

GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA

NAAC Accredited (Grade-B) UGC Recognized Multi-faculty College

Affiliated to Vidyasagar University

ESTD. - 1961

Ghatal :: PaschimMedinipur :: 721212

Website :www.grsm.ac.in // E-Mail : principal@grsm.ac.in



Ref. No: GRSM/IQAC/M-05/2022

Date : 04.07.2022

Notification of IQAC Meeting

A meeting of the IQAC will be held on **11/07/2022** (Monday) at 12.00 noon in the seminar hall of our college to discuss the following agenda.

All are requested to attend the meeting positively.

M. K. Das

(Professor Mantu Kumar Das)

Principal

Ghatal Rabindra Satabarsiki Mahavidyalaya

Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal



Ashok K. Bandyopadhyay

(Dr. A. K. Bandyopadhyay)

IQAC Coordinator

Ghatal Rabindra Satabarsiki Mahavidyalaya

Co-ordinator,
IQAC
Ghatal Rabindra Satabarsiki
Mahavidyalaya

Agenda 1: Confirmation of the minutes of the meeting of IQAC held on 30.06.2022

Agenda 2: To consider the Plan of Action for the Academic Year 2022-23.

Agenda 3: To consider the Action Plan for Gender Sensitization for Academic Year 2022-23.

Agenda 4: Miscellaneous.

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Reference :GRSM/IQAC/M-05/2022

Date of meeting: 11/07/2022 Time: 12.00 noon

Place of meeting: Seminar Hall

Members present in the meetin

1. Professor (Dr.) Mantu Kumar Das, Chairman
2. Dr. Ashok Kumar Bandyopadhyay, Coordinator
3. Dr. Subhodh Kumar Nanda
4. Dr. Chandaneswar Midya
5. Mr. Kaushik Pramanick
6. Mr. Ambika Prasad Nandigrami

Resolution of the Meeting

The meeting is presided over by the Principal Professor (Dr.) Mantu Kumar Das. The following resolutions are adopted in the meeting unanimously.

Agenda-1: Confirmation of the minutes of the meeting of IQAC held on 30.06.2022

Resolution-1:Members present in the meeting have unanimously confirmed the minutes of the meeting, held on 30.06.2022.

Agenda-2: To consider the Plan of Action for the Academic Year 2022-23.

Resolution-2: The following Action Plan for the Academic Year 2022-23 is approved.

SL NO.	Strategic Goal	Target Participate	Action Plan
1.	Women's Rights and Gender Equality	Students	Gender Sensitization Programme
2.	Infrastructural facilities	Students	Upgradation of laboratories with equipment/instruments
3.		Students, Non teaching staff, Teachers	Renovation and modification of college office room Purchase and upgradation of furniture
4.		Teachers	Renovation of Teachers' common room
5.	Infrastructure and Supporting facilities for Women's health and hygiene	Female teachers	Setting up the Day Care Centre
6.		Girl students	Installation of Napkin vending and Disposal machine
7.	Skill development	Students	Introduction of additional fourteen (14) add on/certificate courses



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Principal,
Ghatal Rabindra Satabarsiki
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8.	Training Programme	Students	Training programme on basic first aid technique
9.	Library facilities	Students	Introduction of Reprographic section in the Central library
10.	Internet facilities	Students, Non teaching staff, teachers	Installation of new software and upgradation of internet system
11.	Social Work	Students	Conduction of more community outreach programme

Agenda 3: To consider the Action Plan for Gender Sensitization for Academic Year 2022-23.

Resolution 3: The following Action Plan for Gender Sensitization is approved.

SL No.	Strategic Goal	Target Participate	Action Plan
01.	Women's Rights and Gender Equality	Students	Seminar on Gender issues on Women's day
02.	Women's Health and Nutrition	Students and Staff	Observation of Nutrition Week by NSS Units and the Department of Nutrition and online interaction with students and staff on health and Hygiene.
03.	Infrastructure and Supporting facilities for Women's health and self protection	Students	<ul style="list-style-type: none"> A Certificate course on Self Defence Installation of Napkin vending & disposal machine in Girl's washroom.
04	Infrastructure and Supporting facilities for Female Teachers	Female Teachers	<ul style="list-style-type: none"> Setting up the Day Care Centre
05	Entrepreneurship Opportunities	Students	Training on Mushroom Cultivation and production of vermicompost

Agenda-4: Miscellaneous

Resolution-4: Members of IQAC have instructed the Programme Officers of NSS and ANO of NCC to prepare their annual Report and submit it to IQAC.

The meeting ends with a vote of thanks to all



M. K. Das
Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal
11.7.22

GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA

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Website :www.grsm.ac.in // E-Mail : principal@grsm.ac.in

Ref. No: GRSM/IQAC/M-6/2022

Date : 04.11.2022

Notification of IQAC Meeting

A meeting of the IQAC will be held on **11/11/2022** (Tuesday) at 12.00 noon in the seminar hall of our college to discuss the following agenda.

All are requested to attend the meeting positively.

M. K. Das

(Professor Dr. Mantu Kumar Das)
 Principal
 Ghatal Rabindra Satabarsiki Mahavidyalaya

Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal



Ashok K. Bandyopadhyay

(Dr. A. K. Bandyopadhyay)
 IQAC Coordinator
 Ghatal Rabindra Satabarsiki Mahavidyalaya

Co-ordinator,
IQAC
Ghatal Rabindra Satabarsiki
Mahavidyalaya

Agenda 1 : Confirmation of the minutes of the meeting of IQAC held on 11.07.2022

Agenda 2: To scrutinize the CAS file of Dr. Tapas Kumar Jana, Assistant Professor in Mathematics applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 19/09/2022.

Agenda-3: To scrutinize the CAS file of Mr. Ujjal Adhikary, Assistant Professor in Geography applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 29/07/2022.

Agenda-4: To scrutinize the CAS file of Dr. Mrinmoy Guria, Assistant Professor in Mathematics applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 01/08/2022.

Agenda-5: To scrutinize the CAS file of Smt. Suchismita Pahari, Assistant Professor in Sanskrit applied for career promotion from Stage 1 to Stage 2 (for AGP Rs. 7000/-) w.e.f. 20/05/2015.

Agenda-6: To scrutinize the CAS file of Smt. Munmun Hait, Assistant Professor in Geography applied for career promotion from (Stage 2/Level-11) to (Stage 3/Level-12) w.e.f. 21/12/2021.

Agenda-7: To scrutinize the CAS file of Mr. Dibyendu Giri, Assistant Professor in Physiology applied for career promotion from (Stage 1/Level-10) to (Stage 2/ Level-11) w.e.f. 20/09/2022.

Agenda-8: To scrutinize the CAS file of Dr. Hasanur Mondal, Assistant Professor in Bengali applied for career promotion from (Stage 1/Level-10) to (Stage 2/ Level-11) w.e.f. 07/04/2022.

Agenda-9: To note and approve the completion of Orientation/Refresher/Short Term Course and FDP by Teachers.

Agenda-10: To strengthen the relationship between mentor and mentee and also arrange frequent interactions.

Agenda-11: Miscellaneous.

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Reference :GRSM/IQAC/M-6/2022

Date of meeting: 11/11/2022, Time: 12.00 noon

Place of meeting: Seminar Hall

Members present in the meeting

1. Professor (Dr.) Mantu Kumar Das, Chairman
2. Dr. Ashok Kumar Bandyopadhyay, Coordinator
3. Dr. Subhodh Kumar Nanda
4. Dr. ChandaneswarMidya
5. Mr. KaushikPramanick
6. Mr. Ambika Prasad Nandigrami

Resolution of the Meeting

The meeting is presided over by the Principal Professor (Dr.) Mantu Kumar Das. The following resolutions are adopted in the meeting unanimously.

Agenda 1: Confirmation of the minutes of the meeting of IQAC held on 11.07.2022.

Resolution-1: Members present in the meeting have unanimously confirmed the minutes of the meeting, held on 11.07.2022 .

Agenda 2: To scrutinize the CAS file of Dr. Tapas Kumar Jana, Assistant Professor in Mathematics applied for Career Promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 19/09/2022.

Resolution-2: The CAS file of Dr. Tapas Kumar Jana, Assistant Professor in Mathematics applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 19/09/2022.is scrutinized and recommended to the GB for approval.

Agenda-3: To scrutinize the CAS file of Mr. Ujjal Adhikary, Assistant Professor in Geography applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 29/07/2022.

Resolution-3: The CAS file of Mr. Ujjal Adhikary, Assistant Professor in Geography applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 29/07/2022 is scrutinized and recommended to the GB for approval.

Agenda-4: To scrutinize the CAS file of Dr. Mrinmoy Guria, Assistant Professor in Mathematics applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 01/08/2022.

Resolution-4: The CAS file of Dr. Mrinmoy Guria, Assistant Professor in Mathematics applied for career promotion from (Stage 3/Level-12) to Associate Professor (Stage 4/Level-13A) w.e.f. 01/08/2022.is scrutinized and recommended to the GB for approval.

Agenda-5: To scrutinize the CAS file of Smt. Suchismita Pahari, Assistant Professor in Sanskrit applied for career promotion from Stage 1 to Stage 2 (for AGP Rs. 7000/-) w.e.f. 20/05/2015.



M. K. Das
Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal

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Resolution-5: The CAS file of Smt. Suchismita Pahari, Assistant Professor in Sanskrit applied for career promotion from Stage 1 to Stage 2 (for AGP Rs. 7000/-) w.e.f. 20/05/2015. is scrutinized and recommended to the GB for approval.

Agenda-6: To scrutinize the CAS file of Smt. Munmun Hait, Assistant Professor in Geography applied for career promotion from (Stage 2/Level-11) to (Stage 3/Level-12) w.e.f. 21/12/2021.

Resolution-6: The CAS file of Smt. Munmun Hait, Assistant Professor in Geography applied for career promotion from (Stage 2/Level-11) to (Stage 3/Level-12) w.e.f. 21/12/2021 is scrutinized and recommended to the GB for approval.

Agenda-7: To scrutinize the CAS file of Mr. Dibyendu Giri, Assistant Professor in Physiology applied for career promotion from (Stage 1/Level-10) to (Stage 2/ Level-11) w.e.f. 20/09/2022.

Resolution-7:The CAS file of Mr. Dibyendu Giri, Assistant Professor in Physiology applied for career promotion from (Stage 1/Level-10) to (Stage 2/ Level-11) w.e.f. 20/09/2022.is scrutinized and recommended to the GB for approval.

Agenda-8: To scrutinize the CAS file of Dr. Hasanur Mondal, Assistant Professor in Bengali applied for career promotion from (Stage 1/Level-10) to (Stage 2/ Level-11) w.e.f. 07/04/2022.

Resolution-8: The CAS file of Dr. Hasanur Mondal, Assistant Professor in Bengali applied for career promotion from (Stage 1/Level-10) to (Stage 2/ Level-11) w.e.f. 07/04/2022. is scrutinized and recommended to the GB for approval.

Agenda-9: To note and approve the completion of Orientation/Refresher/Short Term Course and FDP by Teachers.

Resolution-9: It is noted that the following teachers attended the Orientation/Refresher/Short Term Course/ FDP and completed successfully.

Name of the Teacher/Librarian	Course	Date of the Course	University/College/Institute of Higher Education (UGC-Sponsored)
Dr. Amrita Chatterjee	Faculty Induction Programme	04/07/2022 to 06/08/2022	UGC- HRDC Aligarh Muslim University, Aligarh
Anup Mondal	Faculty Induction Programme	04/07/2022 to 06/08/2022	UGC- HRDC Aligarh Muslim University, Aligarh
Johiruddin Molla	Faculty Induction Programme	04/07/2022 to 06/08/2022	UGC- HRDC Aligarh Muslim University, Aligarh
Tahamina Begam	Faculty Induction Programme	04/07/2022 to 06/08/2022	UGC- HRDC Aligarh Muslim University, Aligarh
Dibyendu Giri	Refresher Course in Life Science	12/07/2022 To 25/07/2022	UGC-HRDC Gujarat University Ahmedabad
Dr. Madhumita Mondal	Refresher course in Environmental Science	20/08/2022 to 02/09/2022	UGC- HRDC- University of Burdwan



M. K. Das
Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal

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Agenda-10: To strengthen the relationship between mentor and mentee and also arrange frequent interactions.

Resolution-10:-Unanimously resolved that the frequent interactions would be arranged to strengthen the bonding and to solve their problems at a quick succession.

Agenda-11:Miscellaneous

Resolution-11:Members of IQAC have instructed the Teachers to prepare their Self Appraisal Report on regular basis and submit the same.

The meeting ends with a vote of thanks to all.

Action Taken Report(11/11/2022)

Sl No,	IQAC Resolution	Action Taken
1.	Resolution: It is resolved that the frequent interactions would be arranged to strengthen the Mentor System and to solve students' problems at a quick succession.	It has been done.



M. K. Sengupta 11.11.22
 Principal,
 Ghatal Rabindra Satabarsiki
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Ref. No: GRSM/IQAC/M-1/2023

Date :10.01.2023

Notification of IQAC Meeting

An emergency meeting of the IQAC will be held on **11/01/2023**, at 02.00 pm in the Chamber of the Principal to consider preparation & submission of AQAR for the Academic Session 2021-22.

All are requested to make it convention. The link for joining through online mode.

Google Meet joining info

Video call link: <https://meet.google.com/voh-fcjc-ocf>

(Professor Dr. Mantu Kumar Das)

Principal

Ghatal Rabindra Satabarsiki Mahavidyalaya

Copy forwarded to :-

1. Dr. Kaushik Ghosh, Co-ordinator
2. Professor(Dr.) Rupa Dasgupta, Principal, Debra T.S.K.S.M, Member
3. Mr. Gouri Sankar Bag, Govt. Nominee to GB - Member
4. Dr. Biswapati Jana, VU Nominee to GB - Member
5. Mr. Amit Roy, Member
6. Mr. Lakshmikanta Roy, Member
7. Dr. Ashok Kumar Bandhyopadhyay, Member
8. Dr. Kapotakshi Sur, Member
9. Dr. Tapas Kumar Jana, Member
10. Dr. Mrinmoy Guria, Member
11. Mrs. Rumpa Chakraborty, Member
12. Dr. Abinash Gayen, Member
13. Mr. Ranajit Mondal, Member
14. Mr. Chandan Bose, Member
15. Mr. Susanta Mandal, Alumni - Member
16. Mr. Rampada Manna, Local Society - Member
17. Mr. Priti Sankar Mukherjee, Member
18. Mr. Sanat Hazra, Member
19. Mr. Sujit Ghosh, Member
20. Miss Rupa Chakraborty-Student, Member

Principal,
**Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal**



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Reference : GRSM/IQAC/M-1/2023

Date of meeting: 11/01/2023, Time: 02.00 pm

Place of meeting: Principal's Chamber

Members present in the meeting

1. Professor (Dr.) Mantu Kumar Das, Chairman
2. Dr. Kaushik Ghosh, Coordinator
3. Mrs. Rumpa Chakraborty
4. Dr. Abinash Gayen
5. Mr. Gouri Sankar Bag
6. Dr. Kapotakshi Sur
7. Mr. Amit Roy
8. Mr. Ranajit Kumar Mandal
9. Mr. Sanat Kumar Hazra
10. Mr. Sujit Ghosh
11. Mr. Priti Sankar Mukherjee
12. Dr. Mrinmoy Guria
13. Dr. Tapas Kr. Jana
14. Miss Rupa Chakraborty

Resolution of the Meeting

The meeting is presided over by the Principal Professor (Dr.) Mantu Kumar Das. The following resolutions are adopted in the meeting unanimously.

Agenda-1: To consider preparation & submission of AQAR for the Academic Session 2021-22.

Resolution-1: The IQAC Coordinator presents the AQAR 2020-21 submitted to NAAC portal before the house. He explains some of the important sub criterion of the AQAR which are needed to be improved in the next time during filling up the AQAR 2021-22. Resolved that the assistance from all teachers will be taken for the same.

The meeting ends with a vote of thanks to all.



M. K. Das 11.01.23
Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal

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Ref. No: GRSM/IQAC/M-2/2023

Date : 31.01.2023

Notification of IQAC Meeting

A meeting of the IQAC will be held on **07/02/2023** (Tuesday) at 02.00 pm in the seminar hall of our college to discuss the following agenda.

All are requested to attend the meeting positively.

M. K. Das

(Professor Dr. Mantu Kumar Das)
Principal
Ghatal Rabindra Satbarsiki Mahavidyalaya

Principal,
**Ghatal Rabindra Satbarsiki
Mahavidyalaya, Ghatal**



Kaushik Ghosh

(Dr. Kaushik Ghosh)
IQAC Coordinator
Ghatal Rabindra Satbarsiki Mahavidyalaya

Co-ordinator,
**IQAC
Ghatal Rabindra Satbarsiki
Mahavidyalaya**

Agenda 1 : Confirmation of the minutes of the meeting of IQAC held on 11.11.2022 and 11.01.2023

Agenda 2: Publication of Wall Magazines of all departments.

Agenda 3: To organize the seminars/other activities of all departments

Agenda 4: To ask all the concerned Add-on / Certificate Course Co-coordinators to comply their scheduled courses within the due time limit.

Agenda 5: Introduction of Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging.

Agenda-6: To conduct continuous Assessment

Agenda-7: Discuss on Faculty/student exchange programme.

Agenda-8: Introduction of Capacity building and skill enhancement Programme.

Agenda 9: Miscellaneous

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Reference :GRSM/IQAC/M-2/2023

Date of meeting: 07/02 /2023, Time: 2.00 pm

Place of meeting: Seminar Hall

Members present in the meeting

1. Professor (Dr.) Mantu Kumar Das, Chairman
2. Mr. Amit Roy
3. Mr. Gouri Sankar Bag
4. Dr. Kaushik Ghosh, Coordinator
5. Mr. Lakshmi Kanta Roy
6. Dr. Ashok Kr. Bandhopadhyay
7. Dr. Abinash Gayen
8. Dr. Kapotakshi Sur
9. Dr. Tapas Kr. Jana
10. Dr. Mrinmoy Guria
11. Mr. Rampada Manna
12. Mr. Priti Sankar Mukherjee
13. Mr. Sanat Kumar Hazra
14. Mr. Sujit Ghosh
15. Miss Rupa Chakraborty

Resolution of the Meeting

The meeting is presided over by the Principal Professor (Dr.) Mantu Kumar Das. The following resolutions are adopted in the meeting unanimously.

Agenda-1: Confirmation of the minutes of the meeting of IQAC held on 11.11.2022 and 11.01.2023.

Resolution-1:Members present in the meeting have unanimously confirmed the minutes of the meeting, held on 11.11.2022 and 11.01.2023.

Agenda 2: Publication of Wall Magazines of all departments.

Resolution-2: The members have decided unanimously to pursue all the departments to publish their departmental Wall magazine.

Agenda 3: To organize the seminars/other activities of all departments

Resolution-3:The members have decided unanimously to pursue all the departments to organize the International/national/state level seminars/workshop with in June 2023.

Agenda 4: To ask all the concerned Add-on / Certificate Course Co-coordinators to comply their scheduled courses within the due time limit.

Resolution-4: Unanimously resolved that the Add-on / Certificate course co-ordinators would make proper exercise to view the progress of the concerned courses and would obtain necessary courses within due time.

Agenda 5: Introduction of Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging.



M. K. Das
Principal,
Ghatal Rabindra Satabarsiki
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Resolution-5: To make the transparent mechanism of different cells already working at the college, the IQAC has asked them to conduct various awareness programmes through NCC and NSS wings.

Agenda-6: To conduct continuous Assessment

Resolution-6: The IQAC has taken initiatives to make a fervent request to the entire departmental faculty to conduct frequent assessment so that the students' merit and preparation can be assessed.

Agenda-7: Discuss on Faculty/student exchange programme.

Resolution-7: Another identical initiation by IQAC is the faculty exchange which is going through MOU and to make it more effective IQAC has decided to organize some awareness programme, seminar representation, students exchange etc in collaboration with other colleges/institutions.

Agenda-8: Introduction of Capacity building and skill enhancement Programme.

Resolution-8: To enrich the skill among stakeholders some MOU has already been signed with different institutions and technical organizations. Along with a number of Add-on/ Certificate courses have been introduced to find out the interested area of the students apart from conventional curriculum. The College is also planning to establish a MOU with Tata STRIVE, the skill development initiative of Tata Trust under Tata Community Initiative Trust

Agenda 9: Miscellaneous

There is no issue raised on this agenda.

The meeting ends with a vote of thanks to all.

Action Taken Report (07/02/2023)

Sl No.	IQAC Resolution	Action Taken
1.	Resolution: Unanimously resolved that the Add-on / Certificate course co-ordinators would make proper exercise to view the progress of the concerned courses and would obtain necessary courses within due time	29 (twenty nine) Add-on/ Certificate Courses will be conducted during April, 2023 to June, 2023. and Course Coordinators have taken necessary action for the completion of course within due time.



M. K. Saha
Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal

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Ref. No: GRSM/IQAC/M-3/2023

Date : 15.06.2023

Notification of IQAC Meeting

A meeting of the IQAC will be held on **22/06/2023** (Tuesday) at 02.00 pm in the seminar hall of our college to discuss the following agenda.

All are requested to attend the meeting positively.

M. K. Das

(Professor Dr. Mantu Kumar Das)
Principal
Ghatal Rabindra Satabarsiki Mahavidyalaya

*Principal,
Ghatal Rabindra Satabarsiki
Mahavidyalaya, Ghatal*



Kaushik Ghosh

(Dr. Kaushik Ghosh)
IQAC Coordinator
Ghatal Rabindra Satabarsiki Mahavidyalaya

*Co-ordinator,
IQAC
Ghatal Rabindra Satabarsiki
Mahavidyalaya*

Agenda 1 : Confirmation of the minutes of the meeting of IQAC held on 07.02.2023

Agenda 2: To consider the outcome of the Plan of Action for the Academic Year 2022-23.

Agenda 3: To consider the Action Taken Report on the Plan for Gender Sensitization for the Academic Year 2022-23.

Agenda-4: A discussion will be made on the preparation of upcoming academic calendar (2023-24).

Agenda 5: To discuss on the proposal of some new Add-on/Certificate courses to be commenced onwards July.

Agenda-6: To note and approve the completion of Orientation/Refresher/Short Term Course and FDP by Teachers.

Agenda 7: To consider the Action Taken Report on basis of student's feedback and satisfaction survey.

Agenda 8: Miscellaneous

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Reference :GRSM/IQAC/M-3/2023

Date of meeting: 22/06 /2023, Time: 2.00 pm

Place of meeting: Seminar Hall

Members present in the meeting

1. Professor (Dr.) Mantu Kumar Das, Chairman
2. Dr.Kaushik Ghosh, Coordinator
3. Mr. Gouri Sankar Bag
4. Dr. Ashok Kr. Bandyopadhyay
5. Mrs.Rumpa Chakraborty
6. Dr. Abinash Gayen
7. Dr. Mrinmoy Guria
8. Dr. Tapas Kumar Jana
9. Mr. Ranajit Kumar Mandal
10. Mr. Priti Sankar Mukherjee
11. Mr. Sanat Kumar Hazra
12. Mr. Sujit Ghosh
13. Miss Rupa Chakraborty

Resolution of the Meeting

The meeting is presided over by the Principal Professor (Dr.) Mantu Kumar Das. The following resolutions are adopted in the meeting unanimously.

Agenda-1: Confirmation of the minutes of the meeting of IQAC held on 07.02.2023.

Resolution-1:Members present in the meeting have unanimously confirmed the minutes of the meeting, held on 07.02.2023.

Agenda-2: To consider the outcome of the Plan of Action for the Academic Year 2022-23.

Resolution 2: The outcome of the Plan of Action for the Academic Year 2022-23 is considered and approved. Following is the outcome of the Plan of Action:

Plan of Action	Outcome
<ul style="list-style-type: none"> • Upgradation of laboratories with equipments/instruments • Upgradation of Teachers' common room, office room and setting up a Day care centre • Add on/Certificate Course • Training Programme 	<ul style="list-style-type: none"> • Purchase of Laboratory equipment/instrument from College fund amounting Rs. 3,56,583/- • Upgradation of Teachers' common room, office room and setting up a Day care centre from College Fund. • Introduction of additional 14 (fourteen) Add on/Certificate Courses and total 29 (twenty nine) Add on Courses completed successfully. • Training programme on basic first aid technique is conducted by Dept. of Physical education in Collaboration with Red Cross

M. K. Das

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<ul style="list-style-type: none"> • Installation of Napkin vending and Disposal machine • Introduction of Reprographic section in the Central library. • Purchase and upgradation of furniture • Installation of new software and upgradation of internet system • Conduction of more community outreach programme 	<p>Society, Tamluck.</p> <ul style="list-style-type: none"> • Successfully installed • The needy students are getting more and more benefited having this facility so, that they can make instant photo copies of different pages of reference books. • Purchase and upgradation of furniture from college fund amounting Rs. 4,51,262/- • Installation of new software and upgradation of internet system amounting to Rs. 3,21,953/- from college fund. • The society people have been benefited with such programmes to grow an awareness against the pollution caused by the indiscriminate use of plastics and to grow an interest to receive free education and the distressed are now able to overcome the problem of winter and utility of plantation for the survival of mankind through UBA.
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Agenda-3: To consider the Action Taken Report on the Plan for Gender Sensitization for the Academic Year 2022-23.

Resolution 3: The Action Taken Report of the Gender Sensitization for the Academic Year 2022-23 is considered and approved. Following is the outcome of the Plan of Action:

Plan for Gender Sensitization	Action taken
<ul style="list-style-type: none"> • Seminar(online/offline) on Gender issues • Observation of Nutrition Week by NSS Units and the Department of Nutrition and online interaction with students and staff on health and Hygiene. • A Certificate course on Self Defence • Webinar on 'Intellectual Property Rights 	<ul style="list-style-type: none"> • Seminar on 'Polycystic Ovarian Syndrome (PCOS)' organized on 21.12.2022. • One day State Level Seminar on "Gender Equality from Socio-Economic Aspects" organized on 11.03.2023 (To observe International Women's Day) • Nutrition Week observed (1-7th Sept.2022) • A Certificate Course on Self Defence is conducted by NSS in Collaboration with 'Tiger Karate Association'.(19-26th June, 2023)

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<p>Awareness Programme'</p> <ul style="list-style-type: none"> • Installation of Napkin vending & disposal machine in Girl's washroom. • Setting up the Day Care Centre • Training on Mushroom Cultivation and production of vermicompost 	<ul style="list-style-type: none"> • A Webinar on 'Intellectual Property Rights Awareness Programme' organized on 13.06.2023 in Collaboration with IPO, Kolkata. • Two Napkin vending machine (one manual & one automatic) and one large disposal machine have been installed. • Setting up the Day Care Centre from college fund. • Training on Mushroom Cultivation and production of vermicompost is being conducted.
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Agenda-4: A discussion will be made on the preparation of upcoming academic calendar (2023-24).

Resolution-4: Unanimously resolved that the academic calendar for the upcoming session (2023-24) will be prepared, keeping in view the University Academic Calendar.

Agenda-5: To discuss on the proposal of some new Add-on/Certificate courses to be commenced onwards July.

Resolution-5: Resolved that a few Add-on/Certificate courses to be introduced onwards July to boost the spirit of the learners in regard to the job orientation and career building.

Agenda-6: To note and approve the completion of Orientation/Refresher/Short Term Course and FDP by Teachers.

Resolution-6: It is noted that the following teachers attended the Orientation/Refresher/Short Term Course/ FDP and completed successfully.

Name of the Teacher	Course	Date of the Course	University/College/Institute of Higher Education (UGC-Sponsored)
Nandini Ghorai	Faculty Induction Programme	04/11/2022 to 06/12/2022	UGC- HRDC University of North Bengal
Dr Pranab Kumar Bar	5th Refresher Course in Sanskrit	19/12/2022 to 31/12/2022	UGC-HRDC, Jawaharlal Nehru University
Dr. Hasanur Mondal	Refresher Course In Bengali	03/01/2023 to 16/01/2023	Dept. of Bengali & UGC-HRDC University of Calcutta
Dr. Abinash Gayen	Refresher Course in Philosophy	09/01/2023 to 21/01/ 2023	UGC -HRDC Jawaharlal Nehru University
Sangita Mallick	Refresher Course "Literature and Literary	13/02/2023 to	UGC- HRDC University of North Bengal

M. U. Bar
Principal,
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	Works in Post-Modern Era"	27/02/2023	
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Agenda 7: To consider the Action Taken Report on basis of student's feedback and satisfaction survey.

Resolution 7: The Action Taken Report on basis of student's feedback and satisfaction survey for the Academic Year 2022-23 is considered and approved.

Issues identified from feedback	Action taken
Enhancement of Syllabus Coverage	the college has revised its academic schedules to allow for more comprehensive teaching. Departments are now required to submit a detailed syllabus coverage plan at the start of each semester.
Improvement in Teacher Preparation	The HOD, along with other teachers of the department, provides academic support to one another and regularly discusses different sections from the syllabus to improve class preparation.
Ensuring Fairness of Internal Evaluation	After evolution of the answer scripts of the internal assessment exam, the faculty members show the answer script to the students for clarification of doubts.
Expansion of Internship and Exchange Opportunities	The college has established MOU with nearby colleges and exchanges faculty members for special classes. It further organizes seminars and workshops with them. In future, the college is planning to exchange a group of students for collaborating internship.
Transparent Communication of Competencies and Outcomes	Teachers are now required to clearly outline course competencies and outcomes at the beginning of each term and provide regular updates on progress
Regular Mentor Follow-up	A structured follow-up schedule has been developed to ensure mentors consistently track and support student progress on assigned tasks.
Support in Overcoming Weaknesses	The college has introduced remedial classes and personalized coaching to better assist students in overcoming academic weaknesses.
Inculcation of Employability Skills	College is successfully running twenty nine (29) Add-On/Certificate Courses for skill development of the students. The college has already set up the MOU with O2 Academia, Kolkata for Career Counselling. The College is also planning to establish a MOU with Tata STRIVE, the skill development initiative of Tata Trust under Tata Community Initiative Trust that provides empowering the youth with skills and bright future.



M. K. Saha

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Agenda 8: Miscellaneous

There is no issue raised on this agenda.

The meeting ends with a vote of thanks to all.



M. K. S. W.
Principal,
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Mahavidyalaya, Ghatal
22.6.23