Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA**
Name of the head of the Institution	**PROFESSOR DR MANTU KUMAR DAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03225255024**
Mobile no.	**9434414296**
Registered Email	**principalgrsm1@gmail.com**
Alternate Email	**principal@grsm.ac.in**
Address	**Ghatal, Paschim Medinipur**
City/Town	**Ghatal**
State/UT	**West Bengal**
Pincode	**721212**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR ASHOK KUMAR BANDYOPADHYAYA**
Phone no/Alternate Phone no.	**03225255024**
Mobile no.	**9434524159**
Registered Email	**iqac@grsm.ac.in**
Alternate Email	**ict@grsm.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://grsm.ac.in/Sites/Site2/Default

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://grsm.ac.in/Sites/Site2/Page?details=AcademicCalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity Period From	Period To
1	B++	80.80	2006	02-Feb-2006	01-Feb-2011
2	B	2.45	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC

28-Dec-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Making agreement with competent agency for introducing certificate courses in Sale Tax and income tax and also communication English.	18-Apr-2017 365	208	
Conducting meeting of IQAC to check out the plan of action, progress, initiation and achievements for Quality Assurance of the college.	14-Feb-2017 365	59	
Promoting and giving support to teachers for research refresher and orientation and academic workshops and career advancement program.	11-Jan-2017 365	27	
Extension of community services and awareness program through NSS and other students in the adopted village	28-Oct-2016 365	493	
Support to NCC for extension activities for the benefit of the college and its locality.	12-Oct-2016 365	562	
UGC seminars and college seminars collaborated with IQAC.	17-Sep-2016 365	1634	

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Ghatal Rabindra Satabarsiki Mahavidyalaya	Salary and Development and Construction	WB Government	2016 365	30467357
Ghatal Rabindra Satabarsiki Mahavidyalaya	Books and journals / MRP / Seminars / Infrastructure	UGC	2016 365	378631
Ghatal Rabindra Satabarsiki Mahavidyalaya	Infrastructure Development / Seminars, Teachers Career Advancement / Communities	College own fund	2016 365	7076988

	Services / Awareness camps and Academic Development				
	View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**300000**
Year	**2014**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

4. IQAC has extended its fruitful motivation to introduce Postgraduate courses in respective subjects keeping in view the benevolence of the enthusiastic learners so that they would be able to overcome the locational and financial hazards caused due to the distance of University location from neighbouring destinations.

5. Extending student support for teachinglearning and Community Services, Educational Tour and Field Works for academic enrichment. Extending support to the teachers and NTS for enriching their knowledge, skill, research, career advancement and student support.

1. Assisting the HOI and GB for implementing plan of action for enhancing the quality assurance of the Institution.

2. Making aware and pressing the GB to resume the college playground and stadium from lease and promoting and developing the playground and Stadium for NCC, Parade, Physical Education, Training, Sports and Physical Exercise of the students of the college.

3. Conducting Seminars and Workshops for teachers and students for Quality Enhancement Quality.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Construction of drainage system	Completed
Construction of car parking place	Completed
Introduction of history and philosophy PG	Completed
Construction of girls tennis and volleyball court in front of the girls common room	Completed
Construction of generator room	Completed
Construction of toilets and urinals in the first floor	Completed
Introduction of job oriented certificate courses	Agreement was made with complete authority for 6th month certificate courses yearly in two phases on Income Tax and Sale Tax Practices and Communicative and Spoken English.
Extension of ICT facility	Partially Completed
Provision for smart classroom	Completed
Extension of classroom and seminar room	Completed
View Uploaded File	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	22-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**14-Dec-2016**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**20-Feb-2017**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Ghatal Rabindra Satabarsiki Mahavidyalaya is located in rural area. Most of the students are coming from backward of villages. They are first generation learners, under development floodprone, SC, ST, Minority and EWS background students. It is still far from urbanization, web connection and internet facilities. Students are not still smart with Smart Phone. In spite of that for extending the benefit of the students, teachers and others stakeholders, college has provided: 1. Strict online admission system 2. Online government and NonGovernment scholarship system 3. Online registration of students 4. Package for keeping record of Register students for the years through computerized system 5. Library automation and digitization through SOLE software and INFLIBNET. 6. Online uploading of information in college website.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• At the beginning of the academic session 2016 – 17 the IQAC held an interactive session with the teaching and non-teaching staffs and make a well-designed plan for the upcoming session. • The faculty members are taken into confidence for setting up the curriculum planning for the UG as well as for the PG students • The time-table preparation for UG & PG Classes is a primary job taking into mind the number of available class rooms and teaching faculty. If required, the management would take the decision for appointing specialized teachers, if required. • The availability of library books has been checked upon. The faculty members are asked to deposit the list of new books for the library. • The infrastructural facilities like fans & lights in the classrooms and departmental rooms, departmental desk-tops etc. are being checked with the Non-teaching staffs. • Feedback system by the students has to be encouraged. • At least once in a year a meeting to be held by the faculty members with the guardians of the students. • NCC & NSS units of the college are being directed to take some major steps so that there would be a community attachment with the students by organizing blood donation camps, village adoption programme, literacy programme, etc. • Cultural activities to be organized by various departments. Competitions like debate, quiz, music, recitation, creative writing, group discussion, drawing & poster displaying and annual indoor games competition and outdoor sports are to be organized. • Finally, institutionalized feedback mechanism providing platforms to all stakeholders to ensure cordial relationships, transparency in all dealings and inculcating in

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	**NIL**	**01/07/2016**	**0**	**NIL**	**NIL**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	**DEFENCE STUDIES (GENERAL)**	**01/07/2016**
BA	**NSS (GENERAL)**	**01/07/2016**
[View Uploaded File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	**NIL**	**01/07/2016**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	**Nill**	**0**
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	**EDUCATION**	**38**
MSc	**MATHEMATICS**	**22**
BSc	**GEOGRAPHY**	**48**
BA	**BENGALI**	**105**
[View Uploaded File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
For smooth and efficient running of the institution it is to make mandatory to organize the regular feedback system to be collected through a well-structured feedback proforma from the final year students. For this a Feedback box has been prepared so that the students can deposit the filled-up feedback forms. It is taken into consideration that these forms would be deposited with utmost confidence, so that none identity could be disclosed. The feedback committee consider the deposited feedback and analyse to take proper and fruitful decision for the betterment of the institution. Accordingly, continuous review of the infrastructure and learning resources for ensuring their betterment has been taken care of. According to the available feedback, the teachers are motivated for their improvement. Also, the feedback is being sought from the guardians of the students, the teachers and the non-teaching staffs, so that the college management can take proper decision for smooth functioning of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	HONOURS	318	200	170
BA	HONOURS	738	900	600
MSc	PG	23	55	23
MA	PG	183	120	100
BCom	GENERAL	18	40	18
BCom	HONOURS	85	55	50
BSc	GENERAL	73	85	70
BA	GENERAL	1428	1500	1224
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2132	123	38	0	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

ICT (LMS, e-Resources)	available	Classrooms			
114	90	84	14	0	19

<div align="center">

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

</div>

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor meaning the trusted guide. A mentor in the educational institution may share the information as well as provide guidance, motivation and emotional support to the mentee students. A mentor may help to exploring careers of the students. Ghatal Rabindra Satabarsiki Mahavidyalaya has initiated mentoring programme. Each department has grouped into 25 – 30 students and each group are assigned by one faculty member. Mentor regularly meets with the students and supports the mentee in skill development and enhancing abilities through observation and assessment. The focus is to render the knowledge through innovative methods and to simplify the learning process. As the college is situated in the rural area and mainly flood prone area, they find various difficulties in higher education system. The mentor group and different committees of our college taken following initiation to help the students for developing their skills, ability, and confident. 1. Regular assessment and feedback with students. 2. To help them to select various subject option in CBCS system. 3. To aware about their right and duties. 4. Encourage to participate various cultural events in the college. 5. NSS cell encourage to participate various regular activities like "Swachhyta Abhiyan", "Cleaning the campus", "Plantation", "Adoption of Village" etc. and also observe various annual programs like "World Aids Day", "International Women Day", "National NSS Day", "World Thalassemia Day", "World Day against Child Laboure" etc. 6. Eco- club maintain different eco- friendly awareness programs like "World Earth Day", "World Environment Day", "World Ozone Day", "World Animal Welfare Day", "World Pollution Control Day" etc. 7. To motivate them to participate various indoor and outdoor games and help to participate inter college level sports competition. 8. To aware them about their job opportunities. 9. Discourage early marriage plan to female students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2255	114	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	38	5	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	HONOURS	PART-II	20/06/2016	20/07/2016

| BA | HONOURS | PART-I | 14/07/2016 | 16/08/2016 |

View Uploaded File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination committee is the apex body on all substances of the conduct of examinations. We have a separate internal assessment committee to better performing the internal exam procedure. These contain the system of Internal evaluation of papers on Skill Enhancement Course, Ability Enhancement Compulsory course and internal assessment in all disciplines for all papers, which have the provision of 15 marks per paper in each program out of which 5 is for attendance and 10 each for class test and assignment. The CIE support team of our college designed and executed a system for managing the examination process. The college website was utilized to implement the following activities, generating study material, student assignments and MCQ. Department wise seminar presentations of few papers were done. The schedule for class tests/ assignments is notified to the students in advance and uploaded on the respective department portals of the college website. We have used different departmental notice board and whatsapp groups for updating all the exam notices to each of the students. Examinations committee assigned the respective teacher for the question setter, paper examiner and evaluator by appointment letter. The Principal through the academic standards committee of the college monitors the effective implementation of the schedule.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college has prepared an Academic Calendar as per the schedule prescribed by the affiliating university for implementation of curriculum and participation in Extra- curricular and co- curricular activities. As per university rules and regulations academic activity run in college throughout the year. In academic calendar Institution adhered to available working days, short and long holidays, National public holidays, Admission process, semester wise teaching plans, tentative university examinations days of semesters, tentative practical examinations days, Allocation of internal assessment work i.e. seminar activity, project assignment , theory assignment, class tests, practical assignment, submission of internal assessment work, ICT lectures, guest lectures, celebration of various birth and death anniversary, celebration of different weeks like nutrition week, aranya saptaha etc. and special days, educational tour, various literacy days, various workshops/ conferences/ seminars activities are planed department wise and makes implementation on it. As per academic calendar, institution follows all the related curricular, co- curricular and extra- curricular activities for the better academic work. As per academic calendar institution participated in the extra- curricular activities like participation in athletics, in youth festival, in youth parliament, in inter college sports competitions like crickets, chess, badminton, football etc. organized by affiliating university. Besides this our college arrange annual programmes, annual sports programmes and participated in some curricular and co- curricular activities Our institution tries to run all the activities as per academic calendar but sometimes due to unavoidable conditions the schedule of some events gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://qrsm.ac.in/Sites/Site2/Page?details=AQAR

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	HONOURS	396	370	93.43
NIL	BSc	HONOURS	112	100	89.29
NIL	BCom	HONOURS	28	23	82.14
NIL	BCom	GENERAL	18	18	100
NIL	BA	GENERAL	446	390	87.44
NIL	BSc	GENERAL	20	20	100
NIL	MA	PG	123	122	98.39
NIL	MSc	PG	25	25	100
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://grsm.ac.in/Sites/Site2/Default

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BENGALI	3	0
International	Economics	3	0
National	History	1	0
International	Physical Education	2	0
National	Chemistry	2	1.01
International	Chemistry	2	3.29
International	Mathematics	1	1
[View Uploaded File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
Sanskrit	1
Bengali	4
Chemistry	2
[View Uploaded File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effect of slip condition on vertical channel flow in the presence of radiation	Dr. Mrinmoy Guria	Int. J. Applied Mechanics and Engineering	2016	13	Ghatal R S Mahavidyalaya	4
A review: Edible	Dr. Kaushik Ghosh	Journal of Physical	2016	13	Department of	7

mushrooms as source of dietary fiber and its health effects		Sciences			Chemistry, Ghatal Rabindra S atabarsiki Mahavidyal aya, Ghatal, Paschim Midnapore, Pin-721212 , West Bengal, India	
MALDI-TOF Analysis of Water Soluble Po lysacchari des of an Edible Mushroom, Pleurotus Florida	Dr. Kaushik Ghosh	Journal of Physical Sciences	2016	13	Department of Chemistry, Ghatal Rabindra S atabarsiki Mahavidyal aya, Ghatal, Paschim Midnapore, Pin-721212 , West Bengal, India	1
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
MALDI-TOF Analysis of Water Soluble Po lysacchari des of an Edible Mushroom, Pleurotus Florida	Dr. Kaushik Ghosh	Journal of Physical Sciences	2016	13	1	Department of Chemistry, Ghatal Rabindra S atabarsiki Mahavidyal aya, Ghatal, Paschim Midnapore, Pin-721212 , West Bengal, India
A review: Edible mushrooms	Dr. Kaushik Ghosh	Journal of Physical Sciences	2016	13	7	Department of Chemistry,

as source of dietary fiber and its health effects						Ghatal Rabindra Satabarsiki Mahavidyalaya, Ghatal, Paschim Midnapore, Pin-721212, West Bengal, India
Effect of slip condition on vertical channel flow in the presence of radiation	Dr. Mrinmoy Guria	Int. J. Applied Mechanics and Engineering	2016	13	4	Ghatal R S Mahavidyalaya
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	1	0
Presented papers	0	3	0	0
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sub-Divisional Republic Day Celebration 2017 Cultural Function7	NCC	70	535
All India Thal Sainik Camp 2016	NCC	6	21
Blood Donation Camp	NCC	13	125
Yoga Day Celebration	NCC	75	430
All India Trekking Camp	NCC	5	21
Inspection of	NSS	20	119

adopted village			
Cleanliness Activities Road Alert Camp	NSS	12	135
Nabinbaran and NSS Day Celebration	NSS	45	1542
Independence Day Celebration	NSS	26	131
College Foundation Day celebration	NSS	25	126

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
All India Thal Sainik Camp 2016	All India Shooting 2nd Position	Director General NCC	1
Ghatal Utsab O Sishu Mela 2017 Parade Volunteer service	1st position in Parade Boys Platoon	Sub-Divisional Officer	30
Sub-Divisional Republic Day Celebration 2017 Cultural Function	1st position in R.D Parade Boys Platoon	Sub-Divisional Officer	120
Governor Medal Award	Governor Medal Award	Governor of West Bengal	1
Best Cadet Competition	Best Cadet Award	Group Commander,Kharagpur Group HQ	1

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
World Womens Day Celebration	NSS in collaboration with Womens Cell,Ghatal Rabindra Satabarsiki Mahavidyalaya	Organised Seminar	24	163
Republic Day Celebration	Ghatal Rabindra Satabarsiki Mahavidyalaya	Flag hoisting and procession	70	535

Netaji Subhash Chandra Bose Birthday Ceebration	NSS NCC	Organized procession	40	480
World Human Rights Day Celebration	NSS	Organized seminar and Rally	6	215
AIDS Day Celebration	NSS in collaboration with Ghatal Super Speciality Hospital	Organised procession Seminar	17	335

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	Nill

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
75	76.07

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13723	4116900	1179	25285	14902	4142185
Reference Books	15100	7550000	0	0	15100	7550000
e-Books	199500	5000	0	0	199500	5000
Journals	800	150000	0	0	800	150000
e-Journals	6000	5000	0	0	6000	5000
Digital Database	Nill	5000	0	0	0	5000
CD & Video	25	5000	2	200	27	5200
Library Automation	16577	479196	0	0	16577	479196
Weeding (hard & soft)	4829	30456	0	0	4829	30456
Others(specify)	1229	260967	0	0	1229	260967

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	90	2	90	2	1	9	30	160	0
Added	10	0	0	0	0	0	0	0	0
Total	100	2	90	2	1	9	30	160	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">160 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
29	28.12	100	100.04

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the IQAC, Governing Body of the college in consultation with the Finance Committee, Purchase Committee, concerned Dept. and Building Committee. Keeping in view with the current dynamics of effective teaching and learning and demands of new courses, the Governing Body makes policies to create and enhance new infrastructure and renovate the existing infrastructure to maintain the existing campus. The policy is implemented by the Building Committee considering the fund allocated from UGC, State Govt., other agencies college own fund. Classrooms, technology enabled learning spaces, seminar room, tutorial spaces, libraries, laboratories, girls hostel, IQAC office, Common Room, Cycle Motor-Cycle Stand, stadium, boundary wall, PG library, computer centre, playground for girls inmates in girls hostel, specialized facilities and equipment for teaching, learning and research, generator, water purifier water cooler. The total campus area of the college is 10.5 acres and the total built of area 9209.41sqm. There are 43 class rooms apart from the departmental rooms, departmental libraries and science and computer laboratories for practical classes. Each classroom can accommodate approximately about 175 students. 10 Classrooms has audio facilities. The College Library has a space of 248.184 sqm with a reading room for students, a Teachers' Reading Room and a Rare Book Section. There are departmental libraries for each. The library roof has been rebuilt and the area has been expanded to accommodate more books and journals. The Library has rare books at the disposal of researchers, scholars,

undergraduates and post-graduate students of various disciplines. College library is automated with SOUL software recognized by UGC Vidyasagar University. Significant initiatives have been implemented by the library committee to make the library, student friendly. Local Area Network (LAN) using LIBSYS software has been procured for automating in-house activities and services of the library. Installation of 3 computers for Online Public Access Catalogue (OPAC) is made available to the students and teachers to identify the status of availability of documents in the library. Internet facility is available. One photocopier with printing facilities is available. Information on Competitive Examinations are the unique facilities, available for career planning and development programs through career counselling. Online search and full text e-journals are made available to users. Library is enriched with books related to Entry-in-service and competitive examinations. Total number of text books reference books in the library are more than adequate and sufficient for the student needs. The College has one seminar room with advanced audio-visuals multi-media facilities like LCD Projector, Laptop, and Computer with ICT facilities. The teachers engaged in research activities, with projects funding. The college is empowered with central computer laboratory, a server room, four generators for uninterrupted power supply and four xerox machines to sustain academic and administrative needs.

www.grsm.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Freeship	123	123000
Financial Support from Other Sources			
a) National	govt support	1000	12000000
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching for entry in service for SC, ST Students	22/08/2016	232	NA
Counselling of students admitted in UG 1st year	24/08/2016	12155	IQAC, TC
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passedin the comp. exam	Number of studentsp placed

	examination	counseling activities		
2016	Nill	Nill	Nill	Nill

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	NA	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	115	B.A(HONS)/ B.SC(HONS)/B .COM(HONS)	BENGALI/ EDUCATION /ENGLISH /HISTORY /PHILOSOPHY /POLITICAL SCIENCE /SANSKRIT /BOTANY /CHEMISTRY /GEOGRAPHY /MATHEMATICS /PHYSICS /ZOOLOGY /ACCOUNTANCY	C.U,J.U,V. U,R.B.U, BAJKUL MINALI MAHAV IDYALAYUA B C ROY B.ED COLLEGE	M.A/M.SC/M .COM/B.ED

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
Any Other	20

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	INTER COLLEGE	19
SPORTS	UNIVERSITY	27
SPORTS	INTER COLLEGE STATE SPORTS GAMES CHAMPIONSHIP	23
CULTURAL	INSTITUTIONAL	93
SPORTS	INSTITUTIONAL	177
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NA	National	Nill	Nill	Nill	NA
2017	NA	National	Nill	Nill	Nill	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council is formed by holding election among all students every year. Representatives from different classes are elected through the election. The elected representatives elect from themselves different office bearers like President, General Secretary and Secretary of various portfolios like, cultural, Sports, Students' Welfare etc. The general secretary is the member of the college governing body. The students' council organised various cultural, sports, and debate competitions among all students and distribute prizes to the students in the Annual function. The Council is active enough to hear problems, suggestions and opinions from students regularly regarding college activities and administrations and finally place them either before the Governing Body or the Principal of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

College practices decentralization and participative management mode of administration. Every faculty member is in charge of one or other activities with few exceptions where a person is holding dual charges. Principal time to time interacts with in charge or call full committee meetings. These meetings usually take policy decisions and devise operational procedures. This reduces the considerable workload of the office and generates valuable experience among faculty members to tackle day to day problems and handle unforeseen challenges. We also try to modify or apply correction on the basis of past experiences e.g. CBCS program offers varieties of courses as it is devised on pan India basis but when applied on ground, colleges come across many hurdles and even in a very good institution all options cannot be implemented. (1) Each department functions as an autonomous unit with each department head / faculty coordinator given the freedom to arrange activities and administer the department whilst keeping the college vision in mind. It is in this context that seminars, conferences and workshops are successfully organised. (2) (a) IQAC meetings are conducted 2/3 times during an academic year. There is a senior member of the staff who is appointed as the coordinator who initiates discussions and arranges various programs for the college academic staff. Other members include the management, Principal, industrialists and some senior staff members besides students representatives both current and alumni and a representative from the non teaching staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Institution adheres to the norms of evolution pattern set by the affiliating university. Internal marks are given on the basis of home assignment, projects, class test, term exam etc. Annual examination pattern is followed.
Research and Development	Basic laboratory facilities, necessary equipments, are provided as far as possible to the faculty members to carry out the research projects. Students of UG and PG courses prepare science projects in their final year which are generally related to research studies.
Library, ICT and Physical Infrastructure / Instrumentation	Library uses SOUL (2.0 version) to archive the books present in the library. About 25907 books were digitized.
Teaching and Learning	Although chalk and talk method is the most conventional method used in the classrooms for teaching, especially in Humanities and Commerce Departments, presently teachers are actively using laptops and LCD projectors in the class rooms to make the teaching learning

	process more interactive. Class room experiments are also demonstrated for the students for better understanding. Some departments use different academic software's ensure advanced learning process. Internet access is provided to students under the supervision of teachers. Remedial classes are organized for the students. Students are encouraged to follow several educational videos available online for better understanding. The learning process is further enriched by Departmental seminars, projects, quiz competitions, debate etc. by each department.
Curriculum Development	The Institution implements the Syllabus and Curriculum of Vidyasagar University, Midnapore. Since the college is affiliated to this University, there is no scope of development of curriculum on its own.
Human Resource Management	The institution sincerely works to prepare the students for their higher studies. The foundation is made at the UG level. Apart from the routine academic classes, the students are also given exposure to sports and seminar. Faculties of this institution are provided a healthy research atmosphere to enrich their academic career. Moreover, they are also opted in different college committees which provide administrative experience to them.
Industry Interaction / Collaboration	The students of Sem. IV of The Department of Mathematics have done field work on Inventory Management on 11th May, 2017, at Shankarpur Ice Factory, Shankarpur, West Bengal.
Admission of Students	Admission committee of the institution ensures a justified and proper admission system in the college strictly on the basis of merit. The seat capacity, admission procedure and eligibility criteria are displayed in college website and notice boards well in advance of the date of admission. Online application process is quite transparent, efficient and userfriendly. However, the college arranges for official helpdesks for the applicants. The admitted students are registered under Vidyasagar University,Midnapur.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Online application process has been successfully implemented in the college. According to govt. policy, the monthly salary bills of employees are prepared by using IFMS software and other official work are prepared by Smart College Software. The implementation of this software is quite smooth and successful. Library uses Soul (2.0 version) to archive the books present in the library. About 25907 books have been included in the digital database. About 11 educational CDs are also available. Computer literacy of each department is one of the main objectives of the IQAC. In this context, each department maintains a separate e-mail address and therefore regularly ensures the flow of academic information and queries related to their subject with the library through the same. Internet browsing facilities are available for the students as well as to the teachers in a separate computer centre. The staff room also involves computation and internet access facilities for the teachers separately.
Examination	In order to maintain its status, the institution adheres to the evolution patterns established by the affiliating university. Internal marks are given on the basis of home assignment, projects, class test, term exam etc. Annual examination pattern is followed.
Planning and Development	Perspective Plans and yearly budgets are prepared based on online inputs received from students and faculty. The Governing Body of the college approves the planning and development plans approved by the IQAC and the Finance Committee. The IQAC and the Finance Committee comprising teachers, non-teaching staff, discusses financial matters regarding grants received, needs of departments so as to plan and budget. Apart from this the college has undertaken a number of developmental works by utilizing college development funds. Planning and development has been done on infrastructure both physical and academic. Faculty and department Time table is updated in the department website in every semester.
Administration	The institution is under the

	administrative control of Dept. of Higher Education, Govt. of West Bengal. The college administration runs as per the policies and direction of the Govt. Since it is a Govt. aided institution most of its administrative work has been done adherence to Govt. guidelines as provided through E-mode. The college follows an E-dispatch system for online transaction of official letters Administration is adequately computerized . Latest softwares is used for smooth operation of the administration. The website displays notices before admission, and reports of recent events written by students. Most of the Accounts documentation is digitally maintained, student information likewise.
Finance and Accounts	Latest softwares is used in maintaining accounting and transference. Maximum administrative functions are now digitized using office software. Administrative feedback from students is taken online separately. Taking the help of e transactions, online salary of the staff, arrear bills, NPS, GPF, EPF etc are done through HRMS and IFMS portal. The cash books, daily collection registers and other registers like stock registers are maintained are updated regularly. The college expenditures are audited by the authorized audit team of the Govt. of West Bengal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2016 | Nill | Basic Computer training programme for teaching stuff | 11/11/2016 | 12/11/2016 | Nill | 9 |
| 2017 | Workshop on Quality enhancement of the college | Nill | 06/02/2017 | 08/02/2017 | 50 | Nill |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	1	19/12/2016	14/01/2017	27
Short Term Course	1	21/02/2017	27/02/2017	7
Special winter School	1	02/02/2017	22/02/2017	21
Refresher Course	1	18/02/2017	10/03/2017	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	5	10	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• All employees enjoy the privilege of West Bengal Health Scheme. • Loans from GPF very easily made available through single window service of Principal's Office. • Teaching staffs take the facility from the College Co-Operative. LTC are available as per WBSR. • Medical Leave per year 20 days full pay. • Maternity Leave • CCL available at Principal's discretion.	•All employees enjoy the privilege of Government Health Scheme Sasthya Sathi Programme. • Loans from GPF very easily made available through single window service of Principal's Office. • Non-Teaching staffs take the facility from the College Co-Operative• Medical Leave per year 20 days full pay. • Maternity Leave • CCL available at Principal's discretion.	Principal's Welfare Fund, WBMDFC Post Matric Scholarship, West Bengal Govt. Merit Cum Means Scholarship, INSPIRE Scholarship, DPI Half/Full Free Scholarship, Kanyashree Prakalpa etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts Internal Audits of all internally managed accounts of every financial transaction at the end of every financial year. Each Committee Convener of committees under the Teachers' Council present their accounts and work report to assigned Internal Auditor and face audit reviews. • All grants from agencies such as UGC, DBT, DST face audit and inspection by External Auditors and meet all objection and queries. • Government audit is conducted by appointed auditors as and when the Higher Education Department fixes the schedule.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nill

No file uploaded.

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IC, Vidyasagar University	Yes	TCS, IQAC, Principal
Administrative	Yes	Government Auditors. Audit of other grants (UGC, DBT, DST) is done by reputed Chartered Accountants.	Yes	Senior faculty members selected by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(1) Regular parent-teacher meet to discuss about the educational progress of the students. (2) Suggestions regarding academic and administrative reforms are heartily welcomed and implemented (3) Parents are always extent their supportive hands.

6.5.3 – Development programmes for support staff (at least three)

To nurture and retain talent the college authority supports the staff in following ways- 1. Refresher course and orientation course. 2. Research orientated publication and seminar. 3. One day in a week allotted for self study.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Teachers are encouraged to engage themselves in various research oriented activities. 2. Initiatives have been taken to hold online classes and internal

assessments, Students' Seminars and various academic programs by the faculty members. 3. Whole administrative process has been Computerized.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	**Academic Calendar 2016-17**	**30/06/2016**	**30/06/2016**	**30/06/2016**	**8**
2017	**INTERNAL FINANCIAL AUDIT**	**18/11/2016**	**18/11/2016**	**18/11/2016**	**4**
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on gender equity	**08/03/2017**	**08/03/2017**	**120**	**30**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation in the college and to make the college premises green and pollution free , Girls' Hostel premises and both sides of the stadium with rare plants, Chatim Tree, Coconut Tree and beautiful garden has been executed keeping in view of the environmental consciousness. Water Harvesting used for watering the Greenland is the regular activities of the college in collaboration with Eco-Club, staff, Students, NCC, NSS, Hostel workers and hostel students with consultation of IQAC. Whoever it is a strenuous and continuous effort with the struggle of local disadvantages as GRSM and adjacent premises is inundated and water-logging due to cyclic part. Clearing of the college and to make environmentally congenial and pollution free is the struggle of the college. Not only in 2016 but also onwards and backwards. But the college fights and does it. The college is very much conscious regarding the misuse and heavy consumption of electricity, therefore the college is removing the old 100 Watts bulb system, Flu recent Tubes, Old Fans and other consuming electric materials to LED, CFL, low-consuming tube lights , High Configured Computers, so that energy consumption for sustainable energy and to motivate the college to use low consuming water purifiers and coolers as well as for the poor students so that they may pay minimum amount of electric charges.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12
Ramp/Rails	Yes	6
Rest Rooms	Yes	12
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	04/07/2016	4	Flood relief operation taken by NCC	College adjacent areas	175
2016	1	1	09/07/2016	3	Post flood relief operation by NSS	College .premises and adjacent areas	200
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus giving students code of conduct in the institution	15/07/2016	In the prospectus details code of conduct of the students in the college premises and also does and donts are clearly disseminated and instructed by the college in the Seminar of the distribution of college prospectus.
NCC and NSS code of conduct in the institution	20/07/2016	NCC and NSS code of conduct for the students are published from the concerned department.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on human rights And general ethics of students.	04/04/2016	04/04/2016	320
Cultural and promotion of National Integrity,	26/01/2017	26/01/2017	500

Universal Brotherhood and Religious Hybridity function by NCC.				
No file uploaded.				

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Plantation Program within and beyond campus and Girls' Hostel.
2.Using LED lights throughout the campus and thin-client system in computer laboratories to reduce e-waste and energy consumption.
3.Using LED lights throughout the campus and thin-client system in computer laboratories to reduce e-waste and energy consumption.
4.Gardening and Beautification in College premises.
5.Initiative taken for solid, liquid and e-waste management in an eco-friendly manner.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Students, teachers and NTS of the college struggle and suffer every year from flood. Ghatal Master Plane covering the three important rivers Shilaboty, Jhumi and Rupnarayan is the crying need and remains pending since 1950s. Students struggle during flood by loosing agriculture, houses, household materials, drinking water, domestic animals. Strugling of the students and surviving equally has made the learners same people in the same boat, friends, cordial and compassionate. Services to community during flood and post flood is the heart-felt passion of the the persons related with the college irrespective of cast, creed, economy and religion. NCC, Disaster Management, Physical Education, and almost all students of the college not only in 2016-17 but also every year extend a lot of community services by rescuing people, saving animals, supply drinking water, giving life saving amenities, food, medicine and post flood cleaning by NCC Cadets and post flood cleaning, relief and recovery by NSS is the commendable practices. 2. Students of the college are motivated for Educational Tours. Basudeva Kutumbakam ie: whole earth becomes their place of knowledge, love and communion with various culture livelihood and socio-economic pattern of fellow people. Students learn not only the state but also outside the states culture, heritage and gather knowledge. It becomes their part of education beyond academic curriculum. College extends cooperation, permission and other arrangements for residence, concession like Railway fair and other vehicle fair for the initiation of educational tour in 2016-17, like Sanskrit Dept., Philosophy Dept., Botany Dept, Zoology Dept. Many departments encourage students for Field Works. Bengali(PG) and English(PG) through field survey prepare projects for upliftment of Tribal and Daalit People. Geography department through field survey and projects in the local as well as instate and outstates extend their studies of Geographical Features, Advantages and Disadvantages of the area. Most students are affected by flood and students of Geography Department through field survey advised the locality for post flood cultivation and soil testing and congenial crops to be made. They make projects in the flood inundated area and measure the damages done due to flood. These are the best practices of our Geography Departmental Teachers and students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In general the vision, mission and priority of the college are ? Dissemination of knowledge is the primary objectives of the institution . ? The college aims at imparting liberal education value based education which helps in developing the total personality of the students and in bringing out all round growth of their body , mind and spirit. ? The most outstanding feature of the college is to instill such habits and thoughts which will enable the students from village background to accept the best of Indian culture to become good citizen of the country both materially spiritually . ? The college encourages appreciates healthy, cordial, discipline, reciprocal relationship between the teachers , students, alumni, parents and community. ? The college aims at empowerment of the girls' of the locality through education. ? The college provide opportunity of post education employment , self-employment , access to higher studies competitive examination extends opportunities to backsword classes minorities . ? To equip and empower students with relevant knowledge, competence and creativity to face global challenges ? To make innovations in teaching-learning, research and extension activities to realize development ? To create awareness of human rights, value system, culture, heritage, scientific temper and environment.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The IQAC held an interactive session with the teaching and non-teaching staffs and make a well-designed plan for the upcoming session. 1. The time-table preparation for UG, PG Classes is a primary job taking into mind the number of available class rooms and teaching faculty. If required, the management would take the decision for appointing specialized teachers, if required. 2. As there are some PG faculties already existed in the college, the decision for the interest of the PG students some lectures to be imparted by Guest faculties will be taken. 3.The library facilities have been checked upon. Steps to be taken for purchasing the necessary books. The faculty members are asked to deposit the list of new books for the library. 4. NCC NSS units of the college are being directed to take some major steps. Feedback system by the students has to be encouraged. 5. institutionalized feedback mechanism providing platforms to all stakeholders to ensure cordial relationships in participatory governance and administration. Finally, At least once in a year a meeting to be held by the faculty members with the guardians of the students.