



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1. Name of the Institution

GHATAL RABINDRA SATABARSIKI  
MAHAVIDYALAYA

- Name of the Head of the institution      PROFESSOR DR MANTU KUMAR DAS
- Designation      PRINCIPAL
- Does the institution function from its own campus?      Yes

- Phone no./Alternate phone no.      03225255024
- Mobile No:      9434414296
- Registered e-mail      principalgrsml@gmail.com
- Alternate e-mail      principal@grsm.ac.in
- Address      Ghatal, Paschim Medinipur
- City/Town      Ghatal
- State/UT      West Bngal
- Pin Code      721212

##### 2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution      Co-education
- Location      Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **VIDYASAGAR UNIVERSITY**
- Name of the IQAC Coordinator **DR ASHOK KUMAR BANDYOPADHYAYA**
- Phone No. **03225255024**
- Alternate phone No. **9434524159**
- Mobile **03225255024**
- IQAC e-mail address **iqac@grsm.ac.in**
- Alternate e-mail address **ict@grsm.ac.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.grsm.ac.in/Sites/Site2/Default>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://grsm.ac.in/Sites/Site2/Page?details=AcademicCalendar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.80</b>	<b>2006</b>	<b>02/02/2006</b>	<b>01/02/2011</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.45</b>	<b>2016</b>	<b>16/12/2016</b>	<b>15/12/2021</b>

**6. Date of Establishment of IQAC**

**28/12/2007**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

*IQAC further motivates the opening of advanced learning process such as online via google meet, google classroom etc. in the college. The members of IQAC frequently come across the students to take the where about of them and also identify their problems and take necessary actions in this regard to keep up the healthy atmosphere of the college and to enhance the relationship between teachers and students. Keeping in view the need of time, IQAC has taken positive initiation to enhance computer literacy of different department so that the academic data can be preserved safely in the department. Even providing computer education to departmental staff can be regarded as one of the major initiatives of IQAC. To make this initiation relevant, IQAC has made an arrangement of at least one desk-top for every department to undertake departmental activities.*

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>Beautification of College</p>	<p>The cell takes initiation to grow the sense of aesthetic among the students, bestowing the responsibility on NSS and NCC volunteers and cadets of maintenance of garden within the premise.</p>
<p>Reformed of Cheap canteen at the college.</p>	<p>The cell has already talked to those interested persons and given the responsibility on the shoulder of that person to redesign the canteen for the students so that they can get food items at a reasonable price.</p>
<p>Communicative English course introduction.</p>	<p>IQAC has taken an initiation to introduce communicative English course for the interested students under the Supervision of Language Lab to meet this present need.</p>
<p>ICT based workshop for smooth running administration and academic purposes.</p>	<p>IQAC has already arranged a few such workshops for academic staff and other employees of the college to discharge their meticulous service for the institution and for smooth conduction of administrative jobs.</p>
<p>Afforestation Programme</p>	<p>To maintain greenery at the college premise, IQAC has made an arrangement of afforestation with the assistance of local administration involving enthusiastic students in that programme.</p>
<p>Community Service to cultivate environmental awareness.</p>	<p>IQAC has extended inspiration to NSS volunteers so that they can discharge their relentless services to the nearby community cultivating an awareness</p>

	regarding health and hygiene among the inhabitants of the down-trodden community.
Conducting Blood Donation Camp in the College premise	IQAC has already taken initiative to organise a blood donation camp among NSS volunteers and NCC cadets to assist the Sub-divisional Hospital to meet the regular need of blood for ailing patients.

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA
• Name of the Head of the institution	PROFESSOR DR MANTU KUMAR DAS
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
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• Address	Ghatal, Paschim Medinipur
• City/Town	Ghatal
• State/UT	West Bngal
• Pin Code	721212
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	VIDYASAGAR UNIVERSITY
• Name of the IQAC Coordinator	DR ASHOK KUMAR BANDYOPADHYAYA

• Phone No.	03225255024				
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• Alternate e-mail address	ict@grsm.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.grsm.ac.in/Sites/Site2/Default">https://www.grsm.ac.in/Sites/Site2/Default</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://grsm.ac.in/Sites/Site2/Page?details=AcademicCalendar">https://grsm.ac.in/Sites/Site2/Page?details=AcademicCalendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.80	2006	02/02/2006	01/02/2011
Cycle 2	B	2.45	2016	16/12/2016	15/12/2021
<b>6.Date of Establishment of IQAC</b>			28/12/2007		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
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• Were the minutes of IQAC meeting(s)			No		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>IQAC further motivates the opening of advanced learning process such as online via google meet, google classroom etc. in the college. The members of IQAC frequently come across the students to take the where about of them and also identify their problems and take necessary actions in this regard to keep up the healthy atmosphere of the college and to enhance the relationship between teachers and students. Keeping in view the need of time, IQAC has taken positive initiation to enhance computer literacy of different department so that the academic data can be preserved safely in the department. Even providing computer education to departmental staff can be regarded as one of the major initiatives of IQAC. To make this initiation relevant, IQAC has made an arrangement of at least one desk-top for every department to undertake departmental activities.</p>	
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Plan of Action	Achievements/Outcomes
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Reformed of Cheap canteen at the college.	The cell has already talked to those interested persons and



	<p>given the responsibility on the shoulder of that person to redesign the canteen for the students so that they can get food items at a reasonable price.</p>
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
<b>Nil</b>	<b>Nil</b>
<b>14. Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
<b>2020</b>	<b>28/02/2022</b>
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1

24

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 **4851**

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **2693**

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **1254**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 **92**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **43**

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>24</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>4851</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>2693</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>1254</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>92</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	43
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	20.016
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	120
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college ensures an effective curriculum process through a well planned and documented process. It follows the curriculum of the affiliated university which is based on UGC's uniform syllabus. The Teachers' council and IQAC, both the statutory committees substantially contribute to the curriculum development by introducing Lesson Plan of each teacher and publishing academic calendar from the very beginning of the commencement of academic session. Academic calendar is uploaded in the college website.
- The college follows the Academic calendar issued by the University and executes it strictly. The Head of the Departments conducts departmental meetings to distribute the lesson plan among the teachers emphasizing their specialization. The departmental committees also look after the workload of the syllabus and plan accordingly. If required, guest lecturers are recruited to cover the syllabus within the time frame.

- Internal assessment in various forms like class test, project work, MCQ types in Google forms are executed properly. Since this year, various What's app groups are formed with the specific students for interaction with the teachers of the respective departments and classes are taken in Google meet for better understanding and preparation of the students for final exam.
- The online class routine is prepared by respective departments and classes are taken as per routine in Google platforms regularly.
- Continuous assessment of students is conducted by each department. The faculties are advised by IQAC to provide study materials to the students in each unit of the syllabus and take feedback from time to time.
- There is an optimum utilization of well-equipped laboratories for curriculum delivery for practical classes. However, study tour, field works, industrial visits, etc are postponed this year due to pandemic situation.
- The faculty uses charts, models and specimens along with chalk-boards method. They also use smart-boards & ICT projectors. Online webinars, group discussion, assignments, case study are organized through online.
- The college encourages faculty members to participate in Orientation & Refresher courses to update their knowledge of subject.
- The meetings of the BOS of the departments running Post-graduate programme are encouraged.
- The college collects the feedback from the students and parents. The collected feedback is analyzed, discrepancies identified and suggestions are taken for improvement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://docs.google.com/document/d/1fgeoRCBxugovtqIY31v6Cln5HqDvH7nN/edit?usp=sharing&amp;oid=110774931801222970864&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1fgeoRCBxugovtqIY31v6Cln5HqDvH7nN/edit?usp=sharing&amp;oid=110774931801222970864&amp;rtpof=true&amp;sd=true</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college has introduced Internal Assessment through

online mode or the Academic session 2020-21 due to the lockdown of educational institution due to COVID 19 pandemic situation. Each student of each semester has to appear internal assessment of 10 marks each for every PG, Honours and General paper either in the form of assignment or Class test or seminar presentation or by answering MCQ type question through Google forms. Besides, a student can achieve 5 marks more from his/her class attendance. The affiliating University has taken End semester Examination for 60 marks on each theoretical paper for Honours & General (UG) courses and 40 marks for PG courses. The total 75 marks are allotted for CC, DSE & GE for UG students. 40 marks are allotted for PG students for theory paper and adding 10 marks for Internal assessment, totalling 50 marks for each paper. There are two more papers namely, AECC in English/MIL/ENVS and SEC which carries 50 marks for UG students. The marks of Internal Assessment out of 10 for UG students are sent to the University in proper time. The final marksheets for PG students are prepared by the College itself.

- The faculties are involved in continuous assessment and evaluation through online mode. The Internal Assessment Committee has prepared schedule of all such examinations like class tests, students' seminar and Assignments. The departmental Heads are entrusted with the charge of paper-setting and evaluation of the answer scripts with the departmental teachers. During the lockdown situation online assignments were taken from the students
- The ICT sub-Committee has supported the College to design the college website for managing the continuous evaluation through online mode. Google platforms were utilized to implement student assignments and online MCQ and seminars.
- Frankly, to speak that the online mode of continuous teaching-learning mode is not 100% successful due to internet facility problems in remote areas and/or the students from economically backward section not having laptops, smart-phones and submission of assignment papers was the problem for them. Still the College authority overcomes it with the help of the teachers by taking their internal assessment through viva-voce by calling them in their phones.
- The schedule for class assessment is notified to the students well in advance in the respective what's app group of the departments. Examination Committee assigned the respective teacher for the question teacher, paper

examiner and evaluator by issuing online appointment letter.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://docs.google.com/document/d/1h5n9g3UuNG3Y7w2FNrfl6o5LV2PNBUHA/edit?usp=sharing&amp;oid=110774931801222970864&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1h5n9g3UuNG3Y7w2FNrfl6o5LV2PNBUHA/edit?usp=sharing&amp;oid=110774931801222970864&amp;rtpof=true&amp;sd=true</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**44**



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- To ensure holistic development of the students, the College believes in integration cross-cutting issues

relevant to professional ethics, gender, human values, environment and sustainability. Cross-cutting issues relevant to Gender, Human values and Professional ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters and co-curricular activities.

- .at the beginning of the academic session, the college organizes induction programme for the students. Moral values, human values and professional ethics are discussed with the students.
- As an integral part of student engagement in social activities during the programme of study, college also mandates all e students to enroll as NSS/NCC volunteers/cadets. Various activities, workshops on social issues like anti-dowry, environmental awareness, public health, gender issues are arranged time to time through online mode. .
- Environment studies is compulsory for all students in the UG Semester-II course. In order to sensitize students about the environment and sustainability issues, number of activities, like online webinars are arranged accordingly.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

22

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**E. Feedback not collected**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

4156

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

987

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Could not be organized due to the Covid-19 pandemic situation

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4156	92

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Ghatal Rabindra Satabarshiki Mahavidyalaya practices a teaching methodology which focuses on imparting education through a student centric approach. In addition to traditional teaching-learning methods, the institute is highly interested in providing innovative methods for enriching the learning experience. In the present pandemic situation, when no classes could be held offline, methodologies such as webinars, special lectures, case-studies, project-based-methods are used for enhancing learning experiences of the students. Lecture by eminent experts from academics from other institutions and universities are organised to supplement the teaching process and provide experiential learning.

The students are given with specific assignment which enriches their learning. Information and Communication Technology (ICT) Enabled Teaching: ICT enabled teaching methods have been made available in the institute. All the online platform like e-mail, WhatsApp group for each semester of each department were active through the year to update students about online class and important notification. The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs. The faculty members foster learning environment by engaging in rich experiential content of teaching through experience, Teaching through demonstration, visual aids, presenting papers, analysing case studies and participating and conducting quiz on theory topics. The student seminars are organized where in the papers are presented by students on various relevant topics to enrich their learning experience.

Group Discussion plays a major role. It is a method used for testing the potential and the behavioural aspects of the students. The students learn the importance of punctuality and come to know various things, like- be prepared, be polite but firm, be confident, get ready, listen carefully, be fluent and be precise.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Field Work and Projects are some of the means utilize by the Departments to provide experiential and participative learning. Internal assessments are so planned so as to encourage students to work independently. Seminars, which form a component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear and develop oratory skill

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has attempted to use ICT enabled tools for effective teaching-learning process (TLP) as a regular practice. But, due to the pandemic of COVID 19 the process was held through online mode on the laptop, wordpad, mobile etc. of their own at home. The details of the resources which are available at the college are given as follows

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.grsm.ac.in/Sites/Site2/Default">https://www.grsm.ac.in/Sites/Site2/Default</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

413

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college has followed a standard, transparent and robust evaluation system in terms of frequency and variety. At the very beginning of the session, the schedule of internal assessment is communicated with the students in the form of Academic Calendar. In due time, the Principal conducts meetings of the faculty members and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course as per merit are assessed continuously through various evaluation processes at college. The followings are the modes of Internal Assessment:



1. Unit Tests,
2. Assignments Submission,
3. Field Visit / Field Work,
4. Seminars Presentation.

After the completion of the Internal assessment, the performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. For transparent and robust for internal assessment, the mechanisms are conducted:

1. Internal Examination Committee.
2. Question Paper Setting.
3. Conduct of Examination.
4. Result display
5. Interaction with students regarding their performance.

The internal assessment is an effective tool to evaluate the students in an appropriate manner. Internal assessment increases the interest of the student towards learning and the classes. The seminar presentation improves the communication skills of the students which is very essential to face the interviews in future. Thus in a transparent and robust manner internal assessment is conducted in our college

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal/External examination related grievances are taken care of in a transparent, time- bound and efficient manner. Internal Examination is conducted in various modes like unit-test, assignment submission, seminar presentation etc. To conduct the

examination smoothly an examination committee is formed, comprising of a senior Faculty member as Centre superintendent, other teaching faculty and non teaching staff as member. The end semester examination is conducted by run on university, and the students appear at centre allotted by the university. The college authority strictly follows the rules and regulations issued by the affiliating university while conducting internal and end semester examinations. The college has a well organized mechanism for Redressal of examination related grievances. The student can approach to the Teachers, College Examination Officer and Principal to redress the examination related grievance within a stipulated time period. Internal examination committee itself looks after the complaints or grievances related to internal examination and takes necessary steps to redress them. The students have the freedom to go to the concerned department and lodge the note of dissatisfaction with the internal examination process.

The principal and the examination coordinator keep a close eye on the overall procedure. Grievances related to end semester university examination are forwarded to the University Grievances Cell. Students can obtain photocopy of the answer sheets from university by paying necessary fees. Students who were dissatisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level.

The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college has clearly stated learning outcomes of the programs and courses. The following mechanisms has followed by the institution to communicate the learning outcomes to the teachers and students.

1. Hard copy of the syllabus and learning outcomes are available in the institutional department for references to the teachers and students.
2. The importance of the learning outcomes has been communicated to the teachers in every meeting.
3. The students are also aware of the same through tutorials meeting.
4. Workshops have also been conducted for developing the programme educational objectives and learning outcomes at college level.

Programme: B.A

Programme Outcomes

The college offer degree in Bachelor of Arts (B.A) with different combinations. Students have the option to choose between English and Bengali (MIL) as a linguistic course. The students go through a well define study programme for their development. Following the successful accomplishment of B.A., Students can look for jobs or go for higher education such as postgraduate degree in any of the areas after completion of graduation.

Programme : B.Sc

Programme outcomes

Department of Zoology

Students will understand the basic concept of nature and life and analysis of interrelationship between plant, animal, microbes and environment.

The concept of students is cleared in the laboratory how life work and how we work.

Students will be able to demonstrate the ability to read, understand and critically review scientific information and

conduct ethics.

#### Department of Botany

Students will understand the basic concept of nature and life and analysis of interrelationship between plant, animal, microbes and environment.

The concept of students is cleared in the laboratory how life work and how we work.

Students will be able to demonstrate the ability to read, understand and critically review scientific information and conduct ethics.

#### Department of Physiology

After completion of the course, students must have basic knowledge about anatomy, morphology and physiology of human and also animals.

They are able to understand the principles and mechanisms of biological procedures.

#### Department of Nutrition

Students are able to gather knowledge about basic nutritional value of foods at different level of needs.

They are able to understand about adulteration.

#### Department of Mathematics

Students can understand the foundation of mathematics.

They are able to perform basics computation in higher level of mathematics.

Students will be able to understand problem solving skill.

#### Department of Chemistry

Students will gain understanding the methods of analysis related to chemical analytical goals.

They are able to understand the principles of radioactivity,

chemical kinetics, magnetic kinetics etc.

Students must have basic knowledge of chemistry after completion of the course.

#### Department of Physics

The student will demonstrate the scientific knowledge of the core physics principles in Mechanics, Electromagnetism, Modern Physics etc.

The students will determined the appropriate knowledge of technology for use in experimental design and implementation, analysis of experimental data, numerical and mathematical methods in problems solving.

We are also offering Post-Graduate courses. There are 5 PG courses in Arts (Bengali, English, Sanskrit, History and Philosophy) subjects and only Applied Mathematics Science subject. The courses are designed and imparted in the way that makes the students capable to join in different job sectors and also in higher studies like Ph. D. and others.

In the matter of running the PG courses, the University Council has granted a partial autonomy to the college in order to follow the course curriculum and examination matters in an effective and independent ways. There are separate Boards of Studies (BOS) for each PG subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of the academic session in each year the

students attend the induction meeting chaired by the Principal of Ghatal Rabindra Satabarshiki Mahavidyalaya. The programme objectives and the course objectives are explained to the students in this meeting. At the beginning of every semester, the departmental teachers elucidate the programme objectives and the course objectives to the students. Each course has a defined set of course outcomes and corresponding evaluation criteria. The course outcomes are mapped to the program outcomes which are used to provide the quantitative measurement of how well the program outcomes are achieved. The performance of the students in the examinations during the semester in each course is used to compute the level of

attainment of the students. A regular assessment and evaluation of the students are done as per the academic timetable by the teachers. First of all, attendance of the students are given priority as it leads to punctuality. Written tests are conducted for the development of written skill and clear expression of thought. Regular tests and assessments are held to enhance their knowledge of subjects to attain a particular level. Written and practical tests and group assessment are the basis of evaluation to find out individual and leadership & team work talent of the students. Practical skill

assessments of the students are also done for better understanding of the subject. The college follow the Academic Calendar of our affiliated university. All subject teachers maintain academic diary in

every academic year. All the subject teachers assess semester wise evaluation reports. Our Mahavidyalaya has implemented outcome based education tool to ensure the fulfilment of program outcomes and course outcomes. The objective and outcomes are properly planned for the testing and evaluation of students. The Departments adopt both direct and indirect methods of assessment to ensure attainments of program outcomes and course outcomes. Assessment methods include direct and indirect methods. The process of course outcome assessment by direct method is based on mid examinations, semester end examination and questionnaire. Direct Assessment methods like Internal Test, Group discussion, Laboratory performance, Student projects, Assignments, Semester Test, End term Result are taken into account for evaluation course outcomes. Indirect Assessment Methods like Survey, Co-curricular activities are used to improve teaching learning process in outcome based education. Internal assessment is the requirement of the continuous assessment and is essential for

the fulfilment of the programme outcomes and course outcomes. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of programme outcomes and course outcomes. The committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars and Webinars. Besides, the college tries to attain the programme outcomes and course outcomes by conducting the activities such

as cultural activities, National Service Schemes ,Career Counselling and Personality Development Programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1279

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/file/d/1UCRuTXWNSmqmFdHpJdDJ7AT9edsNgwTF/view?usp=sharing>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****NIL**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****1**



File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

COVID-19 Awareness Camp, COVID-19 Awareness & Mask Distribution, COVID-19 Awareness & Mask Distribution, College

**Foundation Day, Independence Day Celebration ,Netaji Jayanti, Sub-Divisional Republic Day Celebration 2021 & Cultural Function**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

53

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ghatal Rabindra Satabarsiki Mahavidyalaya provides adequate infrastructure and physical facilities for smooth running of the teaching learning process. To provide effective teaching learning environment, various facilities viz classrooms, laboratories, computer labs have been developed over the years. The total campus area of the college is 10.5 acres

**Classrooms:** There are 46 classrooms apart from the departmental rooms, seminar libraries and Science laboratories and computer laboratories for practical classes. Each classroom can accommodate approximately about 175 students. The big classrooms are well ventilated, with lots of sunlight, ideal for a crowded classroom. 10 Classrooms has audio facilities.

**Laboratories:** There are 12 laboratory rooms for Subjects: Geography, Physics, Chemistry, Botany, Physiology, Zoology, Mathematics & Nutrition. The laboratories are upgraded with advanced equipment and have been given enough space to carry out practical classes effectively.

**Tutorial spaces:** Classrooms are used for tutorials and remedial classes after regular classes for weaker students.

**Seminar hall-** A seminar hall with audio-visual facilities is available for regular use. Many of the classrooms with projectors and other audio-visual facilities are also available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Ghatal Rabindra Satabarsiki Mahavidyalaya is famous for its sports activities. Students take part in Inter-college, district, State and National Level competitions for different events. The College has a large stadium, named Sri Aurobinda Stadium with Club-house, Gallery & well protected with boundary wall.

? The Boy's Common Room is equipped with Indoor Games like Table Tennis and Carrom

? Girl's Common Room is equipped with Indoor Games like Table Tennis and Carrom

? There is a Volley Ball and a Badminton Court in the college.

The NSS Unit, NCC Unit & Eco-club (Environment Awareness Cell) have individual

Rooms with well furnished guest rooms to keep their papers and equipment to carry out their extension activities.

A gymnasium is available with modern equipment for all students and teachers.

Health and hygiene: There is a separate area for the Health Unit with all first aid equipment for all students and staff. The college is situated opposite to the Ghatal SD Hospital.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart**

class, LMS, etc.

10

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.81

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software : SOUL

Nature of automation : Partially Automated

Version : 2.00

Year of Automation : 2016

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.92**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

10

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has different types of IT facilities, like laptops, desktops, printers, smartboards, projectors, etc. The college deploys and upgrades its IT infrastructure and associated facilities every year on the basis to fulfil the needs of the students either due to increase in strength or change in the syllabi and to resolve the compatibility issues because there are rapid changes in the IT sector within a short period of time. The college has installed LAN with a High Configuration Server. Installation of server based local area network (LAN) facility to Provide Fast flow of data across computers, Internet connection in departmental computers to browse and download study materials, research papers etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**      A. ? 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.81

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The ambitious policies and manoeuvres followed by the institution for creation and enhancement of infrastructure and academic facilities to augment effective teaching and learning is sketched by the IQAC, Governing Body of the college in consultation with the Finance Committee, Purchase Committee, concerned Dept. and Building Committee. Keeping in view with the current dynamics of effective teaching and learning and demands of existing and new courses, the Governing Body makes policies to create and enhance new infrastructure and renovate the existing infrastructure to maintain the existing campus. In order to meet the growing need of college staff and students, academic and financial provisions are duly made from time to time in accordance of the requirements in every year. The policy is implemented by the Building Committee considering the fund allocated from UGC, State Govt., other agencies college own

fund. Classrooms, technology enabled learning spaces, seminar room, tutorial spaces, libraries, laboratories, girls' hostel, IQAC office, Common Room, stadium, college canteen, PG library, computer centre, ladies' hostel, specialized facilities and equipment for teaching, learning and research, generators, water purifier, water-coolers. The college campus is large and spacious with open area. There are 46 class-rooms apart from the departmental rooms, departmental libraries and science and computer laboratories for practical classes. 10 Classrooms has public addressing system. The College Library has reading-rooms for students and Teachers. There are departmental libraries for each. The Library has rare books at its disposal for researchers, scholars, undergraduates and post-graduate students of various disciplines. College library is automated with SOUL software recognized by UGC & Vidyasagar University. Significant initiatives have been implemented by the library committee to make the library, student friendly. Local Area Network (LAN) using LIBSYS software has been procured for automating in-house activities and services of the library. Installation of 3 computers for Online Public Access Catalogue (OPAC) is made available to the students and teachers to identify the status of availability of documents in the library. Internet facility is available. One photocopier with printing facilities is available. Information on Competitive Examinations is the unique facilities, available for career planning and development programs through career counselling. Students are made aware regarding laboratory safety system. Online search and full text e-journals are made available to users. Library is enriched with books related to Entry-in-service and competitive examinations. Total number of text books and reference books in the library are more than adequate and sufficient for the students' needs. The College has one air conditioned seminar hall with advanced audio-visual multi-media facilities like LCD Projector, Laptop, and Computer with ICT facilities. The teachers engaged in research activities, with projects funding. The college is empowered with central computer laboratory, a server room, four generators for uninterrupted power supply and four Xerox machines to sustain academic and administrative infrastructure. The college campus is well secured with CCTVs and guards.

Because of the closure due to Pandemic, online Teaching learning, exams related works, conducting certificate courses and other co-curricular and extra-curricular activities continued using latest technologies and apps.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1455

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

193

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>E. none of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>E. None of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

221

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

09

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The students` council is the pole star of our college. Just as the lost traveller finds his way through the pole star, so the students` council is the pole star of this college through which the students` find all the unknown in the college. It is one of the hallmarks of our college through which the college proves its existence to all levels of society. It is formed by holding election among all students every year. Representatives from different classes are elected through the election. The elected representatives elect from themselves different office bearers like President, General Secretary and Secretary of various

portfolios like, cultural, Sports, Students' Welfare etc. The general secretary is the member of the college governing body. The students' council organised various cultural, sports, and debate competitions among all students and distribute prizes to the students in the Annual function. The Council is active enough to hear problems, suggestions and opinions from students regularly regarding college activities and administrations and finally place them either before the Governing Body or the Principal of the college. Students' council publishes a college magazine named "ABHIJNAN" every year where many new and old talents develop. Due to their social responsibility, they occasionally organize blood donation camps where a large number of students and teachers participate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**ALUMNI WAS NOT ESTABLISHED YET.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Colleges practice decentralization and participatory management systems. Every faculty member is incharge of one or other activities with few exceptions where a person is holding dual charges. This is the time for the principal to interact with those in charge or to convene full committees. It is during these meetings that policy decisions are made and operational procedures are developed. This reduces the considerable workload of the office and generates valuable experience among faculty members to tackle day to day problems and handle unforeseen challenges.

As well as applying corrections based on past experiences, e.g., the CBCS program offers a variety of courses as it is formulated on a pan-India basis, but when applied on the ground, colleges encounter many obstacles and even in very good institutions all options cannot be implemented. Each department functions as an autonomous unit with each department head / faculty coordinator given the freedom to arrange activities and administer the department wise keeping the college vision in mind. It is in this context that seminars, conferences and workshops are successfully organised.

An academic year has 4/5 IQAC meetings. The college has an



academic coordinator who initiates discussions and arranges programs for the college staff. Other members include the management, the Principal, industrialists and some senior staff members besides students representatives both current and alumni and a representative from the non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Administrative Decentralization:

Members of the Governing Body of the college include two nominees of DPI, two nominees of the West Bengal State Council of Higher Education, two nominees of Affiliating Universities, three nominees of Teachers' Council, one nominee of Non-Teaching Staff, and one nominee for Students' Union. For planning and policy development, institutional budget, academic and research growth of the college, and other extensional activities, the IQAC includes representatives from the business world, eminent educators, and other senior faculty.

All HODs and Coordinators are in Academic Sub Committee, which plans teaching, learning, assessment, and evaluation of the institution. The head of the department calls a meeting and asks all the faculty to submit requirements along with quotes, depending on the syllabus and what's happening in the industry. The Principal combines the requirements from all the departments and submits them to the management for approval. The sanctioned budget from the management is received by the college. To handle the acquisition of goods and services, including requisitions, funds approval, payments to suppliers, and follow-up inquiries, the college uses decentralization.

#### Academic Decentralization:

More than 30 sub committees for decentralization and participative management are in place among the college's human resources. They have well-defined functions that give the

college academic and administrative leadership. The activities of sub committees are mentioned herewith the Word file as an additional information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Admission of Students:

In terms of the admission process, the admission committee has the responsibility of ensuring an impartial and unbiased admission system in the college strictly based on merit. College websites and notice boards have the seat capacity, admissions procedure, and eligibility criteria well in advance. Online application process is quite transparent, efficient and user friendly. However, the college arranges for official helpdesks for the applicants. The admitted students are registered under Vidyasagar University, Midnapore.

### Student preparation:

Students are sincerely prepared for higher education at this institution. The foundation is made at the UG level. Besides academic classes, students get to do sports and seminars. Faculties of this institution are provided a healthy research atmosphere to enrich their academic career. Moreover, they are also opted in different college committees which provide administrative experience to them.

### Research and Development:

Basic laboratory facilities, necessary equipments, are provided as far as possible to the faculty members to carry out the research projects. Students of UG courses prepare science

projects in their final year which are generally related to research studies.

#### Examination and Evaluation:

The institution follows the evolution pattern set by the affiliating university. There are internal grades based on home assignments, projects, class tests, and term exams. Annual examination pattern is followed. CBCS System has been introduced in last years in all streams.

#### Teaching and Learning:

Although chalk and talk method is the most conventional method used in the classrooms for teaching, especially in Humanities and Commerce Departments, presently teachers are actively using laptops and LCD projectors in the classrooms to make the teaching learning process more interactive. Classroom experiments are also demonstrated for the students for better understanding. Some departments use different academic software's ensure advanced learning process. Internet access is provided to students under the supervision of teachers. Students are encouraged to follow several educational videos available online for better understanding. The learning process is further enriched by Departmental seminars, projects, quiz competitions, debate etc. by each department through online mode.

#### Curriculum Development:

The Institution implements the syllabus and curriculum of Vidyasagar University, Midnapore. Since the college is affiliated to this University, there is no scope of development of curriculum by its own capacity.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- In terms of policy making, administrative setup, appointment, and service rules and procedures, the college works effectively and efficiently. It is visibly effective for reflecting different administrative sections as specified in University Statute and Government Manuals. All permanent incumbents have service books that get updated early, mostly in July. It's purely a merit-based and interview-based selection process for any college hire, whether its a Guest Faculty or a Cusual Staff member. All kinds of receive-payment of the college is made through online mode, which is one of the big success.

Some salient features of the functioning are mentioned below:

- Students and faculty input is used to prepare Perspective Plans and yearly budgets. IQAC and the Finance Committee recommend planning and development plans to the Governing Body. As part of the IQAC and the Finance Committee, teachers and nonteaching staff discuss grants received, needs of departments and budgets. Apart from this the college has undertaken a number of developmental works by utilizing college development funds. Planning and development has been done on infrastructure both physical and academic. Faculty and department Time table is updated in the department website in every semester.
- The institution is under the administrative control of Dept. of Higher Education, Govt. of West Bengal. The college administration runs as per the policies and direction of the Govt. Since it is a Govt. aided institution most of its administrative work has been done adherence to Govt. guidelines as provided through E-mode.

The college follows an e dispatch system for online transaction of official letters Administration is adequately computerized. Latest softwares are used for smooth operation of the administration. The website displays notices before admission, and reports of recent events written by students. Most of the Accounts documentation is digitally maintained, student information likewise.

- Accounting and transference are done with the newest software. All administrative functions are now digitized. Administration gets feedback online. Taking the help of e-transactions, online salary of the staff, arrear bills, NPS, GPF, EPF etc., are done through HRMS and IFMS portal. The cash books, daily collection registers and other registers like stock registers are maintained are updated regularly. The college expenditures are audited by the authorized audit team of the Govt. of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has the following measures for teaching and Non Teaching Staff (NTS):

- NTS is provided with loans without interest only for severe medical treatment.
- The college's UGC Scale teachers and non-teaching staff are paid refundable advance salaries (partially) from the college fund until the Pay Fixation by the West Bengal government.
- Health care is provided by the Health Care Center as needed.
- Encourages taking COVID 19 Vaccination. Staff and students are provided with food and snacks at a reasonable price in the campus canteen. This organization represents the grievances of non-teaching staff to the management and seeks redress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

05

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Each teacher fills out a self-appraisal. When something needs improvement, the Principal intervenes. Each teacher gets an evaluation, which motivates them to focus on specific areas where they need to grow. Efforts are made to motivate parents to process feedback forms on the college. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities.
- The Principal of our college works directly with non-teaching staff, and he calls a meeting every two weeks to verify their performance. Spoken English, draft writings etc., are taught to them by the teachers of English Department. The NTS are encouraged to visit library and participate in games and sports as well as in cultural program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the



various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Internal Financial Audit:**

Every year, the Institution conducts internal and external audits of financial transactions to ensure compliance. Internal audit is conducted half yearly. The college has several ways to cross-check its financial activities, such as the finance committee, in which government-nominated members and university-nominated members are involved. The expenses incurred under different heads are checked by verifying the bills vouchers.

**External Financial Audit:**

As per government regulations, the college's accounts are audited by chartered accountants. The auditor makes sure all payments are authorized after the audit, and the report goes to the government. Within the prescribed time frames, any questions arising during the audit will be answered immediately. The institution did not come across with any audit objection during the preceding years. The audited statement is duly signed by the authorities of the management and chartered accountant. The external audit for the financial year 2019-2020 was done in proper time the audit report of the auditor was satisfactory.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

<p><b>INSTITUTIONAL VALUES AND BEST PRACTICES</b></p>
<p><b>7.1 - Institutional Values and Social Responsibilities</b></p>
<p>7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year</p>
<p><b>1. Gender Equity through cultural function and Games and Sports.</b></p> <p><b>2. Separate Cycle and Motor Cycle Stand for Girls Students and Boyes Students.</b></p> <p><b>3. Counseling.</b></p> <p><b>4. Separate Common Rooms for Girls Students.</b></p>

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**1. Solid waste is partially disposed off by the college and partially disposed off by Ghatal Municipality on regular basis. The college generates manures by disposing off waste materials and use it in the garden.**

**2. Non degradable waste is compacted by Ghatal Municipality Compactor.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

E. None of the above

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

On 26th January 2020-21 on Republic Day Parade Ceremony by NCC and District Administration, a gorgeous function is arranged for inculcating tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. On 26th January 2020-21 on Republic Day Parade Ceremony by NCC and District Administration, a gorgeous function is arranged for inculcating tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities in the college.

2. Human Rights Education was introduced as regular course curriculum by the college and VidyaSagar University and it regularly teaches the students Rights, Duties and Responsibilities to be good citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The**

**C. Any 2 of the above**

**Code of Conduct is displayed on the website**  
**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.**  
**Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Republic Day

2. Independet Day

3. Teachers Day

4. National Safty Week

5. Forest Week Day

6. Womens Day

7. Swach Bharat Abhijan

8. Birth Day of Pandit Iswar Chandra Vidyasagar

9. Birth Day of Rabindra Nath Tagore.

10. National Voluntary Blood Donation Day



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Due to COVID-19, the college physically became Locked Down from 17th March-2020 and atonce equipt with Online classes, Online exam, Online Webiners and Online academic activities to extend maximum benifit to the students.

Though, the college remained physically Locked Down due to COVID crisis from 17th March-2020, yet the college succesfully complied eith all University, Govt. and UGC activities and requirements through online mode.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Dissemination of knowledge is the primary objectives of the institution .
- The college aims at imparting liberal education value based education which helps indeveloping the total personality of the students and in bringing out all round growth of theirbody , mind spirit.
- The most outstanding feature of the college is to instill such habits and thoughts which willenable the students from village background to accept the best of Indian culture to becomegood citizen of the country both materially spiritually .

- The college encourages appreciates healthy cordial, discipline, reciprocal relationship between the teachers , students, alumni, parents community.
- The college aims at empowerment of the girls' of the locality through education.
- The college provide & opportunity of post education employment , self-employment, accessto higher studies & competitive examination & extends opportunities to backward classes & minorities.
- To equip and empower students with relevant knowledge, competence and creativity to face global challenges
- To make innovations in teaching-learning, research and extension activities to realized development.
- To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement
- To create awareness of human rights, value system, culture, heritage, scientific temper and environment.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- No action plan for infrastructural and Physical development for the year 2021-22 was possible due to COVID-19.
- No action plan (Physical Development) and its outcome for the year 2020-21 was executed due to COVID-19.
- Only Chemistry Laboratory renovation was executed before Lock Down
- Only through Online Mode, academic and administrative day to day activities were operative to stake holders due to COVID-19 crisis.