



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA
Name of the head of the Institution	PROFESSOR DR MANTU KUMAR DAS
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03225255024
Mobile no.	9434414296
Registered Email	principalgrsm1@gmail.com
Alternate Email	principal@grsm.ac.in
Address	Ghatal, Paschim Medinipur
City/Town	Ghatal
State/UT	West Bengal
Pincode	721212

<b>2. Institutional Status</b>																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	DR ASHOK KUMAR BANDYOPADHYAYA																								
Phone no/Alternate Phone no.	03225255024																								
Mobile no.	9434524159																								
Registered Email	iqac@grsm.ac.in																								
Alternate Email	ict@grsm.ac.in																								
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)	<a href="https://grsm.ac.in/Sites/Site2/Page?details=AOAR">https://grsm.ac.in/Sites/Site2/Page?details=AOAR</a>																								
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://grsm.ac.in/Sites/Site2/Page?details=AcademicCalendar">https://grsm.ac.in/Sites/Site2/Page?details=AcademicCalendar</a>																								
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>80.80</td> <td>2006</td> <td>02-Feb-2006</td> <td>01-Feb-2011</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.45</td> <td>2016</td> <td>16-Dec-2016</td> <td>15-Dec-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	80.80	2006	02-Feb-2006	01-Feb-2011	2	B	2.45	2016	16-Dec-2016	15-Dec-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B++	80.80	2006	02-Feb-2006	01-Feb-2011																				
2	B	2.45	2016	16-Dec-2016	15-Dec-2021																				
<b>6. Date of Establishment of IQAC</b>	28-Dec-2007																								
<b>7. Internal Quality Assurance System</b>																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						

Collaborating with teachers for their career advancement, participation in refresher and orientation and also filling the vacant post of teaching faculty for bridging the teacher student ratio.	25-Mar-2020 365	45
Filling up of teaching post for newly introduced subjects	17-Mar-2020 365	534
Collaborating with University and colleges in the reform system of examination by making the college a nodal center for a cluster of colleges	28-Feb-2020 365	10105
Upgradation of PG library	10-Dec-2019 365	398
Collaborating awareness programmes to the students for online and offline scholarships and enlarging the benefits and also the benefit of aid fund to poor students with the cooperation of students union	10-Sep-2019 365	4115

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Ghatal Rabindra Satabarsiki Mahavidyalaya	Salary Development and Construction	WB Govt.	2020 365	47660286
Ghatal Rabindra Satabarsiki Mahavidyalaya	Seminar/Infrastructure/Construction	UGC	2020 365	20000
Ghatal Rabindra Satabarsiki Mahavidyalaya	Infrastructure/Extension activities/Camp /Awareness programmes /Quality development	College own fund	2020 365	9471979

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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View Link</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
Collaborating students for community services and teachers for quality improvement.
PG library upgradation.
Equipping the college to act as nodal centre of examination of Vidyasagar University.
Construction of boundary wall on the sides of the college stadium for plantation of rare plants and also for beatification.
Opening of constructed science block for classes and labs for students.

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
Faculty development programme, Students' awareness programme in collaboration with IQAC	Successfully achieved
Appointment of Teachers	10 SACTS, 4 full time teachers were appointed. Only 3 to 4 sanctioned full time teaching vacancies reserved for ST and SC are remaining vacant and students are benefited. College is highly benefited because 51 guest

	teachers were designated and salary was granted from Govt. Of WB and service become permanent. College is now running with 40 full time teachers and 51 SACTs.
Increase of intake in PG and UG	30% seats were increase in UG and PG courses
Reforms of exam system	Workshop by University and IQAC attended. College is empowered to act as Nodal centre for 7 colleges of the area.
Introduction of Santali	Applied to authority
PG library upgradation	Completed
Extension of activities of teaching faculty	Yes
Upgradation of laboratory of Botany	Completed
Construction of boundary wall on the sides of stadium for plantation of rare plants	Completed but plantation is under process
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing Body	22-Nov-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2020
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Date of Submission	02-Jan-2020
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Ghatal Rabindra Satabarsiki Mahavidyalaya is located in a rural area. Most of the students are coming from backward villages. They are first generation learners, under developed, floodprone, SC, ST, Minority and EWS background students. It is still far from urbanization, web connection and
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internet facilities. Students are not still smart with smart phone. Many students due to their poor family income can not make provisions to buy smart phones. In spite of that, for extending the benefit of the students, teachers and other stake holders, college has provided : 1. Strict online admission system 2. Online Govt. and Non Govt. scholarship system 3. Online registration of students 4. Package for keeping record of registered students for the year through computerized system 5. Library automation and digitization through SOLE software and INFLIBNET 6. Online uploading of information in college web site.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

When the time ticks on for the academic session 2019 - 20 the IQAC held an interactive session with the teaching and non-teaching staffs and make a well-designed plan for the upcoming session. The faculty members are taken into confidence for setting up the curriculum planning for the UG CBCS students. Academic Calendar has been prepared. Firstly, the time-table preparation for UG & PG Classes is a preeminence job taking into mind the number of available class rooms and teaching faculty. After calculating the workload of the permanent teachers as per UGC guidelines and workload of the Part-time teachers/SACT as per State Govt. guidelines. If required, the demand for the lecturers to be imparted by the guest faculties are to be considered by the College administration. As there are some PG faculties, the utmost decision for the interest of the PG students some lectures to be imparted by the eminent Guest faculties have to be taken. The library facilities have been checked upon. Steps to be taken for purchasing the necessary books. Modernization of Library computerized system to be checked upon. Well ahead the departments have been given the free hand to frame their own seminars/ webinars plan. The application of ICT has been considered well ahead. Semester activities like classroom teaching, tutorials and mentoring, internal assessments, exam related activities etc. have been considered. Feedback system by the students has to be encouraged. Self-assessment at the departmental level adopted. At least once in a semester a meeting to be held by the faculty members with the guardians of the students. Formation of Alumni Association has been planned. NCC & NSS units of the college are being directed to take some major steps so that there would be a community attachment with the students by organizing blood donation camps, village adoption programme, literacy programme, etc. Cultural activities to be organized by various departments. Competitions like debate, quiz, music, recitation, creative writing, group discussion, drawing & poster displaying and sports are to be arranged. The scope of various scholarships like Kanyashree, etc. are to be planned well ahead for the execution to prevent the possible drop-outs, which is very much in existence among the students, particularly for the girl students coming from the village background. Apart from the curriculum activities the students have been imparted awareness about the anti-ragging

activities, environmental awareness by making the campus a 'plastic free zone' and clean with the aim of projecting 'Swacha Bharat' programme, attitude towards the women classmates, anti-dowry, attitude towards the students coming from backward classes and minority community etc. The main aim of the institution lies in building the humanity among the students and train them to be a good citizen. Finally, institutionalized feedback mechanism providing platforms to all stakeholders to ensure cordial relationships, transparency in all dealings and inculcating in all the need to impart a value-laden education stands for strategic planning in participatory governance and administration.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	01/07/2019	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	01/07/2019
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	01/07/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2019	0
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	GEOGRAPHY	52
BA	BENGALI	108
MA	ENGLISH	45
BSc	ZOOLOGY	29
BSc	ZOOLOGY	42
BA	EDUCATION	52
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

This is a mandatory practice to organize the regular feedback system to be collected through a well-structured feedback proforma from the final year students. This helps the institution for smooth and efficient running. Due to COVID 19 pandemic situation, the college had been closed since 14.03.2020. In this hard and new situation, the time galloped to be accustomed with this unforeseen situation. Still the Feedback committee tried to gather feedback from the teaching, non-teaching staves, the students and the parents guardians of the College. The feedback from the teachers and non-teaching staves were available to some extent, but the feedback from the students could not be collected at large like previous sessions. Still efforts are made to motivate the students by the teachers had been made to participate in the feedback method. But the response was minimal. At this circumstance, an online meeting had been organized with the teachers and the necessary feedback had been collected about the new method of online classes and assessments. The areas creating problems had been analyzed and proper planning had been made to co-opt with the new pandemic situation. Necessary suggestions had been taken from the stakeholders and the management tried to solve the problems. By this time the teachers are more or less co-opted with the online classes and online examination system. They have been encouraged and suggested to guide their students in a proper manner.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS	738	500	478
BSc	HONOURS	318	200	144
BA	GENERAL	1428	1250	1208
BSc	GENERAL	73	80	73
BCom	HONOURS	85	60	53
BCom	GENERAL	18	40	16
MA	PG	183	140	116
MSc	PG	23	30	22

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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	1972	138	39	0	19

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
93	70	84	14	0	19

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor meaning the trusted guide. A mentor in the educational institution may share the information as well as provide guidance, motivation and emotional support to the mentee students. A mentor may help to exploring careers of the students. Ghatal Rabindra Satabarsiki Mahavidyalaya has initiated mentoring programme. Each department has grouped into 25 – 30 students and each group are assigned by one faculty member. Mentor regularly meets with the students and supports the mentee in skill development and enhancing abilities through observation and assessment. The focus is to render the knowledge through innovative methods and to simplify the learning process. As the college is situated in the rural area and mainly flood prone area, they find various difficulties in higher education system. The mentor group and different committees of our college taken following initiation to help the students for developing their skills, ability, and confident. 1. Regular assessment and feedback with students. 2. To help them to select various subject option in CBCS system. 3. To aware about their right and duties. 4. Encourage to participate various cultural events in the college. 5. NSS cell encourage to participate various regular activities like “Swachhya Abhiyan”, “Cleaning the campus”, “Plantation”, “Adoption of Village” etc. and also observe various annual programs like “World Aids Day”, “International Women Day”, “National NSS Day”, “World Thalassaemia Day”, “World Day against Child Labour” etc. 6. Eco- club maintain different eco- friendly awareness programs like “World Earth Day”, “World Environment Day”, “World Ozone Day”, “World Animal Welfare Day”, “World Pollution Control Day” etc. 7. To motivate them to participate various indoor and outdoor games and help to participate inter college level sports competition. 8. To aware them about their job opportunities. 9. Discourage early marriage plan to female students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2110	93	1 : 23

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	39	4	7	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2019	Anup Mondal	Assistant Professor	SVMCM
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HONOURS	SEM-I	29/01/2020	17/02/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination committee is the apex body on all substances of the conduct of examinations. We have a separate internal assessment committee for better performing the internal exam procedure. These contain the system of Internal evaluation of papers on Skill Enhancement Course, Ability Enhancement Compulsory course and internal assessment in all disciplines for all papers, which have the provision of 15 marks per paper in each program out of which 5 is for attendance and 10 each for class test and assignment. The CIE support team of our college designed and executed a system for managing the examination process. The college website was utilized to implement the following activities, generating study material, student assignments and MCQ. Department wise seminar presentations of few papers were done. The schedule for class tests/assignments is notified to the students in advance and uploaded on the respective department portals of the college website. We have used different departmental notice board and WhatsApp groups for updating all the exam notices to each of the students. Examinations committee assigned the respective teacher for the question setter, paper examiner and evaluator by appointment letter. The Principal through the academic standards committee of the college monitors the effective implementation of the schedule.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college has prepared an Academic Calendar as per the schedule prescribed by the affiliating university for implementation of curriculum and participation in Extra- curricular and co- curricular activities. As per university rules and regulations academic activity run in college throughout the year. In academic calendar Institution adhered to available working days, short and long holidays, National public holidays, Admission process, semester wise teaching plans, tentative university examinations days of semesters, tentative practical examinations days, Allocation of internal assessment work i.e. seminar activity, project assignment , theory assignment, class tests, practical assignment, submission of internal assessment work, ICT lectures, guest lectures, celebration of various birth and death anniversary, celebration of different weeks like nutrition week, aranya saptaha etc. and special days, educational tour, various literacy days, various workshops/ conferences/ seminars activities are planed department wise and makes implementation on it. As per academic calendar, institution follows all the related curricular, co- curricular and extra- curricular activities for the better academic work. As per academic calendar institution participated in the extra- curricular activities like participation in athletics, in youth festival, in youth parliament, in inter college sports competitions like crickets, chess, badminton, football etc. organized by affiliating university. Besides this our

college arrange annual programmes, annual sports programmes and participated in some curricular and co-curricular activities Our institution tries to run all the activities as per academic calendar but sometimes due to unavoidable conditions the schedule of some events gets change.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://grsm.ac.in/Sites/Site2/Page?details=AQAR>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	HONOURS	454	445	97.6
NIL	BSc	HONOURS	148	146	99
NIL	BCom	HONOURS	27	23	85
NIL	BCom	GENERAL	4	4	100
NIL	BA	GENERAL	451	402	89
NIL	BSc	GENERAL	30	25	83
NIL	MA	PG	78	78	100
NIL	MSc	PG	21	21	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://grsm.ac.in/Sites/Site2/Page?details=AQAR>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	Nil	Nil

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	2	0
International	Physical Education	1	0
International	Botany	3	6.81
International	Chemistry	6	2
National	Physiology	1	5.5
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	1
Philosophy	5
Bengali	1
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
One- and Two-Photon Activated Cysteine Persulfide Donors for Biological	Dr. Moumita Gangopadhyay	J. Org. Chem.	2019	11	Department of Chemistry, Indian Institute of	13

Targeting					Technology Kharagpur, Kharagpur 721302, West Bengal, India	
Understanding sheath blight resistance in rice: the road behind and the road ahead	Mr Johiruddin Molla	Plant biotechnology journal (ISSN : 1467 - 7644) Plant biotechnology journal (ISSN : 1467 - 7644)	2019	3	Center of Excellence in Genomics Systems Biology (CEGSB), International Crops Research Institute for the Semi- Arid Tropics (ICRISAT), Hyderabad, India	53
Genotyping-by-sequencing and multilocation evaluation of two interspecific backcross populations identify QTLs for yield-related traits in pigeonpea	Mr Johiruddin Molla	Theoretical and Applied Genetics	2020	3	International Crops Research Institute for the Semi-Arid Tropics (ICRSAT), Patancheru, Telangana, 502324, India	12
Synthesis of Photocatalytic Poly(siloxane) of Indole Ring	Dr. Kaushik Ghosh	IOSR-JAC (ISSN : 2276-5736)	2019	13	Department of Chemistry, Ghatal Rabindra Satyabari Mahavidyalaya	1
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
Genotyping-by-sequencing and multilocation evaluation of two interspecific backcross populations identify QTLs for yield-related traits in pigeonpea	Mr Johiruddin Molla	Theoretical and Applied Genetics	2020	3	12	International Crops Research Institute for the Semi-Arid Tropics (ICRSAT), Patancheru, Telangana, 502324, India
Synthesis of Photocconducting Poly(siloxane) of Indole Ring	Dr. Kaushik Ghosh	IOSR-JAC (ISSN : 2276-5736)	2019	13	1	Department of Chemistry, Ghatal Rabindra Satabarsiki Mahavidyalaya
One- and Two-Photon Activated Cysteine Persulfide Donors for Biological Targeting	Dr. Moumita Gangopadhyay	J. Org. Chem.	2019	11	13	Department of Chemistry, Indian Institute of Technology Kharagpur, Kharagpur 721302, West Bengal, India
Understanding sheath blight resistance in rice: the road behind and the road ahead	Mr Johiruddin Molla	Plant biotechnology journal (ISSN : 1467 - 7644) Plant biotechnology journal (ISSN : 1467 - 7644)	2019	3	53	Center of Excellence in Genomics Systems Biology (CEGSB), International Crops Research Institute for the Semi-Arid Tropics (ICRISAT),

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## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	9	3	Nil
Presented papers	4	2	1	Nil

[View Uploaded File](#)

## 3.4 – Extension Activities

## 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Combined Annual Training Camp-KG XX	45 Bengal BN NCC	14	70
Cleanliness Activities	NSS	27	260
World Blood Donor Day Celebration Blood Donation Camp	NCC in collaboration with Ghatal Sub- Divisional Hospital	13	50
Dengue Awareness Camp	NSS in collaboration with Ghatal Municipality	23	90
Thalassemia Awareness Camp	NSS	22	150
Teachers Day Celebration	NSS	76	930
NCC B Certificate Examination Camp	45 Bengal BN NCC	6	25

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## 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
All India Kanchan junga Trekking Camp	1st position in Cultural Programme	Commanding Officer, WB Sikkim Directorate	3
Combined Annual Training Camp-XVII Pre RDC III	Selected for Republic Day Camp, Delhi	Group Commander, Kalyani Group HQ	1
Ek Bharat Shrestha Bharat-I	1st position in Cultural Programme	Group Commander, Kharagpur Group HQ	2

Ghatal Utsab O Sishu Mela 2020 Parade	1st position in Parade Boys Platoon	Sub-Divisional Officer	25
Local Republic Day Camp-II	2 cadets selected for Local Republic Day Camp, Kolkata	Commanding Officer, 2 Bengal BN NCC	2
Local Republic Day Camp-III	2 cadets selected for Local Republic Day Camp, Kolkata	Commanding Officer, 2 Bengal BN NCC	2
Republic Day Camp 2020	JUO Koushik Adak (Prime Minister Rally)	Prime Minister Of India	1
Republic Day Parade	SUO Sangita Santra JUO Raj Jana	Chief Minister Of West Bengal	2
Sub-Divisional Republic Day Celebration 2020 Cultural Function	Jointly 1st position in R.D Parade Boys Girls Platoon	Sub-Divisional Officer	110
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Republic Day Celebration	Ghatal Rabindra Satabarsiki Mahavidyalaya	Parade and Flag hoisting	76	1240
AIDS Awareness	NSS in collaboration with Ghatal Super Speciality Hospital	Organised procession Seminar	23	250
Netaji Subhash Chandra Bose Birthday Celebration	Ghatal Rabindra Satabarsiki Mahavidyalaya	Organized procession	43	341
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
NIL	NIL	NIL	Nil	Nil	NIL
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18	17.38

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12674	4218798	361	1400	13035	4220198
Reference Books	12249	7550000	0	0	12249	7550000

e-Books	199500	5000	0	0	199500	5000
Journals	800	150000	0	0	800	150000
e-Journals	6000	5000	0	0	6000	5000
Digital Database	Nil	5000	0	0	0	5000
CD & Video	27	5200	0	0	27	5200
Library Automation	10714	214280	1200	24000	11914	238280
Others( specify)	1229	260967	0	0	1229	260967
Others( specify)	164	141617	0	0	164	141617
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	100	2	100	2	1	10	30	160	0
Added	3	0	0	0	0	0	0	0	0
Total	103	2	100	2	1	10	30	160	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

160 MBPS/ GBPS
----------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The well planned policies and manoeuvres followed by the institution for creation and enhancement of infrastructure and academic facilities to augment effective teaching and learning is sketched by the IQAC, Governing Body of the college in consultation with the Finance Committee, Purchase Committee, concerned Dept. and Building Committee. Keeping in view with the current dynamics of effective teaching and learning and demands of existing and new courses, the Governing Body makes policies to create and enhance new infrastructure and renovate the existing infrastructure to maintain the existing campus. In order to meet the growing need of college staff and students, academic and financial provisions are duly made from time to time in accordance of the requirements in every year. The policy is implemented by the Building Committee considering the fund allocated from UGC, State Govt., other agencies college own fund. Classrooms, technology enabled learning spaces, seminar room, tutorial spaces, libraries, laboratories, girls' hostel, IQAC office, Common Room, stadium, college canteen, PG library, computer centre, ladies' hostel, specialized facilities and equipment for teaching, learning and research, generators, water purifier, water-coolers. The college campus is large and spacious with open area. There are 46 class-rooms apart from the departmental rooms, departmental libraries and science and computer laboratories for practical classes. 10 Classrooms has public addressing system. The College Library has reading-rooms for students and Teachers. There are departmental libraries for each. The Library has rare books at its disposal for researchers, scholars, undergraduates and post-graduate students of various disciplines. College library is automated with SOUL software recognized by UGC Vidyasagar University. Significant initiatives have been implemented by the library committee to make the library, student friendly. Local Area Network (LAN) using LIBSYS software has been procured for automating in-house activities and services of the library. Installation of 3 computers for Online Public Access Catalogue (OPAC) is made available to the students and teachers to identify the status of availability of documents in the library. Internet facility is available. One photocopier with printing facilities is available. Information on Competitive Examinations is the unique facilities, available for career planning and development programs through career counselling. Students are made aware regarding laboratory safety system. Online search and full text e-journals are made available to users. Library is enriched with books related to Entry-in-service and competitive examinations. Total number of text books and reference books in the library are more than adequate and sufficient for the students' needs. The College has one air conditioned seminar hall with advanced audio-visual multi-media facilities like LCD Projector, Laptop, and Computer with ICT facilities. The teachers engaged in research activities, with projects funding. The college is empowered with central computer laboratory, a server room, four generators for uninterrupted power supply and four Xerox machines to sustain academic and administrative infrastructure. The college campus is well secured with CCTVs and guards. Because of the closure due to Pandemic, online Teaching learning, exams related works, conducting certificate courses and other co-curricular and extra-curricular activities continued using latest technologies and apps.

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### **5.1.1 – Scholarships and Financial Support**

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Concession / Financial Support	184	184000
Financial Support from Other Sources			
a) National	KANYASHREE/SVMCM/ NATIONAL SCHOLARSHIP PORTAL/ SC ST OBC WEST BENGAL GOVT	1546	29527000
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	19/02/2020	0	NIL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	0	0	0	0
2020	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	201	B.A(HONS) / B.SC(HONS) / B.COM(HONS)	BENGALI / EDUCATION / ENGLISH / HISTORY / PHILOSOPHY / POLITICAL SCIENCE / SANSKRIT / BOTANY / CHEMISTRY / GEOGRAPHY / MATHEMATICS / PHYSICS / ZOOLOGY / ACCOUNTANCY	C.U,J.U,V. U,R.B.U, BAJKUL MINALI MAHAV IDYALAYUA B C ROY B.ED C OLLEGE, MEDIN IPUR COLLEGE, P.K.COLLEGE, TAMRALIPTA M AHAVIDYALAYA ,NARAJOLE RAJ COLLEGE	M.A/M.SC/M.COM/B.ED

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	1
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS	INSTITUTIONAL	227
CULTURAL	INSTITUTIONAL	152
SPORTS	INTER COLLEGE STATE SPORTS GAMES CHAMPIONSHIP	16

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	Nil	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students` council is the pole star of our college. Just as the lost traveller finds his way through the pole star, so the students` council is the pole star of this college through which the students` find all the unknown in the college. It is one of the hallmarks of our college through which the college proves its existence to all levels of society. It is formed by holding

election among all students every year. Representatives from different classes are elected through the election. The elected representatives elect from themselves different office bearers like President, General Secretary and Secretary of various portfolios like, cultural, Sports, Students' Welfare etc. The general secretary is the member of the college governing body. The students' council organised various cultural, sports, and debate competitions among all students and distribute prizes to the students in the Annual function. The Council is active enough to hear problems, suggestions and opinions from students regularly regarding college activities and administrations and finally place them either before the Governing Body or the Principal of the college. Students' council publishes a college magazine named "ABHIJNAN" every year where many new and old talents develop. Due to their social responsibility, they occasionally organize blood donation camps where a large number of students and teachers participate.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The library was required to purchase additional books as CBCS was implemented in the PG section this session and will be implemented in the UG section in the future, which necessitated additional purchases. The buying of the books are done in a decentralized manner. We initially requested a list of required books from the respective departments, and the heads of departments have provided a list based on discussions with department faculty members. Afterwards, a central list of books was compiled based on the required number of books and the budget allocated. Estimated cost of the books was provided to the Finance Committee. Through the Tender Committee, an offer was made for the purchase of the books after the amount was approved. Meetings of the IQAC are scheduled every two to three weeks throughout the academic year. We have a senior member of staff who is assigned the role of coordinator, who initiates discussions and organises various programmes for the academic staff at the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

Human Resource Management	<p>The institution sincerely works to prepare the students for their higher studies. The foundation is made at the UG level. Apart from the routine academic classes, the students are also given exposure to sports and seminar.</p> <p>Faculties of this institution are provided a healthy research atmosphere to enrich their academic career.</p> <p>Moreover, they are also opted in different college committees which provide administrative experience to them.</p>
Industry Interaction / Collaboration	Nil
Admission of Students	<p>Admission committee of the institution ensures a justified and proper admission system in the college strictly on the basis of merit. The seat capacity, admission procedure and eligibility criteria are displayed in college website and notice boards well in advance of the date of admission.</p> <p>Online application process is quite transparent, efficient and userfriendly. However, the college arranges for official helpdesks for the applicants. The admitted students are registered under Vidyasagar University, Midnapur.</p>
Curriculum Development	<p>The Ghatal R.S. Mahavidyalaya, which is affiliated with Vidyasagar University, follows the CBCS university-level syllabuses prescribed by the UGC and at the same time, it takes part in the development of curriculum in various ways.</p> <ol style="list-style-type: none"> <li>1. Members of the PG Board of Studies (B.O.S.) are responsible for the moderation of papers and setting the questions. Committee having external renowned experts on the subject concerned.</li> <li>2. During the University Department General Body Meetings, faculty members participate in revising the syllabus in close consultation with the University.</li> <li>3. As and when asked for, faculty members provide feedback to university departments regarding the curriculum.</li> </ol>
Teaching and Learning	<p>In order to improve the quality of teaching and learning, the following strategies have been adopted:</p> <ol style="list-style-type: none"> <li>1. Several departments conduct special talks, workshops, seminars and conferences regularly.</li> <li>2. Departmental faculties are inspired to participate in faculty development programmes, ,</li> </ol>



	<p>orientation programmes, refresher programmes, winter or summer schools.</p> <p>3. Faculties regularly participate in seminars and conferences and present papers as well as exchange knowledge regarding current research in their respective fields.</p> <p>4. 3rd Year UG and 2nd year PG Students undertake innovative projects under the guidance of faculties.</p> <p>5. Skill enhancing 6-month short-term Courses are conducted by the Career Advancement Centre of the college.</p> <p>6. The Career Advancement Centre organises online and offline campus placement drives with various academic and industrial organisations for employment opportunities of pass out students.</p>
Examination and Evaluation	<p>As an organization, the institution follows the evolution pattern specified by the affiliating university. Internal marks are given on the basis of home assignment, projects, class test, term exam etc. Semester examination pattern is followed. Further, B.A. (H/G), B.Sc. (H/G) and B.Com. (H/G) run on CBCS pattern from this year.</p>
Research and Development	<p>Basic laboratory facilities, necessary equipments, are provided as far as possible to the faculty members to carry out the research projects. Students of UG courses prepare science projects in their final year which are generally related to research studies.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>? Library, ICT and Physical Infrastructure / Instrumentation Library uses SOUL (2.0 version) to archive the books present in the library. About 361 books have been newly included in the digital database.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>All the purchases are either through e-tenders or through advertisements in the college website and newspapers based on comparative assessment. As members of the IQAC and Finance Committee, teachers and non-teaching staff discuss financial matters in the context of grant receipts, departmental needs, budgeting and planning, etc.</p> <p>Further, a number of development projects have been undertaken by the college using the colleges development funds. Planning and development has</p>



been done on infrastructure both physical and academic. Faculty and department Time table is updated in the department website in every semester. We prepare our annual budgets and strategic plans based on the input we receive online from students and faculty. It is the Colleges Governing Body that approves the planning and development plans that have been approved by the IQAC and the Finance Committee.

Administration

IQAC collects and digitally preserves faculty related data, which has been used for the construction of the All India Survey of Higher Education (AISHE). There is internet access available in all departments as well as the central library, and there is an adequate number of computers for them to carry out their regular assignments. The principals office is computerized. The Students Section of the office manages all their activities (including the whole admission process, university registration, and filling up forms) digitally. It is the responsibility of the student counselling cell to collect and maintain the students databases digitally throughout the year.

Finance and Accounts

? Finance and Accounts Latest softwares is used in maintaining accounting and transference. Maximum administrative functions are now digitized using office software. Administrative feedback from students is taken online separately. Taking the help of e transactions, online salary of the staff, arrear bills, NPS, GPF, EPF etc are done through HRMS and IFMS portal. The cash books, daily collection registers and other registers like stock registers are maintained are updated regularly. The college expenditures are audited by the authorized audit team of the Govt. of West Bengal

Student Admission and Support

Online application process has been successfully implemented in the college. According to govt. policy, the monthly salary bills of employees are prepared by using IFMS software and other official work are prepared by Smart College Software. The implementation of this software is quite smooth and successful. Library uses Soul (2.0 version) to archive the

books present in the library. About 361 books have been included in the digital database. About 11 educational CDs are also available. Computer literacy of each department is one of the main objectives of the IQAC. In this context, each department maintains a separate e-mail address and therefore regularly ensures the flow of academic information and queries related to their subject with the library through the same. Internet browsing facilities are available for the students as well as to the teachers in a separate computer centre. The staff room also involves computation and internet access facilities for the teachers separately.

**Examination**

Institution adheres to the norms of evolution pattern set by the affiliating university. Internal marks are given on the basis of home assignment, projects, class test, term exam etc. CBCS System runs on all subjects.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	WORKSHOP ON NAAC ASSESSMENT: NEW METHODOLOGY	WORKSHOP ON NAAC ASSESSMENT: NEW METHODOLOGY	20/09/2019	21/09/2019	70	8
2020	UNIVERSITY LEVEL WORKSHOP ON	Nil	10/01/2020	10/01/2020	65	Nil

CURRICULUM  
ENRICHMENT  
: TOWARDS  
QUALITY  
EDUCATION  
WITH  
SPECIAL  
FOCUS ON  
CHOICE  
BASED  
CREDIT  
SYSTEM

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online International FDP	1	25/06/2020	29/06/2020	05
Online Faculty Induction Program (Ramanujan College)	2	26/06/2020	24/07/2020	29
Refreshers Course	1	02/07/2019	15/07/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
College Staff Co-Operative Credit Society Ltd.	College Staff Co-Operative Credit Society Ltd.	Principals Welfare Fund and West Bengal Government Scholarships for Post Matric are part of the Principals Welfare Fund. We provide merit based scholarships, INSPIRE Scholarships, DPI Half/Full Fee Scholarships, Kanyashree Prakalpa Scholarships, etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External auditors conduct all audit and inspections of all grants from agencies such as the UGC, the DBT, and the DST, and they resolve all objections and queries raised by the Grant Holders. • Government audit is conducted by appointed auditors as and when the Higher Education Department fixes the schedule. The Institution conducts Internal Audits of all internally managed accounts of every financial transaction at the end of every financial year. Each Committee Convener of committees under the Teachers' Council present their accounts and work report to assigned Internal Auditor and face audit reviews.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IC, Vidyasagar University	Yes	TCS, IQAC, Principal
Administrative	Yes	Government Auditors. Audit of other grants ( UGC, DBT, DST ) is done by reputed Chartered Accountants.	Yes	Senior faculty members selected by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

(1) Regular parent-teacher meet to discuss about the educational progress of the students. (2) Suggestions regarding academic and administrative reforms are heartily welcomed and implemented (3) Parents are always extent their supportive hands.

6.5.3 – Development programmes for support staff (at least three)

1. Refresher course and orientation course. 2. Research orientated publication and seminar. 3. One day in a week allotted for self study.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Research and Development 2. Networking lab 3. More PG departments

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Awareness of newly introduced CBCS syllabus	08/01/2020	08/01/2020	08/01/2020	65
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of Womens Day	09/03/2020	09/03/2020	150	90
A Workshop on "Self-Defense"	23/03/2020	23/03/2020	180	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Plantation in the college and to make the college premises green and pollution free , Girls' Hostel premises and both sides of the stadium with rare plants, Chatim Tree, Coconut Tree and beautiful garden has been executed keeping in view of the environmental consciousness. Water Harvesting used for watering the Greenland is the regular activities of the college in collaboration with Eco-Club, staff, Students, NCC, NSS, Hostel workers and hostel students with consultation of IQAC. Whoever it is a strenuous and continuous effort with the struggle of local disadvantages as GRSM and adjacent premises is inundated and water-logging due to cyclic part. Clearing of the college and to make environmentally congenial and pollution free is the struggle of the college. Not only in 2016 but also onwards and backwards. But the college fights and does it. The college is very much conscious regarding the misuse and heavy consumption of electricity, therefore the college is removing the old 100 Watts bulb system, Flu recent Tubes, Old Fans and other consuming electric materials to LED, CFL, low-consuming tube lights , High Configured Computers, so that energy consumption for sustainable energy and to motivate the college to use low consuming water purifiers and coolers as well as for the poor students so that they may pay minimum amount of electric charges. Installation of rooftop solar panel on the roof of Science Block by WBREDA, Electric supply and College for alternative Energy Initiation. Electric generator free from Smoke pollution.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	12

Ramp/Rails	Yes	4
Rest Rooms	Yes	16
Scribes for examination	Yes	4
Special skill development for differently abled students	Yes	7

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/04/2019	240	Collaboration with Tracker, TOTO, Auto Union to provide services to students from the remote areas located within the college	Provision of transportation	2000
2019	1	1	23/07/2019	8	To make the college clean, Environmentally Congenial after flood by NCC and NSS	Clearing and anti polluting and restoration of garden.	200
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NCC and NSS code of conduct in the institution	29/07/2019	NCC and NSS code of conduct for the students are published from the concerned department.

Prospectus giving students code of conduct in the institution	22/07/2019	In the prospectus details code of conduct of the students in the college premises and also does and donts are clearly disseminated and instructed by the college in the Seminar of the distribution of college prospectus
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cultural and promotion of National Integrity, Universal Brotherhood and Religious Hybridity function by NCC.	26/01/2020	26/01/2020	400
MOTHER LANGUAGE DAY	21/02/2020	21/02/2020	350
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

4. Conversion of Manual generators to Electric generators to reduce carbon emission .
5. Rain water harvesting through reservoir and recycling of water in the garden and ground water recharging through a pipe line system.
1. Initiative taken for solid, liquid, Health-Hazards and e-waste management in an eco-friendly manner by our NCC and NSS. manner.
2. 1. Gardening and Beautification of college campus.
3. Using LED lights throughout the campus and thin-client system in computer laboratories to reduce e-waste and energy consumption.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1. The college is located in rural area, as flood and inundation and water logging is its destructive cyclic function in the area, as the area is poverty stricken in socio-economic status, students coming from poor agricultural family and poor day laborers and artisans family along with aspiration of Higher Education and as one of the vision and mission of the college is to impart and extend women education, upgradation of livelihood and self-help of women with the great vision of Pandit Iswar Chandra Vidyasagar and his social reformation in the world through women empowerment at Birsingha, 2 K.M. away from Ghatal College for fulfilling the cherished goal of the girls students specially ( it is note-worthy that the college is gradually upgraded with the percentage of girls students at the 70:30 ratio, College FC, GB, Students and Stakeholders are constantly extending scholarships like K-2, Single Girl Child, Scholarship from Chief- Minister, OAISIS( SC,ST,OBC,Minorities), Scholarship from Labor Department, AID Fund, SVMCM-Scholarship, K-3, SVMC-for boys, JINDAL, Govt. and Non-Govt. Scholarships from VCollege fund for meritorious students, exemption of fees and Freeships extended to 90 of the UG and PG girls students.</p>
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2. College is under CC-TV surveillance, Bio-Matric attendance, Medical facilities and First-AID and Emergency Medical Treatment at Ghatal Super Speciality Hospital, 01 minute away at the opposite side of Ghatal College by the sympathetic students, staff, NCC-Cadets, NSS-Volunteers, Students organization, Medical Health Checkup, Measuring of Blood Pressure and detection of Blood Group, Medical claim for teachers and NTS are constant initiations and efforts of the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• Dissemination of knowledge is the primary objectives of the institution . ? The college aims at imparting liberal education value based education which helps in developing the total personality of the students and in bringing out all round growth of their body , mind spirit. ? The most outstanding feature of the college is to instill such habits and thoughts which will enable the students from village background to accept the best of Indian culture to become good citizen of the country both materially spiritually . ? The college encourages appreciates healthy cordial, discipline, reciprocal relationship between the teachers , students, alumni, parents community. ? The college aims at empowerment of the girls' of the locality through education. ? The college provide opportunity of post education employment , self-employment , access to higher studies competitive examination extends opportunities to backward classes minorities . ? To equip and empower students with relevant knowledge, competence and creativity to face global challenges ? To make innovations in teaching-learning, research and extension activities to realize development ? To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement ? To create awareness of human rights, value system, culture, heritage, scientific temper and environment.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

The college set up a well effective future plan and documented process for next academic year. The college will follow the Academic calendar issued by the University and executes it strictly. The departmental committees also look after the workload of the syllabus and plan accordingly. If required, guest lecturers will be recruited to cover the syllabus within the time frame. Internal assessment in various forms like class test, project work, assignment will execute properly. Continuous assessment of students to be conducted by each department. The faculties are advised by IQAC to provide study materials to the students in each unit of the syllabus and take feedback from time to time. There will be an optimum utilization of well-equipped laboratories. After an excursion or field works or industrial visits, the students will set the curriculum out for practical classes. The faculty uses charts, models and specimens along with chalk-boards method. They also use smart-boards ICT projectors. The college will encourage the faculty members to participate in Orientation Refresher courses to update their knowledge of subject. The college will collect the feedback from the students and parents. The collected feedback is analyzed, discrepancies identified and suggestions to be taken for improvement.



