



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA
Name of the head of the Institution	PROFESSOR DR MANTU KUMAR DAS
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03225257724
Mobile no.	9434414296
Registered Email	principalgrsm1@gmail.com
Alternate Email	principal@grsm.ac.in
Address	Ghatal, Paschim Medinipur
City/Town	Ghatal
State/UT	West Bengal
Pincode	721212

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	DR ASHOK KUMAR BANDYOPADHYAYA
Phone no/Alternate Phone no.	03225255024
Mobile no.	9434524159
Registered Email	iqac@grsm.ac.in
Alternate Email	ict@grsm.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://grsm.ac.in/Sites/Site2/Default
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://grsm.ac.in/Sites/Site2/Page?details=AcademicCalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80.80	2006	02-Feb-2006	01-Feb-2011
2	B	2.45	2016	16-Feb-2016	15-Dec-2021

6. Date of Establishment of IQAC	28-Dec-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Collaborating activities with extension services to the community.	26-Jul-2017 365	512
Collaborating awareness programmes and extending services during disaster especially flood.	19-Sep-2017 365	471
Chalking out plan and executing through GB for introducing PG and UG subjects.	22-Nov-2017 365	490
Pressing the GB for recovery of the encroached lands of the college from legal encumbrances and encouraging initiation for boundary wall for proposed boys hostel and PG block.	16-Jan-2018 365	506
Collaborating with teachers for their career advancement, participation in refresher and orientation and also feeling the vacant post of teaching faculty for breaching the Teachers Student ratio.	12-Feb-2018 365	47

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Ghatal Rabindra Satabarsiki Mahavidyalaya	Salary and Development and Construction	WB government	2018 365	39585436
Ghatal Rabindra Satabarsiki Mahavidyalaya	Seminars / Infrastructure / Construction	UGC	2018 365	710320
Ghatal Rabindra Satabarsiki Mahavidyalaya	Infrastructure / extension activities Camp / Awareness programmes / Quality Development	College own fund	2018 365	7120800

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has made an outstanding contribution in regard to commence some joboriented courses in the college premises in collaboration with some reputed institutions to prepare the learners for their future provisions. (course lies 'Entry in Service).

Filling up of vacant teaching and non-teaching posts.

Renovating Girls hostel for the benefit of girls students. Collaborating students for community services.

Introduction of new PG and UG courses

Extending urinal and toilet facilities in each floor of the college to the students, teachers and NTS.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
8. Introduction of job oriented subjects	Defence studies, NSS courses as elective subject were introduced
9. Teaching staff and Non-teaching staff vacancy	10 permanent NTS and 10 TS and 10 casual NTS and 4 SACTs were appointed
10. Science block and Encroached lands of the college be resumed from all legal encumbrances for future plan of	Science block is Partially Completed and the other plan of action is completed

the college.					
1. Construction of toilets and urinals in the 2nd floor and PG block	Completed				
2. Class rooms for PG	Completed				
3. Installation of LCD and computer in PG	Completed				
4. Adopted village and student activities	Well done				
5. Safety security and disaster management during flood	NCC students of the college acted as security in different festivals adjacent to the college, Birsingh Vidyasagar Mela and joined with the disaster management services of the subdivision during flood and other awareness programme.				
6. Water cooler and purifier in all floors	Completed				
7. Girls hostel with amenities and security and cooking staff	Completed				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Boday</td> <td>22-Mar-2022</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Boday	22-Mar-2022
Name of Statutory Body	Meeting Date				
Governing Boday	22-Mar-2022				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	15-Nov-2017				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	08-Feb-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Ghatal Rabindra Satabarsiki Mahavidyalaya is located in a rural area. Most of the students are coming from backward villages. They are first generation learners, under developed, floodprone, SC, ST, Minority and EWS				

background students. It is still far from urbanization, web connection and internet facilities. Students are not still smart with smart phone. In spite of that for extending the benefit of the students, teachers and other stake holders, college has provided : 1. Strict online admission system 2. Online Govt. and Non Govt. scholarship system 3. Online registration of students 4. Package for keeping record of registered students for the year through computerized system 5. Library automation and digitization through SOLE software and INFLIBNET 6. Inclusion of salaries of all teaching and nonteaching full time and PPTs in the HRMS system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the academic session 2017 - 18 the IQAC held an interactive session with the teaching and non-teaching staffs and make a well-designed plan for the upcoming session. The faculty members are taken into confidence for setting up the curriculum planning for the UG CBCS students which is going to be started in Science courses from the session 2017-18. The mix up of 3-tier system in the Humanities & Commerce Departments along with new CBCS system of Science departments is considered. The workshop for the faculty members of the Science Departments to be organized to make them familiar with the new CBCS system. It has been intimated that the PG courses in History and Philosophy will be commenced from this session onwards. So, the teachers of these particular departments are asked to be acquainted and prepare themselves for the courses. The time-table preparation for UG & PG Classes is a primary job taking into mind the number of available class rooms and teaching faculty. If required, the management would take the decision for appointing specialized teachers, if required. As there are some PG faculties already existed in the college, the decision for the interest of the PG students some lectures to be imparted by Guest faculties had been taken. The library facilities have been checked upon. Steps to be taken for purchasing the necessary books. The availability of library books has been checked upon. The faculty members are asked to deposit the list of new books for the library. The infrastructural facilities like fans & lights in the classrooms and departmental rooms, departmental desk-tops etc. are being checked with the Non-teaching staffs. Feedback system by the students has to be encouraged. At least once in a year a meeting to be held by the faculty members with the guardians of the students. NCC & NSS units of the college are being directed to take some major steps so that there would be a community attachment with the students by organizing blood donation camps, village adoption programme, literacy programme, etc. Cultural activities to be organized by various departments. Competitions like debate, quiz, music, recitation, creative writing, group discussion, drawing & poster displaying and sports are to be organized. Finally, institutionalized feedback mechanism providing platforms to all stakeholders to ensure cordial

relationships, transparency in all dealings and inculcating in all the need to impart a value-laden education stands for strategic planning in participatory governance and administration.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/07/2017	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	PHILOSOPHY	01/07/2017
MA	HISTORY	01/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	BOTANY (HONS. GENERIC)	01/07/2017
BSc	CHEMISTRY (HONS. GENERIC)	01/07/2017
BSc	GEOGRAPHY (HONS. GENERIC)	01/07/2017
BSc	MATHEMATICS (HONS. GENERIC)	01/07/2017
BSc	PHYSICS (HONS. GENERIC)	01/07/2017
BSc	ECONOMICS (HONS. GENERIC)	01/07/2017
BSc	ZOOLOGY (HONS. GENERIC)	01/07/2017
BSc	PHYSIOLOGY (GENERIC)	01/07/2017
BSc	NUTRITION (GENERIC)	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2017	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	EDUCATION	40
MSc	MATHEMATICS	24
BSc	GEOGRAPHY	52
BA	BENGALI	98
BSc	ZOOLOGY	11
BSc	BOTANY	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>This is a mandatory practice to organize the regular feedback system to be collected through a well-structured feedback proforma from the final year students. This helps the institution for smooth and efficient running. For this a Feedback box has been prepared so that the students can deposit the filled-up feedback forms. The feedback committee consider the deposited feedback and analyze to take proper and fruitful decision for the betterment of the institution. Accordingly, continuous review of the infrastructure and learning resources for ensuring their betterment has been taken care of. The recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. According to the available feedbacks, the teachers are motivated for their improvement. A self-appraisal report is prepared by each teacher. Efforts are made to motivate parents to participate in the feedback method. Also, the feedback is being sought from the teachers and the non-teaching staffs time to time through staff meetings. As per their suggestions library books, laboratory equipment, track-suits apparatus for Physical education had been provided. Introducing ICT system has been suggested. Also, full computerized library information system has to be taken care of. CCTV in important location is being installed and Biometric attendance of the teaching and non-teaching staffs have been introduced as per feedback reports availed of. The feedback for the Cheap canteen and stores is also rounded up and analyzed for the betterment. Faculty-students interaction may be encouraged. Essential corrective measures recommended by the teachers are being considered. Formation of Alumni Association and taking regular feedback from them is also encouraged to supply constructive tips on helping the students to gain extra recognition and improving themselves.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	HONOURS	738	1010	578
BSc	HONOURS	318	252	163
BA	GENERAL	1428	1500	1428
BSc	GENERAL	73	80	65
BCom	HONOURS	85	60	48
BCom	GENERAL	18	50	18
MA	PG	183	112	96
MSc	PG	23	45	23
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2300	119	33	0	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
95	33	80	14	0	19

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor meaning the trusted guide. A mentor in the educational institution may share the information as well as provide guidance, motivation and emotional support to the mentee students. A mentor may help to exploring careers of the students. Ghatal Rabindra Satabarsiki Mahavidyalaya has initiated mentoring programme. Each department has grouped into 25 – 30 students and each group are assigned by one faculty member. Mentor regularly meets with the students and supports the mentee in skill development and enhancing abilities through observation and assessment. The focus is to render the knowledge through innovative methods and to simplify the learning process. As the college is situated in the rural area and mainly flood prone area, they find various difficulties in higher education system. The mentor group and different committees of our college taken following initiation to help the students for developing their skills, ability, and confident. 1. Regular assessment and feedback with students. 2. To help them to select various subject option in CBCS system. 3. To aware about their right and duties. 4. Encourage to participate various cultural events in the college. 5. NSS cell encourage to participate various regular activities like “Swachhya Abhiyan”, “Cleaning the campus”, “Plantation”, “Adoption of Village” etc. and also observe various annual programs like “World Aids Day”, “International Women Day”, “National NSS Day”, “World Thalassemia Day”, “World Day against Child Labour” etc. 6. Eco- club maintain different eco- friendly awareness programs like “World Earth Day”, “World Environment Day”, “World Ozone Day”, “World Animal Welfare Day”, “World Pollution Control Day” etc. 7. To motivate them to participate various indoor and outdoor games and help to participate inter college level sports competition. 8. To aware them about their job opportunities. 9. Discourage early marriage plan to female students.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio
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institution		
2419	33	1:73

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	33	10	Nil	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NA	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Honours	SEM-I	20/12/2017	08/01/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination committee is the apex body on all substances of the conduct of examinations. We have a separate internal assessment committee to better performing the internal exam procedure. These contain the system of Internal evaluation of papers on Skill Enhancement Course, Ability Enhancement Compulsory course and internal assessment in all disciplines for all papers, which have the provision of 15 marks per paper in each program out of which 5 is for attendance and 10 each for class test and assignment. The CIE support team of our college designed and executed a system for managing the examination process. The college website was utilized to implement the following activities, generating study material, student assignments and MCQ. Department wise seminar presentations of few papers were done. The schedule for class tests/ assignments is notified to the students in advance and uploaded on the respective department portals of the college website. We have used different departmental notice board and whatsapp groups for updating all the exam notices to each of the students. Examinations committee assigned the respective teacher for the question setter, paper examiner and evaluator by appointment letter. The Principal through the academic standards committee of the college monitors the effective implementation of the schedule.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college has prepared an Academic Calendar as per the schedule prescribed by the affiliating university for implementation of curriculum and participation in Extra- curricular and co- curricular activities. As per university rules and regulations academic activity run in college throughout the year. In academic

calendar Institution adhered to available working days, short and long holidays, National public holidays, Admission process, semester wise teaching plans, tentative university examinations days of semesters, tentative practical examinations days, Allocation of internal assessment work i.e. seminar activity, project assignment, theory assignment, class tests, practical assignment, submission of internal assessment work, ICT lectures, guest lectures, celebration of various birth and death anniversary, celebration of different weeks like nutrition week, aranya saptaha etc. and special days, educational tour, various literacy days, various workshops/ conferences/ seminars activities are planed department wise and makes implementation on it. As per academic calendar, institution follows all the related curricular, co-curricular and extra- curricular activities for the better academic work. As per academic calendar institution participated in the extra- curricular activities like participation in athletics, in youth festival, in youth parliament, in inter college sports competitions like crickets, chess, badminton, football etc. organized by affiliating university. Besides this our college arrange annual programmes, annual sports programmes and participated in some curricular and co- curricular activities Our institution tries to run all the activities as per academic calendar but sometimes due to unavoidable conditions the schedule of some events gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.grsm.ac.in/Sites/Site2/Page?details=AQAR>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	HONOURS	396	384	97
NIL	BSc	HONOURS	112	107	96
NIL	BCom	HONOURS	28	25	89
NIL	BCom	GENERAL	18	18	100
NIL	BA	GENERAL	446	392	88
NIL	BSc	GENERAL	9	9	100
NIL	MA	PG	124	122	98.33
NIL	MSc	PG	25	25	100

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.grsm.ac.in/Sites/Site2/Page?details=AQAR>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
Minor Projects	730	UGC	130000	105000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Bengali	1	0
International	Bengali	1	0
International	Economics	1	0
International	Education	6	3
National	History	1	0
National	Philosophy	1	0
National	Chemistry	1	1.01
International	Chemistry	4	2.5
National	Mathematics	1	1.01
International	Mathematics	1	0.77
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1
Bengali	1
Sanskrit	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Structural Studies of An Immuno Enhancing Polysaccharide Isolated from an Edible Mushroom, Volvariella adiplasia	Dr. Kaushik Ghosh	Journal of Physical Sciences	2017	13	Department of Chemistry, Ghatal Rabindra Satabarsiki Mahavidyalaya, Ghatal, Paschim Midnapore, Pin-721212, West Bengal, India	1
Redox-responsive Xanthene-Coumarin-Chlorambucil-based FRET-guided The ranostics for "Activatable" Combination with Real-Time Monitoring	Dr. Moumita Gangopadhyay	Chem. Commun.	2017	11	Department of Chemistry, IIT Kharagpur, WB	18
Unsteady flow through a porous medium due to non-coaxial rotations of a porous disk and a	Dr. Mrinmoy Guria	Int. J. Applied Mechanics and Engineering	2018	13	Department of Mathematics, Ghatal Rabindra Satabarsiki Mahavidyalaya, Ghatal, Paschim	1

fluid at infinity subjected to a periodic suction					Midnapore, Pin-721212, West Bengal, India
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Unsteady flow through a porous medium due to non-coaxial rotations of a porous disk and a fluid at infinity subjected to a periodic suction	Dr. Mrinmoy Guria	Int. J. Applied Mechanics and Engineering	2018	13	1	Department of Mathematics, Ghatal Rabindra Satabarsiki Mahavidyalaya, Ghatal, Paschim Midnapore, Pin-721212, West Bengal, India
Structural Studies of An Immuno Enhancing Polysaccharide Isolated from an Edible Mushroom, Volvariella adiplasia	Dr. Kaushik Ghosh	Journal of Physical Sciences	2017	13	1	Department of Chemistry, Ghatal Rabindra Satabarsiki Mahavidyalaya, Ghatal, Paschim Midnapore, Pin-721212, West Bengal, India
Redox-responsive Xanthene-Coumarin-Chlorambucil-based FRET-guided The ranostics for "Activatable" Co	Dr. Moumita Gangopadhyay	Chem. Commun.	2017	11	18	Department of Chemistry, IIT Kharagpur, WB

mbination with Real-Time Monitoring					
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	7	1	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sub-Divisional Republic Day Celebration 2018 Cultural Function	NCC	13	152
NCC C Certificate Examination Camp	NCC	6	25
NCC B Certificate Examination Camp	NCC	5	121
Combined Annual Training Camp-XV	NCC	11	37
Indian Military Academy Attachment Camp	NCC	5	1
Food Water Distribution for Flood Victims	NSS	22	326
Death Ceremony Celebration of Rabindrath Tagore	NSS	31	142
Teachers Day Celebration	NSS	75	1701
Migration Suppress Dengue	NSS	10	175
Cleanliness Activities Awareness Programme	NSS	12	130
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

Special National Integration Camp	Silver Medal in Best Cadet Competition	North Eastern Region Directorate	1
Ghatal Utsab O Sishu Mela 2018 Parade Volunteer service	1st position in Parade Boys Platoon	Ghatal Utsab O Sishu Mela Committee	30
Sub-Divisional Republic Day Celebration 2018 Cultural Function	1st position in R.D Parade Boys Platoon	NCC Department	60
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Republic Day Celebration	Ghatal Rabindra Satabarsiki Mahavidyalaya	Flag hoisting and procession	71	1045
Netaji Subhash Chandra Bose Birthday Celebration	NSS	Organised procession	73	633
National Youth Day Celebration	NSS	Organised procession	45	320
AIDS Day Celebration	NSS in collaboration with Ghatal Super Speciality Hospital	Organised procession Seminar	20	211
Aranya Saptaha Celebration	NSS	Tree plantation inside campus and in the college stadium	7	67
Quami Ekta Saptaha	NSS	Organized procession	12	205
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	100.11

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	12479	4142185	87	25994	12566	4168179
Reference Books	12249	7550000	0	0	12249	7550000
e-Books	199500	5000	0	0	199500	5000
Journals	800	150000	0	0	800	150000
e-Journals	6000	5000	0	0	6000	5000
Digital Database	Nil	5000	0	0	0	5000
CD & Video	27	5200	0	0	27	5200
Library Automation	8662	173240	1100	22000	9762	195240
Others(s pecify)	1229	260967	0	0	1229	260967
Others(s pecify)	164	141617	0	0	164	141617
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	100	2	100	2	1	9	30	160	0
Added	0	0	0	0	0	1	0	0	0
Total	100	2	100	2	1	10	30	160	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

160 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14	14.29	100.3	100.26

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policies and procedures of the institution for creation and enhancement of infrastructure and academic facilities to augment effective teaching and learning is sketched by the IQAC, Governing Body of the college in consultation with the Finance Committee, Purchase Committee, concerned Dept. and Building Committee. Keeping in view with the current dynamics of effective teaching and learning and demands of new courses, the Governing Body makes policies to create and enhance new infrastructure and renovate the existing infrastructure to maintain the existing campus. The policy is implemented by the Building Committee considering the fund allocated from UGC, State Govt., other agencies college own fund. Classrooms, technology enabled learning spaces, seminar room, tutorial spaces, libraries, laboratories, girls' hostel, IQAC office, Common Room, Cycle Motor-Cycle Stand, stadium, boundary wall, PG library, computer centre, playground for girls inmates in girls hostel, specialized facilities and equipment for teaching, learning and research, generator, water purifier, water-coolers. The total campus area of the college is 10.5 acres and the total built of area 9209.41sqm. There are 43 class rooms apart from the departmental rooms, departmental libraries and science and computer laboratories for practical classes. Each classroom can accommodate approximately about 175 students. 10 Classrooms has audio facilities. The College Library has a space of 248.184 m² with a reading-room for students, a Teachers' Reading Room and a Rare Book Section. There are departmental libraries for each. The library roof has been rebuilt and the area has been expanded to accommodate more books and journals. The Library has rare books at the disposal of researchers, scholars, undergraduates and post-graduate students of various disciplines. College library is automated with SOUL software recognized by UGC Vidyasagar University. Significant initiatives have been implemented by the library committee to make the library, student friendly. Local Area Network (LAN) using LIBSYS software has been procured for automating in-house activities and services of the library. Installation of 3 computers for Online Public Access Catalogue (OPAC) is made available to the students and teachers to identify the status of availability of documents in the library. Internet facility is available. One photocopier with printing facilities is available. Information on Competitive Examinations is the unique facilities, available for career planning and development programs through career counselling. Students are given proper guidelines and strictures regarding safety and security in laboratory or waste management system. Online search and full text e-journals are made available to users. Library is enriched with books related to Entry-in-service and competitive examinations. Total number of text books and reference books in the library are more than adequate and sufficient for the students' needs. The College has one seminar room with advanced audio-visuals multi-media facilities like LCD Projector, Laptop, and Computer with ICT facilities. The teachers engaged in research activities, with projects funding. The college is empowered with central computer laboratory, a server room, four generators for uninterrupted power supply and four xerox machines to sustain academic and administrative infrastructure.

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Concession / Financial Support	155	155000
Financial Support from Other Sources			
a) National	KANYASHREE/SVMCM/ NATIONAL SCHOLARSHIP PORTAL/ SC ST OBC WEST BENGAL GOVT	1359	26028000
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NA	Nil	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NA	0	0	0	0
2018	NA	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	132	B.A(HONS) / B.SC(HONS) /B .COM(HONS)	BENGALI/ EDUCATION /ENGLISH /HISTORY /PHILOSOPHY /POLITICAL SCIENCE /SANSKRIT /BOTANY /CHEMISTRY /GEOGRAPHY /MATHEMATICS /PHYSICS /ZOOLOGY /ACCOUNTANCY	C.U,J.U,V. U,R.B.U, BAJKUL MINALI MAHAV IDYALAYUA B C ROY B.ED COLLEGE	M.A/M.SC/M .COM/B.ED

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	8
GATE	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	INSTITUTIONAL	206
CULTURAL	INSTITUTIONAL	122
SPORTS	INTER COLLEGE STATE SPORTS GAMES CHAMPIONSHIP	25
SPORTS	UNIVERSITY	23
SPORTS	INTER COLLEGE	20

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council is formed by holding election among all students every year. Representatives from different classes are elected through the election. The elected representatives elect from themselves different office bearers like President, General Secretary and Secretary of various portfolios like, cultural, Sports, Students' Welfare etc. The general secretary is the member of the college governing body. The students' council organised various cultural, sports, and debate competitions among all students and distribute prizes to the students in the Annual function. The Council is active enough to hear problems, suggestions and opinions from students regularly regarding college activities and administrations and finally place them either before the Governing Body or the Principal of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

With few exceptions, every faculty member is responsible for one or more activities. There is decentralization and participative management in place at the college. Principals occasionally meet with their team members. In these meetings decisions about policies and procedures are usually made. By doing so, the office workload is reduced and faculty members gain valuable experience to deal with day-to-day problems and unforeseen challenges. (1) Each department functions as an autonomous unit with each department head / faculty coordinator given the freedom to arrange activities and administer the department whilst keeping the college vision in mind. It is in this context that seminars, conferences and workshops are successfully organised. (2) (a) IQAC meetings are conducted 2/3 times during an academic year. There is a senior member of the staff who is appointed as the coordinator who initiates discussions and arranges various programmes for the college academic staff. There are also members from the management, the principal, industrialists and some senior staff members as well as students representing both current and former students and a representative from the non teaching staff. We also try to modify or apply corrections on the basis of past experiences such as: CBCS gives a variety of options because its designed for the whole country, but when applied on the ground, colleges have to deal with many obstacles, and even a great institution cant implement everything.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	It is the institutions duty to prepare students for their higher studies in a sincere and reliable manner. Students at the UG level lay the foundation for their higher studies. Aside from the regular academic classes, the students are also introduced to sports and seminars as part of their education. Faculties of this institution are provided with a healthy research atmosphere to enrich their academic career. Moreover, they are also opted into different college committees which provide administrative experience to them.
Industry Interaction / Collaboration	The students of Sem. IV of The Department of Mathematics have done field work on Inventory Management on 4th April, 2018, at Shankarpur Ice Factory, Shankarpur, West Bengal.
Admission of Students	Admission committee of the institution ensures a justified and proper admission system in the college strictly on the basis of merit. The seat capacity, admission procedure and eligibility criteria are displayed in college website and notice boards well in advance of the date of admission. Online application process is quite transparent, efficient and userfriendly. However, the college arranges for official helpdesks for the applicants. The admitted students are registered under Vidyasagar University, Midnapur.
Research and Development	Basic laboratory facilities, necessary equipments, are provided as far as possible to the faculty members to carry out the research projects. Students of UG courses prepare science projects in their final year which are generally related to research studies.
Library, ICT and Physical Infrastructure / Instrumentation	Library uses SOUL (2.0 version) to archive the books present in the library. About 87 books have been newly included in the digital database.
Curriculum Development	The institute follows the curriculum and syllabus of Vidyasagar University, Midnapur. Since the college is

	<p>affiliated with this University, there is no scope for developing its own curriculum as the college is affiliated to the university.</p>
Teaching and Learning	<p>For students, remedial classes are offered. In order to better understand the subject, students are encouraged to watch several educational videos available online. Several departmental seminars, projects, quizzes, and discussions further enrich the learning process. These include competitions, debates, etc. by individual departments. Although chalk and talk method is the most conventional method used in the classrooms for teaching, especially in Humanities and Commerce Departments, presently teachers are actively using laptops and LCD projectors in the class rooms to make the teaching learning process more interactive. For better understanding, classroom experiments are also demonstrated. Different academic software programs ensure advanced learning. Teachers supervise students Internet usage.</p>
Examination and Evaluation	<p>Affiliating university establishes norms for evolution. Internal marks are given on the basis of home assignment, projects, class test, term exam etc. Science Honours has been added to the CBCS system.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>Online application process has been successfully implemented in the college. According to govt. policy, the monthly salary bills of employees are prepared by using IFMS software and other official work are prepared by Smart College Software. The implementation of this software is quite smooth and successful. Library uses Soul (2.0 version) to archive the books present in the library. About 87 books have been included in the digital database. About 11 educational CDs are also available. Computer literacy of each department is one of the main objectives of the IQAC. In this context, each department maintains a separate e-mail address and therefore regularly ensures the flow of academic information and queries related to their subject with the library through</p>

the same. Internet browsing facilities are available for the students as well as to the teachers in a separate computer centre. The staff room also involves computation and internet access facilities for the teachers separately.

Examination

Institution adheres to the norms of evolution pattern set by the affiliating university. Internal marks are given on the basis of home assignment, projects, class test, term exam etc. Annual examination pattern is followed for Art stream. CBCS System has been introduced for Science Hons.

Planning and Development

We prepare our annual budgets and strategic plans based on the input we receive online from students and faculty. It is the Colleges Governing Body that approves the planning and development plans that have been approved by the IQAC and the Finance Committee. The IQAC and the Finance Committee comprised of teachers, non-teaching staff, discuss financial matters in the context of grants received, needs of departments, so as to plan and budget. Apart from this the college has undertaken a number of developmental works by utilizing college development funds. Planning and development has been done on infrastructure both physical and academic. Faculty and department Time table is updated in the department website in every semester.

Administration

The College utilizes E-dispatch for online transmission of official letters. The college is adequately computerized. Latest software is used for smooth operation of the administration. The website displays notices before admission, and reports of recent events written by students. Most of the Accounts documentation is digitally maintained, student information likewise. The institution is under the administrative control of the Dept. of Higher Education, Govt. of West Bengal. The college administration runs as per the policies and direction of the Govt. Since it is a Govt. aided institution most of its administrative work has been done adherence to Govt. guidelines as provided through E-mode.

Finance and Accounts

Latest softwares is used in

maintaining accounting and transference. Maximum administrative functions are now digitized using office software. Administrative feedback from students is taken online separately. Taking the help of e transactions, online salary of the staff, arrear bills, NPS, GPF, EPF etc are done through HRMS and IFMS portal. The cash books, daily collection registers and other registers like stock registers are maintained are updated regularly. The college expenditures are audited by the authorized audit team of the Govt. of West Bengal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	WORKSHOP ON ONLINE MARKS UPLOADING SYSTEM	WORKSHOP ON ONLINE MARKS UPLOADING SYSTEM	09/08/2017	09/08/2017	52	9
2018	Nil	Basic Computer training programme for teaching staff	16/11/2018	17/11/2018	Nil	8
2018	Workshop on Quality enhancement of the college	Nil	13/02/2018	15/02/2018	40	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	17/01/2018	06/02/2018	21
Refresher Course	2	08/06/2018	28/06/2018	21
Orientation Programme	1	13/11/2017	11/12/2017	28
National level Research oriented Work shop	1	21/03/2017	25/04/2017	36

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	6	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> Through the single window service of the Principals Office, loans from the GPF are easily made available to the general public. All employees enjoy the privilege of West Bengal Health Scheme. Among the benefits of the College Co-operative is that the teaching staff can use the facility. LTC are available as per WBSR. A maximum of twenty days full pay is offered to the teachers as medical leave. • Maternity Leave • CCL available at Principal's discretion. 	<ul style="list-style-type: none"> All employees are covered by the Government Health Scheme Sasthya Sathi Program. • Loans from GPF very easily made available through single window service of Principal's Office. • Non-Teaching staffs take the facility from the College Co-Operative • Medical Leave per year 20 days full pay. • Maternity Leave • CCL available at Principal's discretion. 	<p>Principals Welfare Fund and West Bengal Government Scholarships for Post Matric are part of the Principals Welfare Fund. We provide merit based scholarships, INSPIRE Scholarships, DPI Half/Full Fee Scholarships, Kanyashree Prakalpa Scholarships, etc.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External auditors conduct all audit and inspections of all grants from agencies such as the UGC, the DBT, and the DST, and they resolve all objections and queries raised by the Grant Holders. • Government audit is conducted by appointed auditors as and when the Higher Education Department fixes the schedule. The Institution conducts Internal Audits of all internally managed

accounts of every financial transaction at the end of every financial year. Each Committee Convener of committees under the Teachers' Council present their accounts and work report to assigned Internal Auditor and face audit reviews.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IC, Vidyasagar University	Yes	TC, IQAC, Principal
Administrative	Yes	Government Auditors. Audit of other grants (UGC, DBT, DST) is done by reputed Chartered Accountants.	Yes	Senior faculty members selected by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(1) Regular parent-teacher meet to discuss about the educational progress of the students. (2) Suggestions regarding academic and administrative reforms are heartily welcomed and implemented (3) Parents are always extent their supportive hands.

6.5.3 – Development programmes for support staff (at least three)

To nurture and retain talent the college authority supports the staff in following ways- 1. Refresher course and orientation course. 2. Research orientated publication and seminar. 3. One day in a week allotted for self study.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to engage themselves in various research oriented activities. 2. Initiatives have been taken to hold online classes and internal assessments, Students' Seminars and various academic programs by the faculty members. 3. Whole administrative process has been Computerized.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Academic audit proforma	17/11/2017	17/11/2017	17/11/2017	5
2018	Awareness of newly introduced CBCS syllabus	09/01/2018	09/01/2018	09/01/2018	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Workshop on Women Empowerment	12/04/2017	12/04/2017	180	30
A Seminar on The Utility of Self-Defence	10/08/2017	10/08/2017	165	75

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Plantation in the college and to make the college premises green and pollution free , Girls' Hostel premises and both sides of the stadium with rare plants, Chatim Tree, Coconut Tree and beautiful garden has been executed keeping in view of the environmental consciousness. Water Harvesting used for watering the Greenland is the regular activities of the college in collaboration with Eco-Club, staff, Students, NCC, NSS, Hostel workers and hostel students with consultation of IQAC. Whoever it is a strenuous and continuous effort with the struggle of local disadvantages as GRSM and adjacent premises is inundated and water-logging due to cyclic part. Clearing of the college and to make environmentally congenial and pollution free is the struggle of the college. Not only in 2016 but also onwards and backwards. But the college fights and does it. The college is very much conscious regarding the misuse and heavy consumption of electricity, therefore the college is removing the old 100 Watts bulb system, Flu recent Tubes, Old Fans and other consuming electric materials to LED, CFL, low-consuming tube lights , High Configured Computers, so that energy consumption for sustainable energy and to motivate the college to use low consuming water purifiers and coolers as well as for the poor students so that they may pay minimum amount of electric charges.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Physical facilities	Yes	16
Ramp/Rails	Yes	4
Rest Rooms	Yes	16
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	10/02/2017	30	Construction of waiting shed in front of the college main gate by the side of High Road	Construction of waiting shed	230
2017	1	1	24/12/2017	10	Special winter camp	Clearing and anti-polluting flood affected adopted village.	250

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus giving students code of conduct in the institution	17/07/2017	In the prospectus details code of conduct of the students in the college premises and also does and donts are clearly disseminated and instructed by the college in the Seminar of the distribution of college prospectus
NCC and NSS code of conduct in the institution	24/07/2017	NCC and NSS code of conduct for the students are published from the concerned department.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Celebration and Vision, Mission of Pandit Iswar Chandra Vidyasagar	14/08/2017	14/08/2019	340
Cultural and promotion of National Integrity, Universal Brotherhood and Religious Hybridity function by NCC.	15/08/2017	15/08/2017	420
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation in the college premises and Girls' Hostel
2. Rain water harvesting through reservoir and recycling of water in the garden and ground water recharging through a pipe line system where the surface water of the roof top is collected in the campus pond.
3. Using LED lights throughout the campus and thin-client system in computer laboratories to reduce e-waste and energy consumption.
4. Initiative taken for solid, liquid and e-waste management in an eco-friendly manner.
5. Initiative taken for Plastic free Campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. Education is the manifestation of perfection of students. Students can manifest aesthetic, cultural and scientific mind through the college journals and magazines. Students publish magazines keeping in view of its standard in cultural function. Avigyan is the platform of the students for manifesting their creativity. Students union every year publish this magazine along with the help of the students. Departmental teachers constantly mentor their students for publication of wall magazines regularly. Publication of wall magazines along with the staff, HOI, HOD, Teachers and students of the departments become a gorgeous inauguration for the regular boosting, creative and constructive function of the college. Publication of Research Journal with ISSN PRAGGNA by PG Departments for dissemination of knowledge of scholars, teachers and students from state and out state writings is the practice for increasing Research Excellence and benefit. 2. Provision for hygienic and scientific food in the college cheap canteen with ordinary, palatable, nutritious and low cost within the limit is also the practice of the college for the students. 3. Students coming from rural areas purchasing academic materials, xerox and printing facilities with cheap cost extended to the students by providing cheap store of the college inside the college compound for the students is one of the significant practices of the college.</p>

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dissemination of knowledge is the primary objectives of the institution . ? The college aims at imparting liberal education value based education which helps in developing the total personality of the students and in bringing out all round growth of their body , mind spirit. ? The most outstanding feature of the college is to instill such habits and thoughts which will enable the students from village background to accept the best of Indian culture to become good citizen of the country both materially spiritually . ? The college encourages appreciates healthy cordial, discipline, reciprocal relationship between the teachers , students, alumni, parents community. ? The college aims at empowerment of the girls' of the locality through education. ? The college provide opportunity of post education employment , self-employment , access to higher studies competitive examination extends opportunities to backward classes minorities . ? To equip and empower students with relevant knowledge, competence and creativity to face global challenges ? To make innovations in teaching-learning, research and extension activities to realize development ? To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement ? To create awareness of human rights, value system, culture, heritage, scientific temper and environment.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The forthcoming academic session 2018 - 19, the IQAC held an interactive session with the teaching and non-teaching staffs and make a well-designed plans. The workshop for the faculty members of the Departments to be organized to make them familiar with the new CBCS system. New PG course in History and Philosophy to be introduced from this session. The faculty members are informed about tis and asked to take necessary preparation for this. The BOS of each PG department to take constituted accordingly. The library facilities have been checked upon. Steps to be taken for purchasing the necessary books as been suggested by the faculty members. It has been decided to organize a workshop with the UG students to clarify them the CBCS system and two newly introduced PG courses after their admission and before the classes to be run on. NCC, NSS units of the college, as usual, are being directed to take some major steps so that there would be a community attachment with the students by organizing blood donation camps, village adoption programme, literacy programme, etc. Cultural activities to be organized by various departments. Competitions like debate, quiz, music, recitation, creative writing, group discussion, drawing poster displaying and annual sports, inter-class football, cricket and volleyball matches are to be held. Finally, IQAC has extended its fruitful motivation to append the Post-graduate courses in further subjects keeping in view the benevolence of the enthusiastic learners so that they would be able to overcome the locational and financial hazards caused due to the distance of University location from neighboring destinations.