal Rabindra Satabarsiki Mahavidyalaya is famous for its sports activities. Students take part in Inter-college, district, State and National Level competitions for different events. The College has a large stadium, named Sri Aurobinda Stadium with Club-house, Gallery & well protected with boundary wall. The stadium has an arrangement of firing range which is maintained by the NCC cadets and on some event full days, this site is used for practice and preparing the cadets how to fire. The college has the convention to organise annual sports meet which is held every year at that stadium as it is favourable for such events.. There is also a provision of indoor games competitions which are held with in the college premises. The Boy's Common Room is equipped with Indoor Games like Table Tennis and Carrom. The Girl's Common Room is equipped with Indoor Games like Table Tennis and Carrom. There is a Volley Ball and a Badminton Court in the college. The NSS Unit, NCC Unit & Eco-club (Environment Awareness Cell) have individual rooms with well furnished guest rooms to keep their papers and equipment to carry out their extension activities. A gymnasium is available with modern equipment for all students and teachers. Health and hygiene: There is a separate area for the Health Unit with all first-aid equipments for all students and staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/12anLB2RYd6jNa8DcLYLTQa3HBUcIoie/view?usp=drive_link">https://drive.google.com/file/d/12anLB2RYd6jNa8DcLYLTQa3HBUcIoie/view?usp=drive_link</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1Y-d5Uj9DxG5A9qyemqul6HyPyn0n1jw4/view?usp=drive_link">https://drive.google.com/file/d/1Y-d5Uj9DxG5A9qyemqul6HyPyn0n1jw4/view?usp=drive_link</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

25.58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The central library of Ghatal Rabindra Satabarsiki Mahavidyalaya has successfully transitioned from SOUL 2.0 to the more advanced KOHA cloud based software, version 22.11.06.000 Rosalie. This upgrade was installed on 14.06.2023 and has enhanced the library's operational efficiency. The Web OPAC (Online Public Access Catalog) is available to students, teachers, and staff via GRSM OPAC( <https://grsmopac.kohacloud.in>), facilitating easy access to

library resources.

#### Library Transactions:

Issues and returns of library materials are seamlessly managed through the KOHA software, ensuring an efficient circulation process. Additionally, a reprography section is operational within the central library to support the photocopying needs of users.

#### E-Resources and Subscriptions:

The library offers an extensive range of electronic resources through its subscriptions, including:

- N-List e-ShodhSindhu Consortium: Provides access to over 6,000 journals and 199,500 e-books.
- National Digital Library (NDL): Offers a vast collection of 600,000 e-books.

#### Physical Collection:

- Books: The total number of books stands at 34,481, with 34,106 from the 202122 collection and an additional 375 new books purchased on 26.07.2022 for the academic year 202223, with an investment of Rs. 77,671 (documented on 26.07.22).
- Journals: There are 20 journals available, catering to various departments across science, arts, and commerce.
- Magazines: The library subscribes to 10 career magazines.
- Newspapers: The central library reading room receives 4 newspapers, with 2 additional newspapers each for the teachers' staff room and the office, respectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://grsm-opac.kohacloud.in/">https://grsm-opac.kohacloud.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.059

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has adequate IT facilities which are maintained and updated regularly. The college has sufficient laptops, desktops, printers, projectors, etc. The college deploys and upgrades its IT infrastructure and associated facilities every year to fulfil the students' needs. The college has installed LAN

with a High Configuration Server. The LAN facility provides a fast flow of data across computers. Internet connection is available in all the departments, Library as well as in reading room to browse and download study materials, research papers etc. The institute has 4 xerox machines with network printing facility. The whole college is also Wi-Fi enabled. The college and girls hostel is under 24 hours CCTV surveillance. For administrative smoothness, our college installed ERP software. Our central library has installed automation software SOUL-2.0 for easy access of book.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1On3huNEeU9ra6mZf6sfBGwNXstFxDYwG/view?usp=drive_link">https://drive.google.com/file/d/1On3huNEeU9ra6mZf6sfBGwNXstFxDYwG/view?usp=drive link</a>

#### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

## 15.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. The College and its campus are cleaned regularly. 2. Electrician and Plumber are hired time to time to check and maintain. 3. Furniture and Equipments are purchased based on the requirements. 4. Computers, Networking, and software are continuously upgraded for the benefits of all stakeholders. A maintenance agreement has been signed with Techno World to main the computer, printer and networking system within the college. An agreement has been signed with Samanta Lab Conceren for maintaing laboratory instruments A MOU has been signed with Techno World to facilitate the E-waste management. 5. Every Laboratory has its own attendant to monitor the proper functioning of the instruments. 6. The library is well maintained by its members. 7. The Gymnasium is maintained by the teaching and non-teaching staff of the Department of Physical Education whereas the playgrounds are maintained by the college authority. 8. The college canteen serves hygienic foods as per requirement of the students and staff. It is properly cleaned regularly. 9. The gardens of our college are maintained by gardeners and also our students. NSS and NCC volunteers maintain two gardens of our college. The medicinal garden is maintained by the students and staff of the Botany department. 10. Rooftop Solar Power Plant : A 10 kW Solar Grid Interactive Power Plant is maintained by Bikram Solar, a govt. approved agency.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/115UBV31Jv8V8H1Wat7U53G2PlKQgXdU4/view?usp=drive_link">https://drive.google.com/file/d/115UBV31Jv8V8H1Wat7U53G2PlKQgXdU4/view?usp=drive_link</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1577

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1169

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://grsm.ac.in/Content/Notice/231843344069.pdf">https://grsm.ac.in/Content/Notice/231843344069.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**2051**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**2051**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

08

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

At the heart of our institution's mission lies a commitment to nurturing holistic development and empowering our students to thrive both academically and personally. Central to this vision is the active involvement of students in shaping their educational journey and contributing to the vibrant campus community. Through dedicated initiatives and platforms, our institution ensures that students have a voice in administrative matters, enabling them to participate in decision-making processes that directly impact their academic experience. This not only cultivates a culture of transparency and accountability but also fosters a sense of ownership and responsibility among students towards their educational environment. Moreover, our institution recognizes the invaluable role of co-curricular and extracurricular activities in enriching the student experience beyond the classroom. By offering a diverse array of opportunities spanning cultural, athletic, artistic, and community service domains, we empower students to explore their interests, hone their talents, and forge meaningful connections with their peers and the wider community. Whether it be through student government, clubs and organizations, volunteer initiatives, or leadership development programs, our institution remains steadfast in its commitment to providing a supportive and inclusive environment where every student has the opportunity to thrive and make a difference.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link">https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link</a> ( <a href="https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link">https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link</a> )
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

1898



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has no recognized alumni association for the academic year 2022-2023. However, we have taken the initiative to register the alumni association of Ghatal Rabindra Satabarsiki Mahavidyalya and in this regard we organized a meeting and formed a committee. We reach out to our fellow alumni and stay connected through our college's primary whatsapp group and individual whatsapp group of various department. Various departments organise alumni meet of to interact with our alumni.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year **E. <1Lakhs**  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

## . VISION

1. To aspire to become a centre of excellence in Higher Education by excelling in teaching, learning, research, outreach, and consultancy.
2. To evolve into a well-established college that offers inclusive education to students from distant rural areas by delivering high-quality education, fostering students' talents, encouraging intellectual growth, and contributing to personal development.

## MISSION

1. To create a conducive learning environment that promotes the holistic development of students, encompassing behavioural, cognitive, and intellectual growth.
2. To involve all stakeholders in the developmental journey of the college.
3. To offer a high-quality education at both classical and professional levels, ensuring accessibility for students from diverse socioeconomic backgrounds, genders, and religious affiliations.
4. To guarantee equitable access to higher education opportunities for all deserving and meritorious students, prioritizing the underprivileged and marginalized, regardless of caste or creed.
5. To uplift economically disadvantaged students and intellectually poor.
6. To design courses that are application-oriented, incorporating essential values, to foster the comprehensive development of individuals.

File Description	Documents
Paste link for additional information	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=MissionVission">https://grsm.ac.in/Sites/New_Web/Page?details=MissionVission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are integral principles of Mahavidyalaya, and the institution strongly upholds them. More than 30 committees function within the colleges. With an extensive network of these committees actively engaged in the colleges, the institution thrives on collective decision-making and shared responsibilities.

The Principal serves as the head of the academic and administrative institution. He monitors and conducts the academic activities of the institution under the guidance of the management and with the assistance of the Heads of Departments and various academic and administrative committees. He oversees the proper functioning of these committees.

Various academic and administrative committees, such as the Library Sub-Committee, Routine Sub-Committee, Academic Sub-Committee, etc., have been established. These committees have well-defined roles and assume academic and administrative leadership within the institution.

An essential component of Mahavidyala is its Governing Body. Teacher representatives serve on the college's governing body on a rotational basis, providing them with opportunities to engage in academic discussions and contribute to decision-making processes.

File Description	Documents
Paste link for additional information	<a href="https://grsm.ac.in/Sites/New Web/Page?details=GoverningBody">https://grsm.ac.in/Sites/New Web/Page?details=GoverningBody</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body, is the highest policy making authority made up of the President, Principal, Nominee from the Higher Education Department, Nominee from the Affiliating University, Government Nominee, Teaching, Non-Teaching, and Student Representative. The institution develops all of its plans and policies after consulting the Governing Body, IQAC, and other committees because it operates on the participative and democratic management principle.

At the start of each academic year, the IQAC develops an institutional strategic plan that seeks to enhance quality through events, infrastructure development, and other endeavours. At the end of each year, a review is conducted to assess the success of the plan.

**Teaching and Learning:** The College combines traditional teaching methods with multimedia applications, fieldwork, lectures, and projects.

**Examination and Evaluation:** The CBCS mode of study is used for departmental class tests, internal assessments, tutorial/project evaluations, laboratory examinations, and annual examinations.

The NCC Cell and NSS Units of The Mahavidyalaya have contributed to the institution's outreach initiatives.

Creation of an internal NAAC SSR site to facilitate effective data collection.

Carrying out academic audits both internally and externally.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=IQAC">https://grsm.ac.in/Sites/New_Web/Page?details=IQAC</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body, Principal and secretary, who serve as the apex authority, maintain a healthy administrative approach. The system is interactive, democratic, open, and available to all. The Governing Body is responsible for all final decisions.

The college has implemented measures to ensure seamless operations across all sectors. Academic Departments are led by Heads, Sub Committees are convened by Conveners, and the Teachers' Council Secretary manages the academic calendar and coordinates daily operations. Additionally, the TCS functions as a contact between the Principal and all teachers. The Governing Body has several Sub

Committees to ensure the College's academic and administrative functions run smoothly.

Department -in-charges collaborate with the Principal and departments to meet academic, financial, and co-curricular requirements.

The Internal Quality Assurance Cell (IQAC) conducts internal academic and administrative audits, as well as skill-based events, to ensure quality.

The Librarians oversee and upgrade the library's academic materials and facilities.

The Student Council collaborates with NSS, NCC, and other committees to organise extracurricular activities and handle student concerns.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/16B_OHPuGGI3pUELg5dP7ateq65bAzU64/view?usp=drive_link">https://drive.google.com/file/d/16B_OHPuGGI3pUELg5dP7ateq65bAzU64/view?usp=drive_link</a>
Link to Organogram of the Institution webpage	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=GoverningBody">https://grsm.ac.in/Sites/New_Web/Page?details=GoverningBody</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has many effective welfare measures for the benefit of teachers and non-teaching staffs. The various welfare schemes are as follows:

For Teachers, there are, Group insurance, Employers Credit Cooperative society, Provident Fund etc. Loans are available from credit cooperative society of the college and Provident fund. Festival advance against salary (refundable) is also optional before Durga Puja. They are also provided with the leave facilities such as maternity leave, paternity leave and child care leave.

For non teaching staffs also the college provides the facilities of group insurance, festival advance payment for the declared bonus by the state government of west Bengal, employees credit cooperative society, provident fund, maternity leave, paternity leave and child care leave (uniform leave rule).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1hOpBs4201czdepBOWCvK3yBUZ3RQ7gL7/view?usp=drive_link">https://drive.google.com/file/d/1hOpBs4201czdepBOWCvK3yBUZ3RQ7gL7/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The reward of an appraisal system in an educational Institution enhances the growth and development of their employees. In line with this our mahavidyalaya ensures that both its teaching and non-teaching personnel adhere to the UGC rule and guideline of the West Bengal Higher Education Department and the GOs of the State Government.

The salient features of the performance appraisal system are as follows-

#### Teaching staffs

a. The annual self-assessment for the performance based appraisal system (PBAS) is used to evaluate each faculty member's performance.

b. The PBAS Performa for the UGC carrier advancement scheme (CAS) which is based on the API score is used to determine promotions within the organization.

c. The institution engages in a diverse array of activities beyond academic pursuits, necessitating the assignment of supplementary duties and responsibilities to faculty members.

d. The PBAS Performa which is completed by the faculty member, undergoes a process of scrutiny and authentication by the IQAC.

e. The promotion of faculty members is conditioned upon their API score and their appearance before the screening- cum selection



committee.

Non-teaching staffs are promoted to higher vacant post in the college after contesting an interview as per the statute.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1OyBQ2k6Zn4L_kYqssg-FJMtH-xdqpvds">https://drive.google.com/drive/folders/1OyBQ2k6Zn4L_kYqssg-FJMtH-xdqpvds</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution always monitors the effective and efficient use of available financial resources for the infrastructural development and teaching learning process. The accounts of the college are audited regularly internally by the financial group of the college and externally once in a year by Government Auditors nominated by the Department of Higher education, Government of West Bengal. Before the start of every financial year, the college makes a budget that includes both recurring and one-time costs. Recurring costs include salary, electricity, internet, maintenance, stationary and other consumables. Onetime costs include buying lab equipments, furniture and other development costs. All the vouchers are audited expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. The college also submits the budget proposals and income and expenditure statements to the Audit Committee for the necessary audit.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRBaJJDO1NNRt/view?usp=drive_link">https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRBaJJDO1NNRt/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A substantial part of our financial needs is met with finances made available by the State Government of West Bengal and UGC. As far as utilization of the received funds is concerned we have a clear and transparent approach towards it. All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds allocated by the State Government are utilized for the remuneration of both teaching and non-teaching staff. In addition to students' tuition fees, the college utilizes its resources through self-financing courses offered by the institution. The allocation of sufficient funds towards effective teaching and learning practices, improvement of library facilities, enhancement and upkeep of the infrastructure of the Mahavidyalaya ensures the optimal utilization of the resources. Certain funds are also designated for extension services as a component of social responsibility via the National Service Scheme (NSS) and the National Cadet Corps (NCC).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRbaJJDO1NNRt/view?usp=drive_link">https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRbaJJDO1NNRt/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been actively engaged in multifaceted initiatives aimed at enhancing various facets of the institution. These efforts include:

1. **Upgradation of Laboratory Equipment:** The IQAC has undertaken significant initiatives to upgrade laboratory equipment and instruments. This effort is aimed at providing students with access to the latest and best facilities, making their hands-on learning experience even better.
2. **Enhancing Computer Laboratory Infrastructure:** Recognizing the significance of technological proficiency, the IQAC has facilitated the expansion of the Computer Laboratory by procuring additional computers, thereby providing students with advanced resources for their academic endeavours.
3. **Addition of new books in the library:** To align with the CBCS New Syllabus, the IQAC has facilitated the purchase of relevant books for the Central Library, guaranteeing that students have access to comprehensive and required study materials.
4. **Certificate Course-** (15) add-on/certificate courses were introduced to broaden the spectrum of academic opportunities.
5. **Improving Stakeholder Feedback Mechanisms:** Acknowledging the significance of feedback, the IQAC has diligently worked to reinforce the feedback system involving all stakeholders, fostering a more responsive and dynamic educational environment.
6. **Promoting Continuous learning-** The IQAC actively organizes seminars, webinars, and workshops, fostering an environment of continuous learning and knowledge exchange among students and staff.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1DDc3V1lRz8FsEYJJTuzrbjMkHDGPwclX/view?usp=drive_link">https://drive.google.com/file/d/1DDc3V1lRz8FsEYJJTuzrbjMkHDGPwclX/view?usp=drive link</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After every semester, the IQAC gathers feedback from students to assess the effectiveness of teaching and learning. Once the data is analyzed, necessary steps for improvements are communicated to the respective departments. A thorough examination of the feedback is conducted and shared with teachers to help them improve their teaching skills and relationships with students. Through the implementation of these practices, the IQAC, post-accreditation, has established a system for deliberate, consistent, and catalytic actions to bring about changes in the teaching-learning process, structure, methodologies, and learning outcomes. In terms of Specific Outcomes and Course Outcomes, IQAC recommends creative teaching methods such as PowerPoint presentations, projects, field trips, role plays, workshops, videos, etc., in addition to completing the curriculum through assignments, class tests, tutorials, etc. The IQAC encourages a research culture among students by organizing research workshops. Departments are also motivated to arrange conferences and seminars on themes relevant to the educational needs and future growth of the students.

The IQAC regularly assesses the teaching-learning process, operational structures and methodologies, as well as learning outcomes, including the academic calendar, development of lesson plans for each semester, and maintenance of daily lecture records.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1prP4EnHTabhDCR_zCqVnUCwaAJ3m_0ml/view?usp=drive_link">https://drive.google.com/file/d/1prP4EnHTabhDCR_zCqVnUCwaAJ3m_0ml/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report">https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is always highly concerned and constantly places a high priority on ensuring the safety and security of its students and takes the necessary steps to raise awareness about gender parity. Some of the actions include:

1. The College observes International Women's Day each year.
2. Nutrition week is observed
3. Training programme on mushroom cultivation for Entrepreneurship opportunities.
4. Lectures, and workshops on women's and human rights.
5. Self-defense classes were set up for students in order to boost their self-confidence.
6. For the student's safety, surveillance cameras are deployed throughout the campus in various places.
7. Security guards are appointed at different entry/exit points to protect the campus and deter trespassers from the outside.
8. Boys and girls students each have their own cycle and motorbike stands.
9. Female helpline numbers are displayed in the campus and also on

website.

10. The college has an anti-ragging cell and a cell for prevention of sexual harassment.

11. There is a separate Common Room for female students with indoor games and equipped with a bathroom, first aid kit and bed mattress for sick persons.

12. There is a counselling cell that helps students to overcome their concerns regarding their academic, social and personal lives.

13. There is a separate washroom for differently abled female students and staff.

14. There are separate time slots for the use of gymnasium for male & female students and staff.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/15wh1uUdy-j2XvCSAhsSGT6ldBUO8ZhAE/view?usp=drive_link">https://drive.google.com/file/d/15wh1uUdy-j2XvCSAhsSGT6ldBUO8ZhAE/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1hz_uJ5_iT_iTBJWS7hOr1LhORY2ZiI7hT/view?usp=drive_link">https://drive.google.com/file/d/1hz_uJ5_iT_iTBJWS7hOr1LhORY2ZiI7hT/view?usp=drive_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

1. **Solid Waste Management:** Vermicompost units installed in the college which helps in recycling and reuse of degradable solid waste generated on the campus. Non-degradable waste is handed to Ghatal Municipality.

2. **Reduce Single-Use Plastics:** Encourage use of reusable bottles, cups, and containers to minimize single-use plastic waste. Students used waste cloths to prepare bags as an alternative to polythene bags. Cloth bag distributed to local market. Refill stations to promote reusable water bottles.

3. **E-waste Management:** E-waste contains hazardous materials that require proper handling and recycling. We have a MOU with techno world for recycling E-waste properly.

4. **Awareness and Education:** On World Environment Day Celebrations June 2022 our college organized green activities awareness camp among students and staff.

5. **Green Initiatives:** Solar system, vermicomposting, medicinal garden, recycled cloth etc was taken as an initiative. On June 2022, green activities were held on campus as an initiative taken up under Swachhta Activities.

6. **Collaboration with Local Authorities:** We work closely with local municipalities to ensure compliance with waste disposal regulations.

7. **Water management:** Installed a rainwater harvesting system to collect rainwater and basin water. The water from the rainwater harvester is then pumped to the college garden.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1b6CkQNHU4tDAXclNLXqH1P1SLUZCbS1s/view?usp=drive_link">https://drive.google.com/file/d/1b6CkQNHU4tDAXclNLXqH1P1SLUZCbS1s/view?usp=drive_link</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** **A. Any 4 or all of the above**



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Our college's commendable initiative is providing quality education to 1st-generation learners, especially girls from nearby backward communities. To facilitate mainstream education, the college offers various amenities such as a well-equipped auditorium, affordable canteen, NCC and NSS units, sports facilities, and a**

gymnasium. Regular workshops boost the learners' confidence and help them overcome limitations. Cultural competitions, like debates and dance, inspire students to explore their talents. NCC and NSS units engage in social services, reaching out to downtrodden communities to provide assistance.

Noteworthy practices include a computer literacy program, mentor groups, scholarship awareness, and a psychological counseling cell. Career counseling programs guide students towards promising job prospects. The college's social service achievements involve adopting backward villages, installing a 10kW on-grid solar plant, organizing blood donation camps, empowering communities through mushroom cultivation, and practicing rainwater harvesting for resource preservation. Overall, these efforts shape responsible citizens and enhance the well-being of learners and society. We applaud the college, its authorities, faculty, and stakeholders for making a significant impact on countless lives. Let us continue empowering learners and building a positive influence on the community we serve.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ghatal Rabindra Satabarsiki Mahavidyalaya always celebrates various events and programs for molding the students and staff to become responsible citizens by sensitizing them to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Various activities of 2021-2022 includes.

Events Date Celebration of World Environment Day 5th June  
Celebration of International Yoga Day 21st June

Celebration of Arayna Saptaha 14th July to 21th July

Celebration of College Foundation Day 14th August

Celebration of Independence Day 15th August

Celebration of Teachers' Day 5th September

Celebration of NSS Day 24th September Celebration of Vidyasagar Birthday 26th September

Celebration of NCC Day 27th November Celebration of Safedrive save life 28th December

Celebration of Students week 1st January to 08th January

Celebration of National Youth Day 12th January

Celebration of 125th Birth Anniversary of Netaji Subhas Chandra Bose 23rd January

Celebration of Republic Day 26th of January

Swaraswati Puja 05th February Celebration of save water day 22th March

Celebration of International Mother Tongue Day 21st February

National Science Day Observed 28th February

Celebration of International Women's Day 8th of March Celebration of World health day 07th April Celebration of world Earth Day 22th April Celebration Thalssemia Day 08th May

Celebration of Rabindra Jayanti 9th May

Celebration of World Bicycle Day 03rd June

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to** A. All of the above

**the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ghatal RS Mahavidyalaya celebrates / organizes national and international commemorative days, events and festivals. Some of the events are given below:-

(i) Celebration of World Environment Day 5th June (ii) Celebration of International Yoga Day 21st June (iii) Celebration of Arayna Saptaha 14th July to 21th July (iv) Celebration of College Foundation Day 14th August Celebration of (v) Independence Day 15th August Celebration of Teachers' Day 5th (vi) September Celebration of NSS Day 24th September (vii) Celebration of Vidyasagar Birthday 26th September Celebration of (viii) NCC Day 27th November (ix) Celebration of Safedrive save life 28th December (x) Celebration of Students week 1st January to 08th January (xi) Celebration of National Youth Day 12th January Celebration of (xii) 125th Birth Anniversary of Netaji Subhas Chandra Bose 23rd January (xiii) Celebration of Republic Day 26th of January Swaraswati Puja 05th February (xiv) Celebration of save water day 22th March (xv) Celebration of International Mother Tongue Day 21st February National Science (xvi) National Science Day Observed 28th February

(xvii) Celebration of International Women's Day 8th of March (xviii) Celebration of World health day 07th April (xix) Celebration of world Earth Day 22th April (xx) Celebration Thalssemia Day 08th

**May**

(xxi) Celebration of Rabindra Jayanti 9th May (xxii) Celebration of World Bicycle Day 03rd June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice-1**

1. Title of the Practice-Enhancement of Sustainability Environment
2. Objectives of the Best Practice:

The objectives of nurturing environment sustainability are:

- To maintain a waste-free, pollution-free, healthy, and eco-friendly green campus, as well as to prevent general carbon depletion and ecological diseases.
- To reduce significantly pollution levels and promotes better lifestyles for all of us.
- 
- The Practice:

Our college is determined to create an eco-friendly and sustainable campus. Instilling the importance of environmental conservation and sustainability among students and faculty, the college has taken some initiatives through the following practices:

1. Events and campaigns
2. The Solar Power Plant

3. Maintaining a medicinal garden and a green campus

4. Vermicompost Unit

5. Rainwater harvesting:

Best Practice-2

1. Title of the Practice- Outreach initiatives for promoting community development

2. Objectives of the Best Practice:

- To promote the growth of the neighbouring community holistically.
- In order to establish an attachment between the institution and the community.
- To work together with society to complete tasks.
- To engage in creative and constructive social action.
- To enhance knowledge of students and the community.

The Practice:

1. Awareness campaign??????

2. Blood donation camp

3. Disaster Management

4. Road safety awareness programme

5. Tree plantation

6. Quit tobacco/no drugs programme

7. Cleanliness Activity

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has taken a number of initiations to prove its distinctiveness in various fields which with the passage of times to assist the learners as well as community people. The college has organised some skill based training programmes to enrich the quality of its stakeholders. Different Add-on/Certificates Courses have been undertaken for the students to groom them to find out their specific areas of interest. NCC cadets and NSS volunteers take active participation to organise blood donation camps in the college premises to overcome the crisis of life saving blood. The volunteers of NSS frequently take part in tree plantation programmes to make the environment pollution free and lushgreen. The NSS volunteers in collaboration with local Police Station organise "SAFE DRIVE SAVE LIFE" programme at different locations to make the drivers and pedestrians consciousness regarding the harmful effects of rash and unsafe driving.

The College has initiated to make its Central Library fully digitized with a number of e-books accessibility and it also provides INFLIBNET LOGIN access for teachers and students irrespective of any department. The college has achieved a landmark in providing different scholarships to the students so that they would not leave their study out of economic distress and it also has reduced the dropout of the students in midst of their of their studies.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adheres to a meticulously crafted and documented approach to ensure the effective delivery of its program. To support the teaching-learning process and implement the curriculum outlined by the affiliating institution efficiently, the college has a principal and eighty-seven government-approved permanent teachers.

At the commencement of every academic session, curriculum delivery is planned in collaboration with the principal, HODs, and faculty members. During these sessions, the college academic calendar for each academic year is precisely devised in accordance with the Vidyasagar University academic calendar. Each department formulates its own teaching plan and timetable accordingly. University syllabus changes discussed, documented, and implemented diligently. The academic committee chair and teachers' council secretary supervise the entire process under the principal's guidance, while the IQAC closely monitors it.

Teachers, routine and examination committees collaborate to meet academic calendar objectives, conducting regular assessments, parent feedback, and providing personalized support through lectures and tutorials.

Each faculty member employs a combination of traditional chalk and talk methods along with modern teaching techniques. Additionally, every department is equipped with LCD projectors for PowerPoint presentations, and smart classrooms are available campus-wide to facilitate efficient teaching. The campus is covered with WiFi, and scheduled student seminars and group discussions contribute to the overall academic environment. For communication and instructional reasons, the university makes use of social media sites and online resources.

The college curriculum addresses societal needs by providing programs aligned with specific requirements, offering skill-oriented courses, and implementing innovative initiatives that promote higher education and social responsibility.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1HI4vhN-XTKkazjEdM35sa61z6zvGghEu/view?usp=sharing">https://drive.google.com/file/d/1HI4vhN-XTKkazjEdM35sa61z6zvGghEu/view?usp=sharing</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college follows Vidyasagar University's calendar and creates its own aligned with it, covering curricular and extracurricular events. The calendar, prepared by the teachers' council and academic committee, is published on the college website for easy access by students and staff.

This Academic Calendar accurately outlines crucial dates, including:

- Registration and Admission.
- Commencement of classes.
- Periods of Internal Assessment (in the form of written examinations, home assignments, viva-voce, seminars, and group discussions).
- End Semester Examinations.
- Co-Curricular and Extracurricular Activities, encompassing Sports, Cultural Events, and Observance of Different Days.
- Holidays.

Each department, in alignment with the academic calendar, devises a teaching plan for individual units or papers. This approach aims to streamline the teaching and learning process while adhering to the overall academic schedule.

Regular meetings of the departmental committees, the academic committee, and examination committee are arranged to ensure the smooth conduct of activities.

To ensure the smooth implementation of Continuous Internal Evaluation (CIE):

- The timing for internal assessments is specified in the academic calendar, and comprehensive schedules are

distributed well in advance by the examination committee.

- The college organizes Internal assessments, each carrying 10 marks, in accordance with university guidelines, with an additional 05 marks allotted for attendance. The continuous evaluation process is prioritized in curriculum delivery.
- In addition to traditional assessments, seminars, quizzes, special question-answer sessions, and project works are utilized for student evaluation.
- Doubt-clearing sessions are arranged for students upon receiving their internal examination answer papers.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/15wU_78nXqkhW_-J5u6000hvB423Voaf-/view?usp=sharing">https://drive.google.com/file/d/15wU_78nXqkhW_-J5u6000hvB423Voaf-/view?usp=sharing</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

45

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

29

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2572

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

2569

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ghatal Rabindra Satabarsiki Mahavidyalaya, affiliated with Vidyasagar University, integrates interdisciplinary subjects such as Gender Studies, Environmental Ethics, Human Values, Professional Ethics into its curriculum, and the college consistently endeavours to instill social, moral, and cultural values through extracurricular activities. The celebration of International Women's Day is marked with enthusiasm, aiming to cultivate pride and happiness in every female student for being a woman. Students actively engage in programs promoting gender sensitivity. The college regularly organizes awareness programs focusing on environmental conservation.

Departments are encouraged to plan webinars and seminars, incorporating the use of information and communication technology (ICT).

- Faculty and student guardians are required to meet at least once per semester.
- The college's National Cadet Corps (NCC) and National Service Scheme (NSS) units are tasked with organizing various community-building activities, such as blood donation drives, village adoption programs, and literacy initiatives.
- Cultural activities, including debates, quizzes, music, recitations, creative writing, group discussions, drawing, poster exhibitions, and sports events, are strategically planned by different departments.
- To mitigate student dropouts, particularly among rural women, proactive planning of scholarships like Kanyashree is essential.
- Beyond curriculum-related activities, students are educated on anti-ragging campaigns, environmental awareness (ensuring the campus remains a "plastic-free zone"), fostering positive attitudes toward female classmates, opposing dowry practices, supporting underprivileged and minority students. The college rigorously adheres to these principles with meticulous attention to detail.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1851

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=Feedback%20Report">https://www.grsm.ac.in/Sites/New_Web/Page?details=Feedback%20Report</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>3026</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

808

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment starts at the admission interview and continues through the induction program and initial classroom interactions. This comprehensive approach allows departments to identify student strengths and weaknesses within the first two weeks. Tailored support programs, including short bridge courses, language skill development, writing workshops, and individual mentoring, address students' specific needs, ensuring a smooth transition to academic life.

Our institution fosters inclusive learning by tailoring programs to diverse student needs.

Advanced learners: benefit from enrichment activities, advanced coursework, specialized clubs, competitions, and mentorship programs.

Slow learners: receive individualized instruction, smaller class sizes, and extra tutoring to catch up with their peers.

Peer learning: is encouraged through mentorship programs fostering a collaborative environment.

Regular evaluation and feedback ensure program effectiveness.

File Description	Documents
Link for additional Information	<a href="https://docs.google.com/document/d/1KeadTKjEnxSj6vEIoSsimECrvwK7l8aL/edit?usp=drivesdk&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1KeadTKjEnxSj6vEIoSsimECrvwK7l8aL/edit?usp=drivesdk&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5127	88

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Around 26.66% of the credits earned are from practical courses of science subject (8 subject)

Active learning Lab classes

Industrial visits

Total 55 project conducted in the academic year 2022-2023

Training imparted for higher studies - CUET/GATE/NET

Tutorial hours to hone their problem solving skills

Laboratories are equipped with scaled models and illustrative charts to enhance understanding

Incubation centre to learn through experimentation

62 Socially relevant work done in this academic year

lecture/workshop in a semester exposing the students to industrial practices



**Students participate in national seminar**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/document/d/18LnZ0inFxDJ70XqLLTEFg1tQ7uWsuBg8/edit?usp=drive_link&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/18LnZ0inFxDJ70XqLLTEFg1tQ7uWsuBg8/edit?usp=drive_link&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Faculty members use the following ICT enabled tools:**

**Our college embraces ICT-enabled teaching through various tools and resources:**

- **Communication:** Faculty utilize WhatsApp groups/website for disseminating information and announcements.
- **Course Delivery:** Online platforms like Zoom and Google Classroom facilitate virtual learning experiences.
- **Content Enrichment:** Faculty leverage wifi enabled internet resources like YouTube videos and create digital courseware (MOOC, SWYAM etc) to enhance lessons.
- **Assessment:** Presentations using e-labs and PowerPoint support internal evaluations.
- **Technology Infrastructure:** Most classrooms boast wifi/LCD/LED projectors, speaker and microphone for multimedia presentations.
- **Faculty Tools:** Instructors employ various devices like laptops, projectors, printers and internet dongles to support their teaching.
- **Online Resources:** Access to e-books, e-journals, and online libraries (INFLIBNET, Sci-hub, Z-library, National Digital Library) enriches learning.
- **Blended Learning:** Instructors skillfully combine traditional methods with ICT tools such as PPTs, online platforms, and multimedia resources.
- **Digital Literacy:** Students are introduced to online repositories and explore the interplay between text and visual through films and scanned documents.
- **e-lab for programming courses**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=Additional%20Information">https://grsm.ac.in/Sites/New_Web/Page?details=Additional%20Information</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1070

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

#### Examination procedures:

- Teachers from all departments finalize their question papers in consultation with HODs (Heads of Department).After initial moderation/modification, the HODs in turn send the question papers to the COE (Controller of Examinations) department.
- After compiling the papers, the final question papers are prepared.
- In lab-based subjects, students are assigned to prepare a PowerPoint presentation on any topic from the semester they are in.They present their presentations in front of all teachers of the respective department using an overhead projector.

**Processes/Procedures integrating IT:**

- The final question papers are sent to the examinees 15 minutes before the beginning of the examination in their respective examination halls.
- After completing the examination, the answer scripts are collected by invigilators and submitted to the COE department.

**Continuous Internal Assessment System:**

- Continuous Internal Assessment (CIA) is conducted throughout the semester.
- The concerned course teachers conduct the CIA, and the weightage of marks (10 for Lab-based subjects & non-lab based subjects (CBCS ) is added to the final marks of the examinee in each paper. (Clarified "had been" for better flow)

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/document/d/1eGZqd1KF9BUkxbxTBQLiRzTIheeL9bOSK/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1eGZqd1KF9BUkxbxTBQLiRzTIheeL9bOSK/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The examination committee is the supreme authority on all issues pertaining to the administration of exams. To effectively manage the internal exam process, we have a distinct internal assessment committee. These include the internal evaluation system for papers on skill enhancement courses, ability enhancement required courses, and internal assessments in all disciplines for all papers. Each programme allows for 15 marks per paper, of which 5 are awarded for attendance and 10 are given for assignments and class tests. Our college's CIE support team created and implemented a system for controlling the test procedure. The following tasks,

including creating study materials, student assignments, and MCQ, were implemented via the college website. Several papers were presented during seminars by departments. The college website's department portals for each department each have a portal with the schedule for class tests and assignments that is posted there as well. For updating all of the exam reminders to each student, we used various departmental notice boards and WhatsApp groups. By appointment letter, the examinations committee designated the appropriate instructor as the question-setter, paper-examiner, and evaluation-er. The Principal oversees the efficient execution of the timetable through the college's academic standards committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/document/d/1X0xPox4JPBfen2yRHsNjRk6lS_6d_u1X/edit?usp=sharing&amp;ouid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1X0xPox4JPBfen2yRHsNjRk6lS_6d_u1X/edit?usp=sharing&amp;ouid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The outcome statements remain displayed in college-website and are reviewed during teachers- students' interactions. Teachers and students work jointly to reach the desired objectives. The programme outcomes (in gist) are referred to below:

### B.A. Honours

- In-depth knowledge
- Research skills
- Critical thinking and analytical skills
- Communication skills
- Preparation for further studies
- Employability

### B.A. General

- Broad Knowledge and Critical Thinking

- Communication and Research Skills
- Intellectual Curiosity and Lifelong Learning
- Preparation for Further Studies or Careers
- Flexibility and Exploration

#### B.Sc. Honours

- Strong foundation in science
- Advanced knowledge and skills
- Research proficiency
- Critical thinking and problem-solving
- Effective communication
- Preparation for further studies or careers

#### B.Sc. General

- Foundational Knowledge in Sciences
- Critical Thinking and Problem-Solving
- Scientific Literacy
- Communication Skills

#### M.A.

- Maturing for a systematic-critical study to answer and explain difficult arguments in the next level
- Boosting interactive aptitude to present own views independently
- Deepened Knowledge and Specialization
- Refined Research and Analysis Skills
- Communication and Critical Thinking
- Preparation for Further Studies or Careers

#### M.Sc.

- Exposure to recent advances in related fields
- Making employable in allied sector
- Creating entrepreneurs
- Acquiring field experience
- Advanced Knowledge and Specialization
- Research Skills and Independence
- Critical Thinking and Problem-Solving
- Professional Development and Careers
- Communication Skills

- PO vary subject to subject

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://docs.google.com/document/d/13-XIwPytelSVj5nW6eKj9iDZyPo-j3j4/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/13-XIwPytelSVj5nW6eKj9iDZyPo-j3j4/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Programme Outcomes (POs):

- Broad statements describing the qualifications and knowledge expected of graduates after completing a program (e.g., B.Sc. in Biology, B.A. in English Literature).
- Developed by faculty members, often aligned with the institution's mission and vision statements.
- Attainment measured through various methods like:
  - Graduate surveys: Feedback from alumni about their careers and how the program prepared them.
  - Employer surveys: Feedback from employers about the skills and knowledge of graduates they hire.
  - Performance on standardized tests
  - Capstone projects or portfolios showcasing student work that demonstrates achievement of POs.

#### Course Outcomes (COs):

- Specific, measurable statements describing the knowledge and skills students should acquire in a particular course.
- Aligned with the program's POs and contribute to achieving them.
- Attainment measured through various methods like:

- Examinations(including traditional exams, practical exams, or take-home assignments).
- Quizzes and assignmentsthroughout the course.
- Class participation and presentations.
- Projects that require students to apply the knowledge and skills learned in the course.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://docs.google.com/document/d/1rhbEg3vrL_V-dzRxOFmceOIu5BkZYv1N/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1rhbEg3vrL_V-dzRxOFmceOIu5BkZYv1N/edit?usp=sharing&amp;oid=106424232437485868435&amp;rtpof=true&amp;sd=true</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1339

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report">https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.grsm.ac.in/Sites/New\\_Web/Page?details=Feedback%20Report](https://www.grsm.ac.in/Sites/New_Web/Page?details=Feedback%20Report)

### RESEARCH, INNOVATIONS AND EXTENSION



<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
00	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
NIL	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">NA</a>
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
21	

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college offers a setting that is supportive to students' overall growth. The institution has active NSS units and NCC

corps that organize various social outreach programmes to facilitate its students with the concept and practice of social responsibility.

Extension activities organized are:

- Thalassemia awareness and screening programme
- Awareness programme on Polycystic Ovarian Syndrome (PCOS)
- Awareness programme : Importance of trees and plantation
- Dengue awareness campaign
- AIDS awareness programme
- Cleaning awareness programme
- Observation of World Water Day through rally and seminar
- Observation of INTERNATIONAL DRUG ABUSE DAY
- Winter clothes distribution programme in the neighbourhood community (adopted village).
- Free education at adopted villages
- Road safety awareness programme
- Blood donation Camp
- Road repairing at different places (adopted villages)
- Awareness programme on health and hygiene at adopted villages on world health day
- Celebration of Children's Day at Primary School of adopted village

Environment Sustainability Programmes:

- Awareness programme on "SAY NO TO PLASTIC" near college area & adopted villages.
- Celebration of World Environment Day : Beat Plastic Pollution
- Awareness programme on RECYCLE OF PLASTIC

Cleanliness Drive Programme under Swachhata Action Plan (SAP):

Our college also actively participates in various cleanliness activities under Swachhata Action Plan (SAP) with the help of Ministry of Youth Affairs & Sports, Govt. of India. Our students, NCC and NSS volunteers carried out different activities inside and around the college campus including Birsingha (the birth place of Pandit Iswar Chandra Vidyasagar).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1dXFn57YozRB2YCwPIXHTznyBiFLviv4/view?usp=sharing">https://drive.google.com/file/d/1dXFn57YozRB2YCwPIXHTznyBiFLviv4/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

07

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

2364

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

25

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

25

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ghatal Rabindra Satabarsiki Mahavidyalaya provides adequate infrastructure and physical facilities for smooth running of the teaching learning process. To provide effective teaching learning environment, various facilities viz classrooms, laboratories, computer labs have been developed over the years. The total campus area of the college is 10.5 acres

**Classrooms:** There are 46 classrooms apart from the departmental rooms, seminar room, libraries and Science laboratories and computer laboratories for practical classes. Each classroom can accommodate approximately about 75 students. The big classrooms are well ventilated, with lots of sunlight, ideal for a crowded classroom. 10 Classrooms have audio facilities. The institute has 10 smart classrooms.

**Laboratories:** There are 12 laboratory rooms for Subjects: Geography, Physics, Chemistry, Botany, Physiology, Zoology, Mathematics & Nutrition. The laboratories are upgraded with advanced equipments and have been given enough space to carry out practical classes effectively.

**Tutorial spaces:** Classrooms are used for tutorials and remedial classes after regular classes for weaker students.

**Seminar hall-** A seminar hall with audio-visual facilities is available for regular use. Many of the classrooms with projectors and other audio-visual facilities are also available. The College has a central library that is fully computerised and it consists of number of subjective reference books which the learners can access on regular basis to prepare themselves for their curriculum.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1GrIebwaQPmRsSlPRGGKdN7Z6XXaNuJ/view?usp=drive_link">https://drive.google.com/file/d/1GrIebwaQPmRsSlPRGGKdN7Z6XXaNuJ/view?usp=drive_link</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Ghatal Rabindra Satabarsiki Mahavidyalaya is famous for its sports activities. Students take part in Inter-college, district, State and National Level competitions for different events. The College has a large stadium, named Sri Aurobinda Stadium with Club-house, Gallery & well protected with boundary wall. The stadium has an arrangement of firing range which is maintained by the NCC cadets and on some event full days, this site is used for practice and preparing the cadets how to fire. The college has the convention to organise annual sports meet which is held every year at that stadium as it is favourable for such events.. There is also a provision of indoor games competitions which are held with in the college premises. The Boy's Common Room is equipped with Indoor Games like Table Tennis and Carrom. The Girl's Common Room is equipped with Indoor Games like Table Tennis and Carrom. There is a Volley Ball and a Badminton Court in the college. The NSS Unit, NCC Unit & Eco-club (Environment Awareness Cell) have individual rooms with well furnished guest rooms to keep their papers and equipment to carry out their extension activities. A gymnasium is available with modern equipment for all students and teachers. Health and hygiene: There is a separate area for the Health Unit with all first-aid equipments for all students and staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/12anLB2RYd6jNa8DcLYLTQa3HBUcIoie/view?usp=drive_link">https://drive.google.com/file/d/12anLB2RYd6jNa8DcLYLTQa3HBUcIoie/view?usp=drive_link</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart**

class, LMS, etc.

12

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1Y-d5Uj9DxG5A9qyemqul6HyPyn0n1jw4/view?usp=drive_link">https://drive.google.com/file/d/1Y-d5Uj9DxG5A9qyemqul6HyPyn0n1jw4/view?usp=drive_link</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of Ghatal Rabindra Satabarsiki Mahavidyalaya has successfully transitioned from SOUL 2.0 to the more advanced KOHA cloud based software, version 22.11.06.000 Rosalie. This upgrade was installed on 14.06.2023



and has enhanced the library's operational efficiency. The Web OPAC (Online Public Access Catalog) is available to students, teachers, and staff via GRSM OPAC(<https://grsmopac.kohacloud.in>), facilitating easy access to library resources.

#### Library Transactions:

Issues and returns of library materials are seamlessly managed through the KOHA software, ensuring an efficient circulation process. Additionally, a reprography section is operational within the central library to support the photocopying needs of users.

#### E-Resources and Subscriptions:

The library offers an extensive range of electronic resources through its subscriptions, including:

- N-List e-ShodhSindhu Consortium: Provides access to over 6,000 journals and 199,500 e-books.
- National Digital Library (NDL): Offers a vast collection of 600,000 e-books.

#### Physical Collection:

- Books: The total number of books stands at 34,481, with 34,106 from the 202122 collection and an additional 375 new books purchased on 26.07.2022 for the academic year 202223, with an investment of Rs. 77,671 (documented on 26.07.22).
- Journals: There are 20 journals available, catering to various departments across science, arts, and commerce.
- Magazines: The library subscribes to 10 career magazines.
- Newspapers: The central library reading room receives 4 newspapers, with 2 additional newspapers each for the teachers' staff room and the office, respectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://grsm-opac.kohacloud.in/">https://grsm-opac.kohacloud.in/</a>

**4.2.2 - The institution has subscription for**

**A. Any 4 or more of the above**

**the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### **4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

##### **4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.059**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**41**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### **4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institution has adequate IT facilities which are maintained and updated regularly. The college has sufficient laptops, desktops, printers, projectors, etc. The college deploys and upgrades its IT infrastructure and associated facilities every year to fulfil the students' needs. The college has installed LAN with a High Configuration Server. The LAN facility provides a fast flow of data across computers. Internet connection is available in all the departments, Library as well as in reading room to browse and download study materials, research papers etc. The institute has 4 xerox machines with network printing facility. The whole college is also Wi-Fi enabled. The college and girls hostel is under 24 hours CCTV surveillance. For administrative smoothness, our college installed ERP software. Our central library has installed automation software SOUL-2.0 for easy access of book.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1On3huNEeU9ra6mZf6sfBGwNXstFxDYwG/view?usp=drive_link">https://drive.google.com/file/d/1On3huNEeU9ra6mZf6sfBGwNXstFxDYwG/view?usp=drive_link</a>

#### 4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

15.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. The College and its campus are cleaned regularly. 2. Electrician and Plumber are hired time to time to check and maintain. 3. Furniture and Equipments are purchased based on the requirements. 4. Computers, Networking, and software are continuously upgraded for the benefits of all stakeholders. A maintenance agreement has been signed with Techno World to maintain the computer, printer and networking system within the college. An agreement has been signed with Samanta Lab Conceren for maintaining laboratory instruments A MOU has been signed with Techno World to facilitate the E-waste management. 5. Every Laboratory has its own attendant to monitor the proper functioning of the instruments. 6. The library is well maintained by its members. 7. The Gymnasium is maintained by the teaching and non-teaching staff of the Department of Physical Education whereas the playgrounds are maintained by the college authority. 8. The college canteen serves hygienic foods as per requirement of the students and staff. It is properly cleaned regularly. 9. The gardens of our college are maintained by gardeners and also our students. NSS and NCC volunteers maintain two gardens of our college. The medicinal garden is maintained by the students and staff of the Botany department. 10. Rooftop Solar Power Plant : A 10 kW Solar Grid Interactive Power Plant is maintained by Bikram Solar, a govt. approved agency.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/115UBV31Jv8V8H1Wat7U53G2PlKQgXdU4/view?usp=drive_link">https://drive.google.com/file/d/115UBV31Jv8V8H1Wat7U53G2PlKQgXdU4/view?usp=drive_link</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1577

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1169

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to institutional website	<a href="https://grsm.ac.in/Content/Notice/231843344069.pdf">https://grsm.ac.in/Content/Notice/231843344069.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>2051</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>2051</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>A. All of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### **5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

#### **5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **5.3 - Student Participation and Activities**

#### **5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

##### **5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

08

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

At the heart of our institution's mission lies a commitment to nurturing holistic development and empowering our students to thrive both academically and personally. Central to this vision is the active involvement of students in shaping their educational journey and contributing to the vibrant campus community. Through dedicated initiatives and platforms, our institution ensures that students have a voice in administrative matters, enabling them to participate in decision-making processes that directly impact their academic experience. This not only cultivates a culture of transparency and accountability but also fosters a sense of ownership and responsibility among students towards their educational environment. Moreover, our institution recognizes the invaluable role of co-curricular and extracurricular activities in enriching the student experience beyond the classroom. By offering a diverse array of opportunities spanning cultural, athletic, artistic, and community service domains, we empower students to explore their interests, hone their talents, and forge meaningful connections with their peers and the wider community. Whether it be through student government, clubs and organizations, volunteer initiatives, or leadership development programs, our institution remains steadfast in its commitment to providing a supportive and inclusive environment where every student has the opportunity to thrive and make a difference.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link">https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link</a> ( <a href="https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link">https://drive.google.com/file/d/1Jf1KsTo7KwJvUiYUho-FHIZPPWNq5TZ4/view?usp=drive_link</a> )
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

1898

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has no recognized alumni association for the academic year 2022-2023. However, we have taken the initiative to register the alumni association of Ghatal Rabindra Satabarsiki Mahavidylaya and in this regard we organized a meeting and formed a committee. We reach out to our fellow alumni and stay connected through our college's primary whatsapp group and individual whatsapp group of various departments. Various departments organize alumni meet of to interact with our alumni.

File Description	Documents
Paste link for additional information	<a href="#">NA</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission

of the institution

. VISION

1. To aspire to become a centre of excellence in Higher Education by excelling in teaching, learning, research, outreach, and consultancy.
2. To evolve into a well-established college that offers inclusive education to students from distant rural areas by delivering high-quality education, fostering students' talents, encouraging intellectual growth, and contributing to personal development.

MISSION

1. To create a conducive learning environment that promotes the holistic development of students, encompassing behavioural, cognitive, and intellectual growth.
2. To involve all stakeholders in the developmental journey of the college.
3. To offer a high-quality education at both classical and professional levels, ensuring accessibility for students from diverse socioeconomic backgrounds, genders, and religious affiliations.
4. To guarantee equitable access to higher education opportunities for all deserving and meritorious students, prioritizing the underprivileged and marginalized, regardless of caste or creed.
5. To uplift economically disadvantaged students and intellectually poor.
6. To design courses that are application-oriented, incorporating essential values, to foster the comprehensive development of individuals.

File Description	Documents
Paste link for additional information	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=MissionVission">https://grsm.ac.in/Sites/New_Web/Page?details=MissionVission</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management are integral principles of Mahavidyalaya, and the institution strongly upholds them. More than 30 committees function within the colleges. With an extensive network of these committees actively engaged in the colleges, the institution thrives on collective decision-making and shared responsibilities.

The Principal serves as the head of the academic and administrative institution. He monitors and conducts the academic activities of the institution under the guidance of the management and with the assistance of the Heads of Departments and various academic and administrative committees. He oversees the proper functioning of these committees.

Various academic and administrative committees, such as the Library Sub-Committee, Routine Sub-Committee, Academic Sub-Committee, etc., have been established. These committees have well-defined roles and assume academic and administrative leadership within the institution.

An essential component of Mahavidyala is its Governing Body. Teacher representatives serve on the college's governing body on a rotational basis, providing them with opportunities to engage in academic discussions and contribute to decision-making processes.

File Description	Documents
Paste link for additional information	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=GoverningBody">https://grsm.ac.in/Sites/New_Web/Page?details=GoverningBody</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing Body, is the highest policy making authority made up of the President, Principal, Nominee from the Higher Education Department, Nominee from the Affiliating University, Government Nominee, Teaching, Non-Teaching, and Student Representative. The institution develops all of its plans and policies after consulting the Governing Body, IQAC, and other committees because it operates on the participative and democratic management principle.

At the start of each academic year, the IQAC develops an institutional strategic plan that seeks to enhance quality through events, infrastructure development, and other endeavours. At the end of each year, a review is conducted to assess the success of the plan.

Teaching and Learning: The College combines traditional teaching methods with multimedia applications, fieldwork, lectures, and projects.

Examination and Evaluation: The CBCS mode of study is used for departmental class tests, internal assessments, tutorial/project evaluations, laboratory examinations, and annual examinations.

The NCC Cell and NSS Units of The Mahavidyalaya have contributed to the institution's outreach initiatives.

Creation of an internal NAAC SSR site to facilitate effective data collection.

Carrying out academic audits both internally and externally.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=IQAC">https://grsm.ac.in/Sites/New_Web/Page?details=IQAC</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body, Principal and secretary, who serve as the apex authority, maintain a healthy administrative approach. The system is interactive, democratic, open, and available to all. The Governing Body is responsible for all final decisions.

The college has implemented measures to ensure seamless operations across all sectors. Academic Departments are led by Heads, Sub Committees are convened by Conveners, and the Teachers' Council Secretary manages the academic calendar and coordinates daily operations. Additionally, the TCS functions as a contact between the Principal and all teachers. The Governing Body has several Sub Committees to ensure the College's academic and administrative functions run smoothly.

Department -in-charges collaborate with the Principal and departments to meet academic, financial, and co-curricular requirements.

The Internal Quality Assurance Cell (IQAC) conducts internal academic and administrative audits, as well as skill-based events, to ensure quality.

The Librarians oversee and upgrade the library's academic materials and facilities.

The Student Council collaborates with NSS, NCC, and other committees to organise extracurricular activities and handle student concerns.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/16B_OHPuGGI3pUELq5dP7ateq65bAzU64/view?usp=drive_link">https://drive.google.com/file/d/16B_OHPuGGI3pUELq5dP7ateq65bAzU64/view?usp=drive_link</a>
Link to Organogram of the Institution webpage	<a href="https://grsm.ac.in/Sites/New_Web/Page?details=GoverningBody">https://grsm.ac.in/Sites/New_Web/Page?details=GoverningBody</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has many effective welfare measures for the benefit of teachers and non-teaching staffs. The various welfare schemes are as follows:

For Teachers, there are, Group insurance, Employers Credit Cooperative society, Provident Fund etc. Loans are available from credit cooperative society of the college and Provident fund. Festival advance against salary (refundable) is also optional before Durga Puja. They are also provided with the leave facilities such as maternity leave, paternity leave and child care leave.

For non teaching staffs also the college provides the facilities of group insurance, festival advance payment for the declared bonus by the state government of west Bengal, employees credit cooperative society, provident fund, maternity leave, paternity leave and child care leave (uniform leave rule).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1hOpBs42O1czdepBOWCvK3yBUZ3RQ7qL7/view?usp=drive_link">https://drive.google.com/file/d/1hOpBs42O1czdepBOWCvK3yBUZ3RQ7qL7/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the**



year

11

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The reward of an appraisal system in an educational Institution enhances the growth and development of their employees. In line with this our mahavidyalaya ensures that both its teaching and non-teaching personnel adhere to the UGC rule and guideline of the West Bengal Higher Education Department and the GOs of the State Government.

The salient features of the performance appraisal system are as follows-

#### Teaching staffs

a. The annual self-assessment for the performance based appraisal system (PBAS) is used to evaluate each faculty member's performance.

b. The PBAS Performa for the UGC carrier advancement scheme (CAS) which is based on the API score is used to determine promotions within the organization.

c. The institution engages in a diverse array of activities beyond academic pursuits, necessitating the assignment of supplementary duties and responsibilities to faculty members.

d. The PBAS Performa which is completed by the faculty member, undergoes a process of scrutiny and authentication by the IQAC.

e. The promotion of faculty members is conditioned upon their API score and their appearance before the screening- cum selection committee.

Non-teaching staffs are promoted to higher vacant post in the college after contesting an interview as per the statute.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/drive/folders/10yBQ2k6Zn4L_kYqssg-FJMtH-xdqpvds">https://drive.google.com/drive/folders/10yBQ2k6Zn4L_kYqssg-FJMtH-xdqpvds</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution always monitors the effective and efficient use of available financial resources for the infrastructural development and teaching learning process. The accounts of the college are audited regularly internally by the financial group of the college and externally once in a year by Government Auditors nominated by the Department of Higher education, Government of West Bengal. Before the start of every financial year, the college makes a budget that includes both recurring and one-time costs. Recurring costs include salary, electricity, internet, maintenance, stationary and other consumables. Onetime costs include buying lab equipments, furniture and other development costs. All the vouchers are audited expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. The college also submits the budget proposals and income and expenditure statements to the Audit Committee for the necessary audit.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRbaJJDO1NNRt/view?usp=drive_link">https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRbaJJDO1NNRt/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A substantial part of our financial needs is met with finances made available by the State Government of West Bengal and UGC. As far as utilization of the received funds is concerned we have a clear and transparent approach towards it. All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds allocated by the State Government are utilized for the remuneration of both teaching and non-teaching staff. In addition to students' tuition fees, the college utilizes its resources through self-financing courses offered by the institution. The allocation of sufficient funds towards effective teaching and learning practices, improvement of library facilities, enhancement and upkeep of the infrastructure of the Mahavidyalaya ensures the optimal utilization of the resources. Certain funds are also designated for extension services as a component of social responsibility via the National Service Scheme (NSS) and the National Cadet Corps (NCC).

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRbaJJDO1NNRt/view?usp=drive_link">https://drive.google.com/file/d/1YnFu5-7iRsU3CWdSIFKXRbaJJDO1NNRt/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has been actively engaged in multifaceted initiatives aimed at enhancing various facets of the institution. These efforts include:

1. **Upgradation of Laboratory Equipment:** The IQAC has undertaken significant initiatives to upgrade laboratory equipment and instruments. This effort is aimed at providing students with access to the latest and best facilities, making their hands-on learning experience even better.

2. **Enhancing Computer Laboratory Infrastructure:** Recognizing the significance of technological proficiency, the IQAC has facilitated the expansion of the Computer Laboratory by procuring additional computers, thereby providing students with advanced resources for their academic endeavours.

3. **Addition of new books in the library:** To align with the CBCS New Syllabus, the IQAC has facilitated the purchase of relevant books for the Central Library, guaranteeing that students have access to comprehensive and required study materials.

4. **Certificate Course- (15) add-on/certificate courses** were introduced to broaden the spectrum of academic opportunities.

5. **Improving Stakeholder Feedback Mechanisms:** Acknowledging the significance of feedback, the IQAC has diligently worked to reinforce the feedback system involving all stakeholders, fostering a more responsive and dynamic educational environment.

6. **Promoting Continuous learning-** The IQAC actively organizes seminars, webinars, and workshops, fostering an environment of

continuous learning and knowledge exchange among students and staff.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1DDc3V1lRz8FsEYJJTuzrbjMkHDGPwc1X/view?usp=drive_link">https://drive.google.com/file/d/1DDc3V1lRz8FsEYJJTuzrbjMkHDGPwc1X/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After every semester, the IQAC gathers feedback from students to assess the effectiveness of teaching and learning. Once the data is analyzed, necessary steps for improvements are communicated to the respective departments. A thorough examination of the feedback is conducted and shared with teachers to help them improve their teaching skills and relationships with students. Through the implementation of these practices, the IQAC, post-accreditation, has established a system for deliberate, consistent, and catalytic actions to bring about changes in the teaching-learning process, structure, methodologies, and learning outcomes. In terms of Specific Outcomes and Course Outcomes, IQAC recommends creative teaching methods such as PowerPoint presentations, projects, field trips, role plays, workshops, videos, etc., in addition to completing the curriculum through assignments, class tests, tutorials, etc. The IQAC encourages a research culture among students by organizing research workshops. Departments are also motivated to arrange conferences and seminars on themes relevant to the educational needs and future growth of the students.

The IQAC regularly assesses the teaching-learning process, operational structures and methodologies, as well as learning outcomes, including the academic calendar, development of lesson plans for each semester, and maintenance of daily lecture records.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1prP4EnHTabhDCR_zCqVnUCwaAJ3m_0m1/view?usp=drive_link">https://drive.google.com/file/d/1prP4EnHTabhDCR_zCqVnUCwaAJ3m_0m1/view?usp=drive_link</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report">https://www.grsm.ac.in/Sites/New_Web/Page?details=Annual%20Report</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is always highly concerned and constantly places a high priority on ensuring the safety and security of its students and takes the necessary steps to raise awareness about gender parity. Some of the actions include:

1. The College observes International Women's Day each year.

2. Nutrition week is observed
3. Training programme on mushroom cultivation for Entrepreneurship opportunities.
4. Lectures, and workshops on women's and human rights.
5. Self-defense classes were set up for students in order to boost their self-confidence.
6. For the student's safety, surveillance cameras are deployed throughout the campus in various places.
7. Security guards are appointed at different entry/exit points to protect the campus and deter trespassers from the outside.
8. Boys and girls students each have their own cycle and motorbike stands.
9. Female helpline numbers are displayed in the campus and also on website.
10. The college has an anti-ragging cell and a cell for prevention of sexual harassment.
11. There is a separate Common Room for female students with indoor games and equipped with a bathroom, first aid kit and bed mattress for sick persons.
12. There is a counselling cell that helps students to overcome their concerns regarding their academic, social and personal lives.
13. There is a separate washroom for differently abled female students and staff.
14. There are separate time slots for the use of gymnasium for male & female students and staff.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/15wh1uUdy-j2XvCSAhsSGT6ldBUO8ZhAE/view?usp=drive_link">https://drive.google.com/file/d/15wh1uUdy-j2XvCSAhsSGT6ldBUO8ZhAE/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1hz_uJ5_iTitBJWS7hOr1LhORY2ZiI7hT/view?usp=drive_link">https://drive.google.com/file/d/1hz_uJ5_iTitBJWS7hOr1LhORY2ZiI7hT/view?usp=drive_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**1. Solid Waste Management: Vermicompost units installed in the college which helps in recycling and reuse of degradable solid waste generated on the campus. Non-degradable waste is handed to Ghatal Municipality.**

**2. Reduce Single-Use Plastics: Encourage use of reusable bottles, cups, and containers to minimize single-use plastic waste. Students used waste cloths to prepare bags as an alternative to polythene bags. Cloth bag distributed to local market. Refill stations to promote reusable water bottles.**

**3. E-waste Management: E-waste contains hazardous materials that require proper handling and recycling. We have a MOU with techno world for recycling E-waste properly.**



**4. Awareness and Education: On World Environment Day Celebrations June 2022** our college organized green activities awareness camp among students and staff.

**5. Green Initiatives: Solar system, vermicomposting, medicinal garden, recycled cloth etc** was taken as an initiative. On June 2022, green activities were held on campus as an initiative taken up under Swachhta Activities.

**6. Collaboration with Local Authorities: We work closely with local municipalities to ensure compliance with waste disposal regulations.**

**7. Water management: Installed a rainwater harvesting system to collect rainwater and basin water. The water from the rainwater harvester is then pumped to the college garden.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1b6CkQNHU4tDAXc1NLXqH1P1SLUZCbS1s/view?usp=drive_link">https://drive.google.com/file/d/1b6CkQNHU4tDAXc1NLXqH1P1SLUZCbS1s/view?usp=drive_link</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

**A. Any 4 or All of the above**

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,**

**B. Any 3 of the above**

**mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college's commendable initiative is providing quality education to 1st-generation learners, especially girls from nearby backward communities. To facilitate mainstream education, the college offers various amenities such as a well-equipped auditorium, affordable canteen, NCC and NSS units, sports facilities, and a gymnasium. Regular workshops boost the learners' confidence and help them overcome limitations. Cultural competitions, like debates and dance, inspire students to explore their talents. NCC and NSS units engage in social services, reaching out to downtrodden communities to provide assistance.

Noteworthy practices include a computer literacy program, mentor groups, scholarship awareness, and a psychological counseling cell. Career counseling programs guide students towards promising job prospects. The college's social service achievements involve adopting backward villages, installing a 10kW on-grid solar plant, organizing blood donation camps, empowering communities through mushroom cultivation, and practicing rainwater harvesting for resource preservation. Overall, these efforts shape responsible citizens and enhance the well-being of learners and society. We applaud the college, its authorities, faculty, and stakeholders for making a significant impact on countless lives. Let us continue empowering learners and building a positive influence on the

community we serve.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ghatal Rabindra Satabarsiki Mahavidyalaya always celebrates various events and programs for molding the students and staff to become responsible citizens by sensitizing them to the constitutional obligations: values, rights, duties and responsibilities of the citizens. Various activities of 2021-2022 includes.

Events Date Celebration of World Environment Day 5th June  
Celebration of International Yoga Day 21st June

Celebration of Arayna Saptaha 14th July to 21th July

Celebration of College Foundation Day 14th August

Celebration of Independence Day 15th August

Celebration of Teachers' Day 5th September

Celebration of NSS Day 24th September Celebration of Vidyasagar Birthday 26th September

Celebration of NCC Day 27th November Celebration of Safe drive save life 28th December

Celebration of Students week 1st January to 08th January

Celebration of National Youth Day 12th January

Celebration of 125th Birth Anniversary of Netaji Subhas Chandra Bose 23rd January

Celebration of Republic Day 26th of January

Swaraswati Puja 05thFebruary Celebration of save water day 22th March

Celebration ofInternational Mother Tongue Day 21st February

National ScienceDay Observed 28th February

Celebration of International Women’sDay 8th of March

Celebration of World health day 07th April Celebration of world Earth Day 22th April Celebration Thalssemia Day 08th May

Celebration of RabindraJayanti 9th May

Celebration of World Bicycle Day 03rd June

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ghatal RS Mahavidyalaya celebrates / organizes national and international commemorative days, events and festivals. Some of the events are given below:-

- (i) Celebration of World Environment Day 5th June
- (ii) Celebration of International Yoga Day 21st June
- (iii) Celebration of Arayna Saptaha 14th July to 21th July
- (iv) Celebration of College Foundation Day 14th August
- Celebration of (v) Independence Day 15th August
- Celebration of Teachers' Day 5th
- (vi) September Celebration of NSS Day 24th September
- (vii) Celebration of Vidyasagar Birthday 26th September
- Celebration of (viii) NCC Day 27th November
- (ix) Celebration of Safedrive save life 28th December
- (x) Celebration of Students week 1st January to 08th January
- (xi) Celebration of National Youth Day 12th January
- Celebration of (xii) 125th Birth Anniversary of Netaji Subhas Chandra Bose 23rd January
- (xiii) Celebration of Republic Day 26th of January
- Swaraswati Puja 05th February
- (xiv) Celebration of save water day 22th March
- (xv) Celebration of International Mother Tongue Day 21st February
- National Science (xvi) National Science Day Observed 28th February
- (xvii) Celebration of International Women's Day 8th of March
- (xviii) Celebration of World health day 07th April
- (xix) Celebration of world Earth Day 22th April
- (xx) Celebration Thalssemia Day 08th May
- (xxi) Celebration of Rabindra Jayanti 9th May
- (xxii) Celebration of World Bicycle Day 03rd June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice-1

1. Title of the Practice-Enhancement of Sustainability Environment
2. Objectives of the Best Practice:

The objectives of nurturing environment sustainability are:

- To maintain a waste-free, pollution-free, healthy, and eco-friendly green campus, as well as to prevent general carbon depletion and ecological diseases.
- To reduce significantly pollution levels and promotes better lifestyles for all of us.
- 
- The Practice:

Our college is determined to create an eco-friendly and sustainable campus. Instilling the importance of environmental conservation and sustainability among students and faculty, the college has taken some initiatives through the following practices:

1. Events and campaigns
2. The Solar Power Plant
3. Maintaining a medicinal garden and a green campus
4. Vermicompost Unit
5. Rainwater harvesting:

**Best Practice-2**

1. Title of the Practice- Outreach initiatives for promoting community development

2. Objectives of the Best Practice:

- To promote the growth of the neighbouring community holistically.
- In order to establish an attachment between the institution and the community.
- To work together with society to complete tasks.
- To engage in creative and constructive social action.
- To enhance knowledge of students and the community.

**The Practice:**

1. Awareness campaign??????

2. Blood donation camp

3. Disaster Management

4. Road safety awareness programme

5. Tree plantation

6. Quit tobacco/no drugs programme

7. Cleanliness Activity

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words



The college has taken a number of initiations to prove its distinctiveness in various fields which with the passage of times to assist the learners as well as community people. The college has organised some skill based training programmes to enrich the quality of its stakeholders. Different Add-on/Certificates Courses have been undertaken for the students to groom them to find out their specific areas of interest. NCC cadets and NSS volunteers take active participation to organise blood donation camps in the college premises to overcome the crisis of life saving blood. The volunteers of NSS frequently take part in tree plantation programmes to make the environment pollution free and lushgreen. The NSS volunteers in collaboration with local Police Station organise "SAFE DRIVE SAVE LIFE" programme at different locations to make the drivers and pedestrians consciousness regarding the harmful effects of rash and unsafe driving.

The College has initiated to make its Central Library fully digitized with a number of e-books accessibility and it also provides INFLIBNET LOGIN access for teachers and students irrespective of any department. The college has achieved a landmark in providing different scholarships to the students so that they would not leave their study out of economic distress and it also has reduced the dropout of the students in midst of their of their studies.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To initiate more job oriented courses/Add on courses
2. Infrastructural upgradation of Principal's chamber, Computer Laboratory and meeting room.
3. More Seminar/workshop on Research Methodology
4. More community outreach programme
5. Awareness programme on waste management
6. More workshop on career counselling
7. More Entrepreneurship programme
8. Drive to the community to resist the dropout students and to make them familiar with facilities, provided by the Government and non Government agencies to continue their study.

