



GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA

NAAC Accredited (Grade-B) UGC Recognized Multi-faculty College

Affiliated to Vidyasagar University

ESTD. - 1961

Ghatal :: Paschim Medinipur :: 721212

Website : www.grsm.ac.in // E-Mail : principal@grsm.ac.in

Ref. No: GRSM/NOTICE/342/2024

Date: 20.10.2025

NOTIFICATION IN REGARD TO SCHEME OF EXAMINATION & EVALUATION UNDER CCFUP-NEP FOR UG PROGRAMMES UNDER VIDYASAGAR UNIVERSITY

All students are instructed to read the **Provisional Regulations (Draft) for CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP)** based on NEP-2020. However, a brief summary in regard to scheme of examination and evaluation is prepared for ready reference to the students. All students are instructed to remember the rules. The complete Regulation is also enclosed herewith.

SUMMARY

A. Scheme of Examination & Evaluation:

- (a) Each course shall be comprised of mid-semester Continuous Assessment and End-Semester Examination
- (b) Continuous Assessment includes Class Attendance (CA) and Internal Assessment (IA)
- (c) Distribution of marks for assessment:
Continuous assessment (CA+IA) = 20%
End Semester Examination (ESE) = 80%
- (d) The ESE shall be conducted by the University
- (e) Before the ESE, a student will enjoy study leave of 7-10 days.
- (f) **Evaluation Process for Continuous Assessment:**
 - Internal Assessment (IA) shall be on the basis of **tutorials, class tests, seminar presentations, or any combination thereof**, evenly distributed over the entire study period.
 - There shall be two IA (C1 & C2). The first component (C1) shall be completed after completing 50 % of syllabus of the course and within 45 working days of semester programme. The second component (C2) should be based on completion of remaining 50 % of syllabus of the course. The average of two internal assessment (C1 & C2) shall be taken as final Internal Assessment (IA) marks.
 - Marks for class attendance shall be evaluated based on the following:

% of CA	Marks awarded for CA
75 % to less than 80 %	02
80 % to less than 85 %	03
85 % to less than 90 %	04
90 % and above	05



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(g) Attendance Regulations

A student shall be deemed to have pursued a regular course of study during each semester, and he/ she has to attend at least 75% classes. It is provided that the Principal/Head of the concerned college may condone shortage of percentage in attendance not exceeding 15 percent in each subject due to one or more of the following reasons, involving absence from the classes.

- i. Participation in N.C.C./ N.S.S. Camps duly supported by a Certificate from the Officer-in-Charge, N.C.C./ Program officer, N.S.S.
 - ii. Participation in University or College Team(s) Games or Inter-State or Inter- University Tournament(s) duly supported by a Certificate from the competent authority of the College/ University.
 - iii. Participation in any of the co-curricular activities organized by University/ Institute/ Department, duly certified by the competent authority.
 - iv. Prolonged illness duly certified by the Superintendent/ CMO of government hospital.
- (ii) Attendance verification form forwarded through Principal/Head should be submitted to University Authority along with End Semester Examination forms.
- (iii) The Hon'ble Vice-Chancellor of Vidyasagar University shall have the power to condone any deficiency of attendance for cogent reasons.

(h) Course, Type, Credit and Marks Distribution:

COURSE & CODE	TYPE OF COURSE	TOTAL CREDIT	CREDIT L-T-P	TOTAL MARKS	THEORY			PRACTICAL		
					CA	IA	ESE	CA	IA	ESE
Major (MJ)	Theory	4	3-1-0	75	05	10	60	-	-	-
	Theory + Practical	4	3-0-1	75	05	10	40	-	-	20
	Practical	4	0-0-4	75	-	-	-	05	10	60
Minor (MI)	Theory	4	3-1-0	75	05	10	60	-	-	-
	Theory + Practical	4	3-0-1	75	05	10	40	-	-	20
	Practical	4	0-0-4	75	-	-	-	05	10	60
Skill Enhancement Course (SEC)	Practical	4	0-0-4	75	-	-	-	05	10	60



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Ability Enhancement Course (AEC)	Theory	2	2-0-0	50	05	05	40	-	-	-
Multidisciplinary Course (MDC)	Theory	3	3-0-0	50	05	05	40	-	-	-
Value Added Course (VAC)	Theory	4	4-0-0	50	05	05	40	-	-	-
VAC-ENVS	Theory + Practical	4	2-0-2	100	05	15	50	-	-	30
Social Services/ Internship/ Apprenticeship	Practical	4	0-0-4	50	-	-	-	-	-	50
Research/ Project	Practical	4	0-0-4	75	-	-	-	05	10	60

(i) Hours of End Semester Examination (ESE):

Full Marks	Time
Theoretical papers of full marks up to 50	2 hours
Theoretical papers of full marks more than 50	3 hours
Practical papers of full marks up to 50	3 hours
Practical papers of full marks above 50	5 hours

(j) Question Pattern:

Full Marks	Questions Type	Questions to attempt	Marks per Question	Marks	Option Questions
60 Marks (for Science Faculty)	Very short	10	02	20	15
	Short	04	05	20	06
	Long	02	10	20	04



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60 Marks (for Humanities Faculty)	Very short	05	02	10	08
	Short	04	05	20	06
	Long	03	10	30	05
40 Marks (for Science Faculty)	Very short	05	02	10	08
	Short	04	05	20	06
	Long	01	10	10	02
40 Marks (for Humanities Faculty)	Very short	05	02	10	08
	Short	02	05	10	04
	Long	02	10	20	04
25 Marks	Very short	03	02	06	05
	Short	02	05	10	03
	Long	01	09	09	02

B. Result: The result will be declared by the Controller of Examinations, Vidyasagar University after ESE on the basis of following rules.

- A student shall have to secure minimum 40% marks in aggregate to pass the respective Semester.
- To qualify for individual paper minimum 30% marks to be secured.
- In case of a paper with practical component a student will have to secure minimum 30% marks separately in theory (CA+IA+ESE) and practical.
- Maximum up to 02 (two) supplementary papers (marks obtained less than 30%) are allowed to PROMOTED to the next subsequent Semester provided that student must secure 40% marks in aggregate and qualifying marks (more than 30%) in the rest papers.
- Candidate without having 40% marks in aggregate in a semester shall be considered as FAILED and he/she will be asked to repeat the entire semester and have to appear all the papers of the semester concerned.
- All the supplementary papers to be cleared by 5th Semester, otherwise student shall not be allowed to appear to 6th Semester examination.
- If a student obtains F or Ab grade in any course(s), he/she will be treated as having failed in this/those course(s), such a student has to appear only in the **Supplementary / Back Papers** of earlier Semester examination along with the appropriate Semester Examination (i.e. **Odd to Odd and Even to Even**). Marks



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obtained earlier in Continuous Assessment (Internal) may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

- (h) The candidates remaining absent in the written examination for Internal Assessment will be awarded zero (0) marks.
- (i) If a student ***fails in theory but is pass in practical of the same paper***, in such case the student will have to reappear in both theory & practical of that course.
- (j) A candidate shall have to complete each semester examination **within Three (03) consecutive chances** including his/her first appearance in the concerned End Semester Examination. If any candidate ***fails to qualify any semester after Three (03) chances his/her candidature of the course will be lapsed/ cancelled.***
- (k) The programme has to be completed **within Seven (07) consecutive academic years** of his/her entry to 1st Semester of the respective programme.
- (l) Students of 4-Year Bachelors Degree (Hons.) programme must clear all supplementary papers before being promoted to 8th Semester.

C. Special Supplementary Examination:

- a) A Special supplementary examination will be held for 3rd year students of both 4-Year Bachelor's (Hons./Research) programme and 3-Year Bachelor's (Multidisciplinary Studies) programme who have supplementary/back papers only for 6th semester, except the R.A. student(s).
- b) Similarly there will be Special supplementary examination for 4th year students of 4-Year Bachelor's (Hons./ Research) programme who have supplementary/back papers only for 8th semester, except the R.A. student(s)
- c) There will be no Special supplementary examination for any practical / project paper.

Sd/- Professor (Dr.) Mantu Kumar Das

PRINCIPAL



VIDYASAGAR UNIVERSITY

Midnapore – 721102, Paschim Medinipur, West Bengal.

Provisional Regulations (Draft)

for

CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP)

Based on

National Education Policy, 2020

(w.e.f Academic Session 2023-24)



VIDYASAGAR UNIVERSITY

Midnapore-721102

Tel. : 03222 : 275-297 / 276-554;

E-mail: vidya295@mail.vidyasagar.ac.in



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Midnapore – 721102, Paschim Medinipur, West Bengal.

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1. Preamble:

In view of the National Education Policy-2020 (NEP-2020) of the Government of India and the subsequent guidelines of University Grants Commission (UGC) for *Curriculum & Credit Framework for Undergraduate Programmes (CCFUP)*, the Department of Higher Education, Govt. of West Bengal call for implementation of CCFUP to State Universities on 17 Match, 2023 from the forthcoming session.

The Vidyasagar University, in concurrence with the academic and administrative restructuring recommended in CCFUP, has designed new Curriculum and Credit Framework for Undergraduate Programmes in Semester mode for various disciplines and recommended for its implementation through the affiliated Colleges/ Institutes with effect from Academic Session 2023-24.

To cater to the needs of students with diverse talents, aspirations and professional requirements, it is necessary to make qualitative changes in its undergraduate programmes. Taking care of the needs of the generation, the CCFUP in light of NEP-2020 has recommended Multi-disciplinary Undergraduate Programme with multiple exit and entry options with Certificate/ Diploma/ Degree at each stage of the exit.

The new Curriculum has emphasized on continuous learning and evaluation, holistic education by allowing students to experience inter/multidisciplinary and Value Added courses through a 3-Year or 4-Year Undergraduate programmes with flexible degree having multiple entry and exit options. The students are provided abundant opportunities during the programme of study to accumulate credits by opting Major Courses, Minor Courses, Multidisciplinary Courses, Ability Enhancement Courses, Skill Enhancement Courses and Value Added Courses under various disciplines. This system aims to strengthen the academic potential of the student as it provides flexibility in the choice of courses offered beyond the framework of the respective disciplines of study.

The 3-Year or 4-year undergraduate programmes under Vidyasagar University based on CCFUP structures have been designed in the disciplines of Science, Arts, Commerce and Professional studies.

The Draft Regulations for Undergraduate Programmes of Vidyasagar University under CCFUP (based on NEP, 2020) have been proposed by the concerned authority for wide deliberation and to receive views of the stakeholders prior to implementation. The provisions of these Regulations shall be applicable with effect from academic session 2023-24.



2. Implementation of CCFUP (w.r.t. NEP 2020) from session 2023-24:

In pursuant to the D.O. vide No. 266(31)-Edn(U)-EH/1U-45/2020(Pt.) dated 17.03.2023 of Department of Higher Education, Govt. of West Bengal on implementation of Curriculum & Credit Framework for Undergraduate Programmes (CCFUP), 2023-24 and subsequent Notification vide No. 354.Edn(CS)/10M-95/14 dated 02.06.2023 of Department of Higher Education, Govt. of West Bengal for commencement of admission to Undergraduate programmes for academic session 2023-2024, a Steering Committee for implementation of CCFUP under Vidyasagar University was constituted vide notification ref. VU/R/Noti./572/2023 dated 05.06.2023.

The Steering Committee after series of brainstorming interactions with the affiliated Colleges and other stakeholders of the University has proposed the provisional (draft) guideline of Curriculum and Credit Structure for Undergraduate Programmes (CCFUP) with effect from academic session 2023-2024 for all affiliated Colleges under Vidyasagar University.

The members of the Steering Committee are:

Chairman:

Prof. Ajay Kumar Mishra, Dept. of Chemistry, Vidyasagar University

Members:

Dr. Avijit Roychoudhury, Inspector of Colleges, Vidyasagar University

Mr. Biplab Chakraborty, Controller of Examination, Vidyasagar University

Prof. Pinaki Das, Professor, Dept. of Economics, Vidyasagar University

Prof. Madhumangal Pal, Head, Dept. of Applied Mathematics, Vidyasagar University

Prof. Indranil Acharya, Head, Dept. of English, Vidyasagar University

Dr. Rupa Dasgupta, Principal, Debra Thana S.K.S. Mahavidyalaya, Paschim Medinipur

Dr. Bidyut Samanta, Principal, Kharagpur College, Paschim Medinipur

Dr. Amit Kumar De, Principal, P. K. College, Contai, Purba Medinipur

Dr. Debnarayan Roy, Principal, Jhargram Raj College, Jhargram

Dr. Tarun Kanti Mondal, Secretary, Faculty Council of P.G. Studies, Vidyasagar University

Dr. S. K. Sau, Special Officer to Hon'ble Vice-Chancellor, Vidyasagar University

Prof. Sankar Kr. Roy, Dept. of Applied Mathematics, Vidyasagar University (special invitee)

Convener:

Mr. Deb Kumar Biswas, Secretary, Undergraduate Council, Vidyasagar University

The Ninth Executive Council of Vidyasagar University in its Eighteenth (18) meeting dated 27.07.2023 has approved the recommendations of Steering Committee for implementation of Curriculum & Credit Framework for Undergraduate Programmes (CCFUP) under Vidyasagar University with effect from academic year 2023-24.



3. Major Highlights of CCFUP 2023-24 of Vidyasagar University:

- Vidyasagar University CCFUP, 2023-24 Regulations based on NEP-2020 provide detailed procedure for implementation of different provisions of NEP-2020 in Higher Education in terms of Under Graduate Degree Programmes.
- CCFUP (NEP-2020) Regulations are applicable from the Academic Year 2023-2024 for Under Graduates Programmes.
- The University seeks to enforce the academic disciplines to adopt the spirit of NEP-2020 in terms of entry-exit requirements, academic bank of credits and credit transfers and flexibility for students to move from one institution to another.
- These regulations are significant for skill development, inter/multi-disciplinary learning, wider access and inclusiveness and entrepreneurship.
- All Colleges/ Institutes/ Departments are mandated to launch UG programmes with entry-exit facility. These academic programmes will have lateral entry facility in the applicable stages.
- First Year ends with the award of a Certificate, second year with a Diploma, third year with a UG degree and fourth year ends with Honours/Research Degree.
- Existing CBCS System will be substituted with Vidyasagar University CCFUP Regulations, 2023-24 (based on NEP-2020) with effect from academic session 2023-24.
- Summer Internship is proposed for conducting Apprenticeship/ field studies/Scientific Innovations/conducting social services/community outreach programmes and such other similar field/work related programmes to have in-depth information of subjects through direct observation and analysis in their natural settings.
- Boards of Studies (BOS) with inputs from programme committee would design curriculum for UG Programmes as per the CCFUP (NEP-2020) guidelines of the Vidyasagar University focusing on skill development and holistic-multi-disciplinary learning/education across disciplines that would help develop all capacities of human beings-intellectual, aesthetic, social, physical, emotional, ethical, and moral-integrating other skills along with specialized immersion in academics.
- Promote credit-based courses on community engagement and service, environmental and value-based education.
- UG Programmes will have components of job- oriented skills having suitable assessment procedures.
- In alignment with NEP, 2020, the programmes shall be designed to create scope of online learning for students along with regular class room teaching.



4. Title and Commencement:

These regulations shall be called THE REGULATIONS FOR CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP) 2023-24 OF VIDYASAGAR UNIVERSITY.

These Regulations shall come into force with effect from the academic session 2023-24 for the Undergraduate Programmes.

5. Scope and Applications:

(i) The Undergraduate Academic Programmes governed by these CCFUP Regulations of Vidyasagar University shall be with multiple entry and exit options with appropriate Certifications/ Diplomas/ Degrees as follows:

- a) **Bachelor's Certificate** in a Discipline upon the successful completion of the First Year (Two Semesters).
- b) **Bachelor's Diploma** in a Discipline upon the successful completion of the Second Year (Four Semesters).
- c) **Bachelor's Degree** in a Discipline upon the successful completion of the Third Year (Six Semesters).
- d) **Bachelor's Degree with Honours / Honours with Research** (UG Degree with Hons. / Research) in a Discipline upon the successful completion of the Four years (Eight Semesters).

(ii) 'Eligibility' and admission procedure for each UG programme of studies under CCFUP, 2023-24 shall be governed by the Admission Regulations of Vidyasagar University, as applicable time to time.

(iii) The students who exit with Certificate, Diploma and three years Bachelor Degree shall be eligible to re-enter in the same programme of study to complete the next levels within the stipulated time considering the availability of seat and the eligibility criteria.

(iv) Academic Bank of Credit (ABC) is mandatory for students entering in Undergraduate programmes under CCFUP at Vidyasagar University.

(v) The transferred students from the 'Other University' with valid ABC account shall be assessed for credit equivalency prior to offering lateral admission under CCFUP at Vidyasagar University.



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(vi) No student shall be admitted to more than one Undergraduate programme (in regular mode) at a time in the Colleges.

(vii) There shall be no provision for students to shift from any one programme to other in between their studies as well as swap between minor to major and vis-a-versa, unless otherwise specified in the Regulation of CCFUP, 2023-24 as applicable.

(viii) CCFUP, 2023-24 regulations shall apply to all undergraduate programmes offered by the Vidyasagar University and colleges/courses affiliated to Vidyasagar University with effect from the academic year 2023-24.

(ix) These regulations shall not be applicable to the following programmes under Vidyasagar University

1. Bachelor of Vocational Studies (B.Voc.)
2. BA LLB (5 years)
3. LLB (3 years)
4. Bachelor of Fishery Science (B.F. Sc.)
5. B.Sc. (Hons.) Agriculture programmes

6. Definitions:

(i) **ACADEMIC YEAR:** Two consecutive (one odd + one even) Semesters constitute one academic year.

(ii) **SEMESTER:** Each Semester consists of 15 weeks equivalent to 90 teaching days. The ODD Semester may be scheduled from July to December and Even Semester from January to June.

(iii) **PROGRAMME:** 'Programme' means a course of study and examination leading to the award of a certificate/diploma/degree in a subject.

(iv) **DISCIPLINE:** This refers faculty viz *Science*, Arts, Commerce and Professional.

(v) **COURSE:** Usually referred to as 'papers' is a component of programme. All courses need not carry the same weight. The course should define learning objectives and learning outcomes. A course may be designed to include lectures/tutorials/laboratory work/field work/outreach activities/project work/ vocational training/ viva/ seminars/ term papers/ assignments/ self study/ presentations etc. or a combination of some of these.

(vi) **CREDIT:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/ field work per week.



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- i. Lecture 1 credit = 1 Hour Lecture [1 theory period of one hour duration per week]
 - ii. Tutorial 1 credit = 1 Hour Tutorial [1 tutorial period of one hour duration per week]
 - iii. Practical 1 credit = 2 Hours Practical [1 practical period of two hours duration per week]
 - iv. Summer training/Internship/Apprenticeship 1 Credit = Thirty hours of practical work

(vi) **CREDIT POINT:** It is the product of grade points and number of credits to be completed by the students.

(vii) **LETTER GRADE:** It is an index of the performance of the students in a said course. Grade are denoted by letters O, A+, A, B+, B, C, D and F.

(viii) **GRADE POINT:** It is a numerical grade allotted to each letter grade on a 10-point scale.

(ix) **SEMESTER GRADE POINT AVERAGE (SGPA):** It is the measure of performance of a student in a semester. It is the ratio of total credit points secured by a student in various courses of a semester and the course credits taken during that semester. It shall be expressed up to two decimal points.

(x) **CUMULATIVE GRADE POINT AVERAGE (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal points

(xi) **TRANSCRIPT OR GRADE CCERTIFICATE:** Based on the grade earned, a grade Certificate/ report shall be issued after every semester. The grade certificate will display the course details (code, title, marks, letter grade, number of credits, grade secured) along with SGPA and CGPA where applicable.

(xii) **CHOICE BASED CREDIT SYSTEM (CBCS):** It is a flexible system of learning that focuses from teacher centric to student centric education and permits students to choose course from a wide range of courses, adopt an interdisciplinary approach in learning., make best use of the expertise of available faculty.



7. Course and Credit Structure Regulations under CCFUP

(i) **MAJOR COURSE (MJ):** Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline.

- Each Major course shall be of 4 credits
- Minimum credits required from Major discipline/s for a programme shall be
 - 160 credits for 4-year Hons. / Hons. with Research programme
 - 120 credits for 3-year Multidisciplinary Studies programme
- Major Course can be of any subject chosen from the listed programmes given in Table-9.4.1 and 9.4.2.

(ii) **MINOR COURSE (MI):** Minor discipline/s to be opted from the bunch/ group of subjects assigned to a particular programme.

- Each Minor course shall be of 4 credits
- Minimum credits required from Minor discipline/s for a programme shall be
 - 32 credits to be studied for 4-year Hons. / Hons. with Research programme
 - 24 credits to be studied for 3-year Multidisciplinary Studies programme

(iii) **MULTIDISCIPLINARY COURSES (MDC):** A multidisciplinary course is an option to explore courses from other disciplines of interest beyond the choices students make in major courses.

- Three (03) courses of 3 Credits each to be studied from 1st to 3rd semesters.
- Students must not select MDC courses from their Major subject.
- Multidisciplinary Courses are common for all programmes and semester specific.

Course are to be selected from given list :

Choice for 1 st Semester (MDC-1)	Choice for 2 nd Semester (MDC-2)	Choice for 3 rd Semester (MDC-3)
a) Indian Constitution	a) Nation, Culture & India	a) Library, Information and Media Sciences
b) Social value and Ethics	b) Gender Studies	b) Governance and Public Policy
c) Sports and fitness	c) Community nutrition and Public health	c) Business Environment
d) Basics of information technology (IT)	d) Physical and Cultural Geography of Bengal	d) Basics of Artificial Intelligence (AI)
e) Basics of Accounting	e) Natural Resource Management	e) Nano-materials & Applications
f) NGO & its Operations	f) Digital Technologies	f) Entrepreneurship Development
g) Business Organization	g) Financial Literacy and Household Decision-Making	g) E-Governance

- For BMLT (Hons.) programme MDCs are specified in the relevant curriculum.



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(iv) **ABILITY ENHANCEMENT COURSES (AEC):** These are generic courses aimed to enhance skills in communication and local languages.

- Four (04) AEC courses shall be of 2 credits each.
- One (01) AEC course is to be taken in each Semester upto 4th Semesters
- **Communicative English is compulsory** course for all students to improve the communication abilities
- **Modern Indian Language (MIL) e.g. Bengali/Hindi/Sanskrit/Santali** to be chosen as per the curriculum.

(v) **SKILL ENHANCEMENT COURSES (SEC):** These courses are aimed at imparting practical skills, hands-on training, soft skills, etc., to enhance the employability of students.

- The SECs shall be purely **practical/project/hands-on training based course**
- Three (03) SEC courses shall be of 3 credits each and to be studied in 1st to 3rd Semesters
- One (01) SEC course in each semester is to be studied from 1st to 3rd Semesters.
- College authority may designate **Course Coordinator for SEC** for each discipline.
- Evaluation of Training, assignment, project etc. shall be conducted at the College level.
- Semester end practical / project evaluation shall be conducted by University nominated External Examiner along with Internal examiner/ Course Coordinator for SEC.
- Discipline specific list of SEC courses have been provided in the respective curriculum.

Modalities of selection of SECs as follows:

a. **Students of 4-Year Bachelor (Hons./Hons. with Research) programme shall study SECs from Major discipline in the respective semester, for example:.**

Semester-1	SEC-1 of Major Discipline
Semester-2	SEC-2 of Major Discipline
Semester-3	SEC-2 of Major Discipline

b. **Students of 3-Year Multidisciplinary Programmes shall study SECs from the three chosen disciplines sequentially, for example:**

Semester-1	SEC-1 of Discipline-A
Semester-2	SEC-2 of Discipline-B
Semester-3	SEC-3 of Discipline-C

- SEC courses may also be taken from the **SWAYAM or NSQF or other training/ learning platform as per applicability**. Colleges may arrange the skill training for the students in association with Sector Skill Councils (SSC)/ Paschim Banga Society for Skill Development (PBSSD) or any other recognized council/organizations.
- The SEC Coordinator must be assigned to facilitate students in selection of SEC course, manage skill training, assessment and submit marks to COE or transfer credit in due time.



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(vi) **VALUE ADDED COURSES (VAC):** Value added interdisciplinary courses are to enhance the standard of the students beyond specified academic curriculum.

Two (02) VAC courses (common for all programmes) to be selected from below:

For Semester-I (01 compulsory paper)
a. Environmental Studies (ENVS)
For Semester-II (01 paper to be selected from below)
a. Human Rights
b. Yoga and Wellness
c. Disaster Management

(vii) **INTERNSHIP/APPRENTICESHIP/COMMUNITY SERVICES/ ENTREPRENEURSHIP:** Students will be provided with opportunities for Internship /Apprenticeship/ Entrepreneurship/ Community Services with nearby locality, local bodies, local industry, business organizations, health and allied areas. It shall be a short - term engagement of Four (04) weeks in a suitable organization or hands on training in order to gain work experience.

The pattern of summer trainings to be taken is as follows:

- i. **Community Services (4 Credits):** In the 1st year of study, students shall be oriented to 4-Credits Community Services course. **Minimum 120 hours** of engagement in NSS, Rural Development and Social Development activities in association with local governments (such as panchayats, municipalities etc.) under the supervision of a college faculty designated as Course Coordinator for Community Services. For the Community Services course, student shall be evaluated at the end of 2nd Semester by the concerned authorities following the **Point Scale Activity Chart** given in **Annexure-4**.
- ii. **Internship/ Apprenticeship/ Entrepreneurship: (4 Credits):** In the 2nd year of study during 4th Semester, students shall be oriented to 4-Credits Internship/ Apprenticeship/ Entrepreneurship. **Minimum of 120 hours** training/internship/apprenticeship in local bodies, local industry, NGOs, business organizations, health and allied areas, rural entrepreneurs, survey, media organizations, artists, crafts persons etc. shall be under the supervision of a college faculty designated as Internship/apprenticeship/entrepreneurship Coordinator. Students of Internship/ Apprenticeship shall have to produce a report related to the work carried out along with the Certificate of completion from the concerned authority. Student shall be evaluated by the University nominated External Examiner(s) based on the report and subsequent viva-voce. The colleges shall establish Internship/ Apprenticeship/ Entrepreneurship Cell to maintaining liaison with industry/ bodies/ institution to facilitate the students.



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(viii) **RESEARCH PROJECT/DISSERTATION:** Students choosing a 4-Year Bachelor's degree (**Honours with Research**) are required to take up research projects under the guidance of the assigned faculty member of College/ University. The students are expected to complete the **Research Project in the 4th Year of study**. The research outcome of their project work is to be presented during evaluation and furthermore may be published in journals or presented in conferences etc.

As per the policy guidelines of CCFUP, the required facilities for a college to offer Bachelor's degree (Honours with Research) are – Library facility, access to journals, computer lab, laboratory, infrastructure for research work and two faculty members recognized as PhD supervisors. *Colleges willing to offer Honours with Research programme may apply to the concerned University Authorities for their concurrence.*

(ix) **PEDAGOGY ACROSS ALL PROGRAMMES:** Effective learning requires an appropriate curriculum, an apt pedagogy, continuous formative assessment and adequate student support. The intention is to contextualize curriculum through meaningful pedagogical practices, which determine learning experiences directly influencing learning outcomes. Active, cooperative, collaborative and experiential learning pedagogies are some of the examples. The use of technology in creating a learning environment that connects learners with content, peers and instructors all through the learning process, respecting learners' pace is the need of the hour.

- a) Classroom processes must encourage rigorous thinking, reading and writing, debate, discussion, peer learning and self-learning.
- b) The emphasis is on critical thinking and challenge to current subject orthodoxy and develops innovative solutions. Curricular content must be presented in ways that invite questions, not as a body of ready knowledge to be assimilated or reproduced. Faculty should be facilitators of questioning and not authorities on expertise.
- c) Classroom pedagogy should focus on the 'how' of things, i.e. applying theory and ideas. All courses, including social sciences and humanities, should design projects and practicums to enable students to get relevant hands-on experiences.
- d) Learning must be situated in the Indian context to ensure no sense of alienation from their context, country and culture.
- e) Classroom processes must address issues of inclusion and diversity since students are likely to be from diverse cultural, linguistic, socio-economic and intellectual backgrounds.
- f) Cooperative and peer-supported activities must be part of empowering students to take charge of their own learning.
- g) Faculty will have the freedom to identify and use the pedagogical approach best suited to a particular course and student.



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- h) Pedagogies like PBL (Problem/Project Based Learning) and Service Learning be brought into practice as part of the curriculum. Experiential learning in an internship with a specified number of credits is to be made mandatory.
- i) UGC suggests implementing Blended Mode as a new mode of teaching-learning in higher education. Blended Mode is not a mere mix of online and face-to-face mode, but it refers to a well-planned combination of meaningful activities in both modes. The blend demands consideration of several factors, mainly focusing on learning outcomes and the learner centric instructional environment.

Implementing Blended Mode requires a systematic, planned instructional process. An effective teaching- learning process in a blended environment calls for understanding and skills of using appropriate pedagogies with suitable technologies. The UGC Concept Note provides guidelines for the implementation of Blended Mode.

(x) **ACADEMIC BANK OF CREDIT (ABC):** The Academic Bank of Credit, a national-level facility, is a prime attribute in NEP for imparting flexibility to the curriculum framework and interdisciplinary/ multidisciplinary academic mobility of students across the higher education institutions (HEIs) in the country with an appropriate “credit transfer” mechanism. It is a mechanism to facilitate the students to choose their own learning path to attain a degree/ diploma/certificate, working on the principle of multiple entry and exit as well as anytime, anywhere, and any level of learning.

The multiple entries and exit options through ABC for students are facilitated at the undergraduate levels. It would facilitate credit accumulation through the facility created by the ABC scheme in the “*Academic Bank Account*” opened for students across the country to transfer and consolidate their credits by undergoing courses in any eligible Higher Education Institutes (HEIs).

Vidyasagar University offering multiple entries and exit system is registered in the ABC platform to enable credit transfer” and credit acceptance. The ABC allows for credit redemption by commuting the accrued credits in the Academic Bank Account maintained in the ABC to fulfill the credits requirements for awarding certificate/diploma/degree by the University. Upon collecting a certificate, diploma or degree, all the credits earned till then, in respect of that Certificate or degree, shall be debited from the account concerned.

*The validity of credits earned will be for a maximum period of **Seven Years for undergraduate level** at the Academic Bank of Credit (ABC).* The procedure for depositing credits earned, its shelf-life, the redemption of credits would be as per UGC.



8. Summary of Undergraduate Programmes under CCFUP:

8.1 Type of Programmes

Bachelor's Degree Programmes (Honours / Research) with Single Major:

- a) **4-year Bachelor's degree (Honours)** with Major in Science/ Arts/ Commerce field of studies

Duration : 8 semesters (4 years)

Total Credits : 166 Credits

- b) **4-year Bachelor's degree (Honours with Research)** with Major in Science/ Arts / Commerce field of studies

Duration : 8 semesters (4 years)

Total Credits : 166 Credits

Students to complete research project of 12 Credits in major discipline in the 4th Year of studies.

Bachelor's Degree with Multidisciplinary programmes (Double Major):

- c) **3-year Bachelor's degree** with Multidisciplinary programme of studies in **Life Sciences/ Physical Sciences / Mathematical & Computer Sciences/ Social Sciences/ Humanities**

Duration : 6 semesters (3 years)

Total Credits : 126 Credits

Note:- Programmes that are not under CCFUP, 2023-24

- a) LLB (3Yr.)
- b) LLB (5Yr.)
- c) 4-Yr. Bachelor of Fishery Science
- d) 4-Yr. B.Sc. (Hons.) Agriculture and
- e) B.VOC (Bachelor in Vocational studies)



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8.2 List of Programmes under CCFUP, 2023-24 offered by Vidyasagar University:

<u>Major (H/H.& R.) Programmes*</u>	<u>Major (H/H.& R.) Programmes*</u>
<i>FACULTY OF ARTS:</i> 1 B.A. (H/H.& R.) in Bengali 2 B.A. (H/H.& R.) in Education 3 B.A. (H/H.& R.) in English 4 B.A. (H/H.& R.) in Hindi 5 B.A. (H/H.& R.) in History 6 B.A. (H/H.& R.) in Music 7 B.A. (H/H.& R.) in Philosophy 8 B.A. (H/H.& R.) in Political Science 9 B.A. (H/H.& R.) in Sanskrit 10 B.A. (H/H.& R.) in Santali 11 B.A. (H/H.& R.) in Sociology 12 B.A. (H/H.& R.) in Library & Info. Sc.	1. <i>FACULTY OF COMMERCE:</i> B.Com (H/H.& R.) in Accounting & Finance 2. B.Com (H/H.& R.) in Marketing Management <u>Multidisciplinary Programmes</u> 1 3-Yr. B.A. in Humanities 2 3-Yr. B.A. in Social Sciences 3 3-Yr. B.Sc. in Life Sciences 4 3-Yr. B.Sc. in Physical Sciences 5 3-Yr. B.Sc. in Mathematics & Comp. Sc.
<i>FACULTY OF SCIENCE:</i> 1 B.Sc. (H/H.& R.) in Anthropology 2 B.Sc. (H/H.& R.) in Aquaculture 3 B.Sc. (H/H.& R.) in Biotechnology 4 B.Sc. (H/H.& R.) in Botany 5 B.Sc. (H/H.& R.) in Chemistry 6 B.Sc. (H/H.& R.) in Computer Sc. 7 B.Sc. (H/H.& R.) in Electronics 8 B.Sc. (H/H.& R.) in Economics 9 B.Sc. (H/H.& R.) in Geography 10 B.Sc. (H/H.& R.) in Geology 11 B.Sc. (H/H.& R.) in Mathematics 12 B.Sc. (H/H.& R.) in Microbiology 13 B.Sc. (H/H.& R.) in Nutrition 14 B.Sc. (H/H.& R.) in Physics 15 B.Sc. (H/H.& R.) in Physiology 16 B.Sc. (H/H.& R.) in Statistics 17 B.Sc. (H/H.& R.) in Zoology 18 B.Sc. (Hons.) in Industrial Chemistry 19 B.Sc. (Hons.) in Automobile Maintenance 20 Bachelor of Physical Edu. & Sports (Hons.)	<u>Professional Programmes</u> 1 Bachelor of Computer Applications (Hons.) 2 Bachelor of Social Work (Hons.) 3 Bachelor of Medical Laboratory Technology (Hons.) 4 Bachelor of Tourism & Travel Mgt. (Hons.) 5 Bachelor of Business Administration (Hons.) 6 Bachelor of Business Adm.(Hons.) in Hospital Mgt.

* H./H. & R. – Hons. / Hons. with Research (applicable for 4-Yr. programmes only)

* *B.S. – Bachelor of Science is applicable for all 4-Yr. B.A./B.Sc./B.Com. (Hons./Hons. with Research) programme as per new Nomenclature of UGC based on NEP, 2020.*



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8.3 Duration of programmes, Credits requirements for Awards/ Degrees:

- The Undergraduate degree shall be of either Four (04) years duration (for Hons. / Hons. with Research) or Three (03) years duration (for Multidisciplinary programme) with multiple entry and exit options within this period.

Duration with minimum credit requirements for exit candidates is given in below (in Table-2):

Exit with	Duration	Min. Credits	Other Requirement	Remarks
Certificate (Level 5)	Completion of 1st Year (Semesters-I & II) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme or 3-Year Bachelor's Degree (Multidisciplinary) Programme	44	Successful completion of Social Service (4 Credit)	Students are allowed to re-enter within three (03) years and complete the degree programme within period of seven (07) years
Diploma (Level 6)	Completion of 2nd Year (Semesters-I to IV) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme or 3-Year Bachelor's Degree (Multidisciplinary) Programme	86	Successful completion of Internship/ Apprenticeship (4 Credit)	
Bachelor Degree (Level 7)	Completion of 3rd Year (Semesters-I to VI) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme or 3-Year Bachelor's Degree (Multidisciplinary) Programme	126	-	
Bachelor Degree (Honours) (Level 8)	Completion of 4th Year (Semesters-I to VIII) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme	166	-	
Bachelor Degree (Honours with Research)	Completion of 4th Year (Semesters-I to VIII) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme	166	Successful completion of Research/ Project (12 Credits)	Required min. CGPA of 7.5 (at the end of the 6 th Semester)

Students who successfully completes three (03) years (six semesters) of Four-Year Bachelor's Degree (Honours/ Honours with Research) Programme who have secured minimum **CGPA of 7.5 (at the end of the 6th Semester)** and wishes to pursue the fourth year of the undergraduate programme with Research Project shall be allowed to continue the programme to obtain the Bachelor's Degree (Honours with Research) while other candidates may continue their studies in the fourth year of the undergraduate programme without a Research Project along with other courses to complete minimum Credits as prescribed in the curriculum to complete their Bachelor's Degree (Honours).



9. Admission Criteria for CCFUP:

Admission criteria under CCFUP for 2023-24 and onwards shall be governed according to the guidelines issued by the Government of West Bengal and Vidyasagar University as applicable from time to time.

9.1 Eligibility for Admission to undergraduate programmes

A. General admission criteria - applicable for UG Admission from the session 2024-25 onwards with respect to introduction of CCFUP are as follows:

1. Candidate **passing Higher Secondary Examination (10+2)** conducted by the West Bengal Council of Higher Secondary Education or any other equivalent board/council (as per Registered Board/ Council lists (**Annexure-5**) of Vidyasagar University) are eligible for admission in 4-Year Bachelor's degree (Hons./ Hons. with Research) programme with Single Major and 3-Year Bachelor's degree in Multidisciplinary Studies under CCFUP, 2023-24 **within Four (04) consecutive academic years including the year of passing** the qualifying examination.
2. Candidate must have passed in **Four (04) recognized subjects (excluding Environmental Education/ Studies) including one language subject in the qualifying examination**. If the subject "**Environmental Education/ Studies**" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.
3. Students who have passed Higher Secondary or equivalent examination with minimum **45% marks in the Aggregate** (to be calculated by adding the marks obtained in '**Best Four**' subjects (excluding Environmental Education/ Studies) **including only one language subject** along with pass in the subject/related subject **or 50% marks in the subject or related subject** are eligible to apply for admission in the Honours/ Honours with Research programmes.
4. Students **carrying pass marks in Higher Secondary (10+2)** or equivalent examination with **pass in Four subjects (excluding Environmental Studies) including one language subject** are eligible to apply for Multidisciplinary programmes under CCFUP.
5. Candidate passing Higher Secondary Examination (10+2) from **Vocational stream** conducted by the respective Board/ Council for vocational studies or any other equivalent board/council are eligible for admission **within Four (04) consecutive academic sessions** including the year of passing the qualifying examination in the undergraduate programmes in **Multidisciplinary Studies only** subject to fulfillment of other criteria.
6. All admission to the 1st Semester of the undergraduate programme of studies is subject to Merit calculation and availability of seats in a particular 'Major Subject' for 4-Year Honours / Research programme and seats available in a particular field of multidisciplinary studies for 3-Year Multidisciplinary programmes.



7. All admission processes to First Semester in the affiliated Degree Colleges shall be completed according to the guidelines of the Government of West Bengal and/or Academic Calendar of each Academic year of Vidyasagar University as applicable from time to time.

B. Other UG admission criteria:

- i. Admission is to be done on merit basis and merit point for admission in **4-Year Bachelor's programme** with Honours is to be calculated by *adding 10% of total marks obtained in the 'Best Four' subjects (excluding Environment Studies) including one language subject* at Higher Secondary / Equivalent examination **and the marks obtained in the subject or related subject in which the admission in honours course is sought.**
- ii. Merit point for admission in **3-Year Bachelor's in Multidisciplinary Studies** is to be calculated by *adding the marks obtained in 'Best Four' subjects (excluding Environment Studies) including one language subject* at Higher Secondary / Equivalent examination.
- iii. **Tie-Break rules** : For students with same merit points the following rules to be considered
 - a) **For 4-Year Honours/Research programme:**
Tie-Break 1: Marks in Honours subject or related Subject (out of 100) in 10+2 level Exam.
Tie-Break 2: Percentage of Marks in 10th Level Exam.
 - b) **For 3-Year Multidisciplinary programme:**
Tie-Break 1: Marks of best scored Subject (out of 100) in 10+2 level Exam.
Tie-Break 2: Percentage of Marks in 10th Level Exam.
- iv. If any student of Science stream in Higher Secondary /equivalent examination applies for Honours in Bengali /English /Hindi, his /her merit point is to be calculated proportionately by deducting marks obtained in the practical examination.
- v. In addition to clause (i), any candidate seeking admission with Economics (Hons.) or Accounting & Finance (Hons.) or Marketing Management (Hons.) must have obtained 45% marks in Mathematics in Madhyamik (10th level) /equivalent examination or must have passed in Mathematics in Higher Secondary / equivalent examination. However, for Accounting & Finance (Hons.) this condition is not applicable for a student passing H.S. examination /equivalent examination having at least two Commerce papers one of which must be either Business Economics including Business Mathematics or Accountancy or any other equivalent subjects.
- vi. In addition to clause (i) any candidate seeking admission with Physics (Hons.) must have passed in Mathematics in Higher Secondary /equivalent examination.
- vii. Any candidate seeking admission in Lab based subjects must have obtained pass marks in those subjects /relevant subjects in H.S. level.
- viii. Regarding admission in Nutrition Honours course only those students are eligible who have passed in (i) Nutrition with Biology or Chemistry at Higher Secondary /equivalent examination, (ii) Biology and / or Chemistry at Higher Secondary /equivalent examination.



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- ix. Regarding admission in Bachelor of Computer Application (BCA) course students who have passed H.S. examination (10+2) /equivalent examination with Mathematics/ Computer Science/ Computer Applications/ Information Technology related subject or Business Mathematics (for Commerce stream) are eligible for admission in BCA programme.

9.2 Reservation Policy:

Regarding reservation of seats and relaxation of minimum marks for admission against reserve seats/ quotas for ST/ SC/ PWD/ OBC and other reserved candidates as applicable, the guidelines/ instructions of Govt. of West Bengal and UGC issued from time to time will be followed strictly.

9.3 Supplementary Seat for International Students:

Colleges affiliated to Vidyasagar University are encouraged to have MoUs with Foreign Institutions with a view to encourage students exchange programme as emphasized in NEP, 2020. Affiliated Institutions/Colleges of Vidyasagar University may admit International students in supernumerary seats to a maximum of 10% over and above of their total sanctioned intake capacity subject to fulfillment of basic criteria and authorization from the University Authority as per the policy of the Vidyasagar University as applicable.

9.4 Selection of Subjects during Admission:

A student shall opt for the subjects prescribed as per Credit Framework (**Annexure-1&2**) with effect from the academic session 2023-24 for all undergraduate programmes under CCFUP, 2023-24.

The programme wise subject selection modalities are given below

- i. Bachelor's degree of 4-year Hons/ Hons. with Research programme **with Major in Science/ Arts field of studies**
 - a) Major - 1 subject
 - b) Minor - 2 subjects (from the subject bunch given in 8.4.1/8.4..2)
- ii. Bachelor's degree of 3-year programme **with Multidisciplinary Studies in Life Science/ Physical Science / Mathematical & Computer Sc./ Social Sc./ Humanities**
 - a) Major- 2 subjects
 - b) Minor -1 subject (from the subject bunch given in 8.4.3)
- iii. Bachelor's degree of 4-year Hons. prog. with **Major in Commerce field of studies**
 - a) Major & Minor (courses as per syllabus)



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Subject Offering:

9.4.1 Subject Combination 4-Year B.A. (Hons./ Hons. with Res.) in Single Major	
Major	Choice for Minor (I & II)
Any one Subject from Arts Discipline	Two Subjects as Minor (I & II) taking one from any two (02) from the following groups (except the Major subject): Group 1 : Bengali/Hindi/Santali Group 2 : History/ Library & Info. Studies. Group 3 : Political Science/Music Group 4 : Philosophy Group 5 : English/Education Group 6 : Sanskrit/ Sociology

9.4.2 Subject Combination 4-Year B.Sc. (Hons./ Hons. with Res.) in Single Major	
Major	Choice for Minor(s) (I & II)
(Any one from below)	Two Subjects as Minor (I & II) from the following combinations for respective Major subject:
Anthropology	Geology/Zoology/Botany/Chemistry/Computer Sc /Statistic /Geography/Physiology/ Nutrition
Aquaculture Management	Chemistry/Statistics/Computer Sc/Zoology/Mathematics /Botany/Microbiology/Bio-Technology/Economics
Automobile Maintenance	Physics/Electronics/Mathematics/Computer Science/Economics
Biotechnology	Physics/Chemistry/Mathematics/Statistics/Microbiology/Zoology/ Botany/Physiology/Economics/Nutrition/Geology/Computer Sc.
Botany	Chem./Zoology/Physiology/Computer.sc/Microbiology/Bio-Technology/ Anthropology/Geology/Nutrition/ Aquaculture Mgt./ Geography
Chemistry	Mathematics/Physics/Computer Sc/Statistics/Geology/Electronics/ zoology/Botany/Microbiology/Physiology/biotechnology/Nutrition
Computer Sc.	Mathematics/Physics/Chemistry/Statistics/Geology/Electronics/ Economics/Zoology/Botany/Physiology
Economics	Mathematics/Statistics/Computer Sc/Geology/Geography/ Bio- Technology/ Zoology/Botany/ Anthropology/ Nutrition/Aquaculture
Electronics	Mathematics/Physics/Chemistry/Computer Sc./Statistics/ Geology/ Biotechnology/Economics
Geography	Anthropology/Economics/Geology/Computer Sc/Mathematics/ Zoology/Botany/Statistics/Chemistry/Physiology
Geology	Physics/Chemistry/Mathematics/Geography/Computer Sc/Botany/ Zoology
Mathematics	Physics/Chemistry/Computer Sc/Statistics/Geology/ Electronics/ Economics/Physiology/Bio-technology
Industrial Chemistry	Computer Science/ Mathematics/ Physics/Chemistry/ Economics



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Microbiology	Chemistry/Physics/Computer Sc./Statistics/Botany/Zoology/Physiology/ Nutrition/ Biotechnology/ Geology/Mathematics
Nutrition	Chemistry/Physiology/Botany/Zoology/Computer Sc/ Microbiology/ Bio- Technology/Mathematics/Statistics
Physics	Mathematics/Chemistry/Computer Science /Statistics/ Geology/ Electronics/ Bio-technology
Physiology	Physics/Chemistry/Statistics/Computer Sc/Microbiology/ Bio Technology/ Zoology/Botany/Nutrition
Statistics	Mathematics/Physics/Chemistry/Computer Sc/Geology/Electronics /Economics/Zoology/Botany/Physiology
Zoology	Chemistry/Botany/Physiology/Computer Sc./Microbiology/Bio Technology/Geology/Nutrition/Aquaculture Management/ Anthropology
Physical Education & Sports	Physiology/ Nutrition/ Computer Sc./ Anthropology

9.4.3 Subject Combination 3-Year B.A./B.Sc. in Multidisciplinary Studies

Multidisciplinary Studies	Choice for Minor (I &II)
	Two (02) Subjects as Major Disciplines (A & B) & One (01) Subject as Minor Discipline (C) from the following groups:
B.Sc. in Life Sciences	Botany/ Zoology/ Physiology/ Nutrition/ Biochemistry/ Anthropology/Chemistry
B.Sc. in Physical Sciences	Physics/ Chemistry/ Mathematics/Geography/ Electronics/ Geology/ Disaster Management/ Computer Sc. OR Economics
B.Sc. in Mathematics & Computer Sciences	Mathematics/ Statistics/ Computer Science/ Economics/ Military Science
B.A. in Social Sciences	Sociology/ Political Science/ Anthropology/ Economics/ Geography/ Education /NSS
B.A. in Humanities	Three (03) subjects to be chosen taking one (01) from any of the three groups: a) Bengali / Hindi/ Santali b) English/ Education/ Sociology c) History/ Defence Studies d) Political Sc./ Music/ Human Rights Education e) Philosophy/ NCC f) Sanskrit/ Physical Education

9.4.4 Provision for Swap of Courses:

The provision for swap between the Major and Minor courses shall not be allowed in CCFUP, 2023-24 Regulation of Vidyasagar University unless otherwise specified.



9.4.5 Additional credits:

The student shall have an option to study only the Skill Enhancement Course (SEC) from SWAYAM or similar platforms recognized by the University in addition to classroom learning.

The SEC Coordinators of the Colleges shall arrange the skill training to the students in association with Sector Skill Councils (SSC)/ Paschim Banga Society for Skill Development (PBSSD) or any other recognized council/organizations. The SEC Coordinator must arrange to submit transfer credit / completion certificate to Controller of Examination in due time as being notified by the competent authority.

9.6 Medium of Instructions and Examination

- English or Bengali shall be the medium of instruction for all courses in 4-Year Hons./ Hons. with Research programmes and 3-Year Multidisciplinary programmes except in Classical and Modern Indian Languages where medium of instruction and examination shall be the language concerned.
- Programmes offered exclusively in Santali Medium, the medium of instruction will be in Santali (olchiki script).

9.7 Admission to One Programme at a Time

No student shall be admitted to more than one regular programme at a time in the College/ Institute unless otherwise specified in the CCFUP Regulations of Vidyasagar University.

9.8 Change of College / University Transfer

9.8.1 Transfer of admission of students within the University:

- a. Candidate willing to transfer (Lateral Entrants) may be permitted for change of college **only in the Odd Semesters (III, V, VII)** with due consent from both the colleges subject to availability of same combination of subjects studied in the previous College. There shall not be any provision for transfer/change of college for even semesters.
- b. Transfer of admission of students shall be within the permitted intake capacity of the college and according to the merit list, as applicable.
- c. Students of 1st year without qualifying the Semesters are not eligible for transfer/change of college within the Vidyasagar University.
- d. The transfer students must fulfill the attendance requirements as prescribed in this Regulation.



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- e. The student shall have to complete the programme as per the Regulations governing the maximum duration of the programme.

9.8.2 Transfer of admission of students from other Universities:

- a. A candidate migrating from any other University may be permitted to join **only in the Odd Semesters (III, V, VII)** of the degree programme provided he/she has passed all the subjects of previous semesters/ years as the case may be. Such candidates must satisfy all other conditions of eligibility stipulated in the Regulations of the University.
- b. Transfer of admission shall be within the intake permitted to the college.
- c. Candidates with Fail / Supplementary in lower semester examination shall not be eligible for transfer from the colleges of other University within or outside the state.
- d. The transfer candidates from other university must produce the ***Equivalence Certificate issued by Vidyasagar University authority*** with the confirmation of similarity of the programmes with each other.
- e. Candidate shall fulfill the attendance requirements as per University Regulations.
- f. The candidate migrating from other University is *eligible for overall SGPA/ CGPA of Class and not for ranking*.
- g. He/she shall complete the programme as per Regulations governing the maximum duration of completing the programme.

9.8.3 Change of Programme:

Every Undergraduate Programme under CCFUP, 2023-24 is specific in nature and hence, there shall not be any provision to change/shift the programme. The students willing to change/ shift the programme may cease the current programme by surrendering the University Registration subject to permission of the concerned College and University Authority and may apply for fresh admission to the desired programme in the subsequent academic session following the admission procedure as stipulated under CCFUP, 2023-24 Regulation of Vidyasagar University.

9.9 Provisions for Multiple Entry and Exit in Academic Programmes

Keeping in mind the flexibility of learning under the NEP, provisions are made for multiple entry and exit for students so they will have options. The requirements for entry and exit are as follows:

Bachelor's Programme 1st Year (Level 5)

Entry: Entry requirements for 1st Year (Level 5) are Secondary School Leaving Certificate (10+2 Grade) and meeting other requirements as stipulated.



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Exit: A student after having completed First (01) year or two semesters of Undergraduate / Bachelor's Programme (Level 5) equivalent to 44 credits as per CCFUP Credit Structure (see Annexure-1&2) shall be allowed to exit the programme with Undergraduate Certificate.

2nd Year (Level 6)

Entry: An Undergraduate Certificate holder meeting entrance requirements stipulated by Vidyasagar University shall be allowed entry to level 6.

Exit: A student after completing two year (four semesters) of Bachelor's Programme (Level 6) equivalent to 86 credits shall be allowed to exit the programme with Undergraduate Diploma.

3rd Year (Level 7)

Entry: An Undergraduate Diploma holder meeting entrance requirements stipulated by Vidyasagar University shall be allowed entry to Level 7.

Exit: A student after completing three years (six semesters) of Bachelor's Programme (Level 7) equivalent to 126 credits shall be allowed to exit the programme with Bachelor's Degree.

4th Year (Level 8)

Entry: A three-year Bachelor's Degree holder (pursuing any Honours programme) meeting entrance requirements stipulated by Vidyasagar University shall be allowed to continue studies in the fourth year Bachelor's Programme with Honours (Level 8).

A three-year Bachelor's Degree holder (pursuing any Honours programme) meeting **a minimum CGPA of 7.5** shall be allowed to continue studies in the fourth year Bachelor's Programme with Research (Level 8).

Exit: A student on completion of the fourth year (eight semesters) of Bachelor's Programme (Level 8) equivalent to 166 credits shall be awarded a Bachelor's Degree (Honours) or Bachelor's Degree (Honours with Research) (Level 8) as applicable.



10. Attendance Regulations

- a. A student shall be deemed to have pursued a regular course of study during each semester, and he/ she has to attend at least 75% classes. It is provided that the Principal/Head of the concerned college may condone shortage of percentage in attendance not exceeding 15 percent in each subject due to one or more of the following reasons, involving absence from the classes.
 - i. Participation in N.C.C./ N.S.S. Camps duly supported by a Certificate from the Officer-in-Charge, N.C.C./ Program officer, N.S.S.
 - ii. Participation in University or College Team(s) Games or Inter-State or Inter-University Tournament(s) duly supported by a Certificate from the competent authority of the College/ University.
 - iii. Participation in any of the co-curricular activities organized by University/ Institute/ Department, duly certified by the competent authority.
 - iv. Prolonged illness duly certified by the Superintendent/ CMO of government hospital.
- b. Attendance verification form forwarded through Principal/Head should be submitted to University Authority along with End Semester Examination forms.
- c. The Hon'ble Vice-Chancellor of Vidyasagar University shall have the power to condone any deficiency of attendance for cogent reasons.

11. Formation of Course and Syllabus

- a) The syllabi and courses of study for each programme and subject shall be prescribed by the academic council on the recommendations of the respective Board of Studies (BOS).
- b) The curriculum has been divided into two semesters in each academic year and shall include lectures, tutorials, laboratory examination, seminars and projects apart from this industrial training and educational tours etc. as decided in the scheme and necessary instructions issued from time to time.
- c) The distribution of credits and number of lectures for various semesters of each part of study and examination shall be as per the syllabi of the appropriate programme subject to changes by recommendations of respective Board of studies.



12. Enrollment and Registration

12.1 Enrollment:

- A candidate must submit Enrollment Form at the time of entry to the undergraduate programme through the concerned College.
- Students of intermediate semesters shall have to Enroll before each Odd Semester (III, V and VIII) to continue his/ her studies.
- Students of Lateral Entry (Transfer candidates from College and/or other University) must submit Enrollment Form to the respective College immediately after admission.

12.2 Registration:

- Registration of a student to the University is mandatory for prosecuting studies in undergraduate programmes at any affiliated college.
- The registration for undergraduate degree programme will be governed by the University Regulations relating to Registration as applicable time to time.
- Student of 1st Year (Entry Level 5) must submit their Registration Form after admission to the respective College after being notified by the University Authority. Once registration is complete he /she shall not be required to renew his / her registration at any subsequent stage.
- Transferred candidates for lateral entry from other Universities shall have to submit their Registration Form to Vidyasagar University along with the Migration Certificate/ Transfer Certificate issued from their previous University.
- College Transfer students shall not be required to re-registered in case of change of the college
- A candidate admitted for any undergraduate degree programme but not registered will not be allowed to sit for 1st Semester Examination.

12.3 Equivalence Certificate:

Student of lateral entry i.e. transfer from Other University shall have to produce **Equivalence Certificate** issued from Vidyasagar University prior to admission to any undergraduate programme in the affiliated college of Vidyasagar University.

Student can apply for Equivalence Certificate on a prescribed format to Vidyasagar University Authority through the Principal/Head of the affiliated College by paying the prescribed fee. All such applications shall be accompanied by the copies of the provisional certificates, mark sheets, details of curriculum and other credentials of the student issued from the University which he/she intends to leave.



13. Examination and Evaluation

Assessment is an integral part of the teaching learning process. Awarding of each credit to the student is subject to the due assessment and evaluation. The assessment process acts as an indicator to both faculty and students to improve continuously.

13.1 Examination Schedule:

The examination for all the semesters will be held as per the prescribed academic calendar of every year. However, exact dates and the centers of examination shall be notified by the Controller of Examinations of Vidyasagar University. In the event of any unforeseen exigency the Controller of Examinations shall be competent authority for any minor adjustment in the schedule.

13.2 Examination Fee:

The examination fees and other fees prescribed by the University from time to time shall have to be paid by each student within the stipulated times of respective End Semester Examination after notification from the Controller of Examinations.

13.3. Admit Card:

Admit card for appearing at the End Semester Examination, will be issued by the Controller of Examinations after fulfilling eligibility criteria like attendance, registration etc. No student shall be allowed to appear for the End Semester Examination without a valid Admit Card.

13.4. Scheme of Evaluation:

- Each course shall be comprised of mid-semester **Continuous Assessment** and **End-Semester Examination**.
- Continuous Assessment includes **Class Attendance (CA)** and **Internal Assessment (IA)**
- Distribution of marks for assessment:

Total marks for each course	= 100%
Continuous assessment (CA + IA)	= 20% marks
End Semester Examination (ESE)	= 80 % marks

- The End Semester Examination shall be conducted by the University.
- The evaluation of the Internal Assessment lies with the course coordinator of College.
- The examinations for Odd Semesters (Semester-I, III, V & VII) shall be conducted during July to December and Even Semesters (Semester-II, IV, VI & VIII) examinations shall be conducted during January to June.
- Before the End Semester Examination, a student will enjoy study leave of 7-10 days.



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13.5 Course, Type, Credit and Marks Distribution:

COURSE & CODE	TYPE OF COURSE	TOTAL CREDIT	CREDIT ASSIGNED (L-T-P)	TOTAL MARKS	THEORY			PRACTICAL		
					CA	IA	ESE	CA	IA	ESE
Major (MJ)	Theory	4	3-1-0	75	05	10	60	-	-	-
	Theory + Practical	4	3-0-1	75	05	10	40	-	-	20
	Practical	4	0-0-4	75	-	-	-	05	15	60
Minor (MI)	Theory	4	3-1-0	75	05	10	60	-	-	-
	Theory + Practical	4	3-0-1	75	05	10	40	-	-	20
	Practical	4	0-0-4	75	-	-	-	05	15	60
Skill Enhancement Course (SEC)	Practical	3	0-0-3	50	-	-	-	05	05	40
Ability Enhancement Course (SEC)	Theory	2	2-0-0	50	05	05	40	-	-	-
Multidisciplinary Course (MDC)	Theory	3	3-0-0	50	05	05	40	-	-	-
Value Added Course (VAC)	Theory	4	4-0-0	50	05	05	40	-	-	-
VAC -ENVS	Theory + Practical	4	2-0-2	100	05	15	50	-	-	30
Social Service /Internship/ Apprenticeship	Practical	4	0-0-4	50	-	-	-	-	-	50
Research/ Project	Practical	4	0-0-4	75	-	-	-	05	15	60

Programme wise total marks are given in **Annexure-3**.



13.6. Evaluation process for Continuous Assessment:

- i. The Continuous Assessment includes **Class Attendance (CA)** and **Internal Assessment (IA)** which shall be conducted by the internal teacher of the respective College.
- ii. IA shall be on the basis of tutorials, class tests, seminar presentations, or any combination thereof, evenly distributed over the entire study period. The first component (C1) shall be completed after completing 50% of syllabus of the course/s and within 45 working days of semester programme. The second component (C2) should be based on completion of remaining 50 percent of syllabus of the courses of the semester. The average of two internal assessments (C1 & C2) shall be taken as final Internal Assessment (IA) marks.
- iii. The marks for **Class Attendance** and **Internal Assessment** will be clubbed and shall be submitted by the Principals/Head of the respective Colleges to the Controller of Examinations before the commencement of End Semester Examination.
- iv. The modalities of such assessment be recorded and documents will be preserved by the respective college and those must be placed before any committee or team constituted by the university for verification.
- v. In case of a student who has failed to attend the C1 or C2 on a scheduled date, it shall be deemed that the student has dropped the test. However, in case of a student who could not take the test on scheduled due date to genuine reasons, such a candidate may appeal to the Principal/ Head of College for special test under intimation to the Controller of Examination, Vidyasagar University.
- vi. Marks obtained in the internal assessment (C1 + C2) will be clubbed with marks obtained in the End Semester Examination (C3) before awarding the grade.
- vii. If a candidate fails to secure pass grade in a particular course, he/she will have to appear in that course only. The internal assessment marks will be retained for next examinations with valid chances.
- viii. Marks for attendance shall be evaluated based on the followings
 - a) 75% to less than 80 % attendance – 2 mark
 - b) 80% to less than 85 % attendance – 3 marks
 - c) 85% to less than 90 % attendance – 4 marks
 - d) 90% and above attendance – 5 marks



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13.7. Hour of End Semester Examination:

- Theoretical** papers of full marks up to **50**, duration **2** hours.
- Theoretical** papers of full marks more than **50**, duration **3** hours.
- Practical** papers of full marks up to **50**, duration **3** hours.
- Practical** papers of full marks above **50**, duration **5** hour

14. Question Pattern:

FULL MARKS	QUESTIONS TYPE	QUESTIONS TO ATTEMPT	MARKS PER QUESTION	MARKS	QUESTION OPTIONS
60 Marks (For Science Faculty)	Very short	10	02 marks	10X2 =20 marks	15 Questions
	Short	04	05 marks	4X5 =20 marks	06 Questions
	Long	02	10 marks	2X10 =20 marks	04 Questions
60 Marks (For Humanities Faculty)	Very short	05	02 marks	05X2 = 10 marks	08 Questions
	Short	04	05 marks	4X5 =20 marks	06 Questions
	Long	03	10 marks	3X10 = 30 marks	05 Questions
40 Marks (For Science Faculty)	Very short	05	02 marks	5X2 = 10 marks	08 Questions
	Short	04	05 marks	4X5 =20 marks	06 Questions
	Long	01	10 marks	1X10=10 marks	02 Questions
40 Marks (For Humanities Faculty)	Very short	05	02 marks	5X2 = 10 marks	08 Questions
	Short	02	05 marks	2X5 =10 marks	04 Questions
	Long	02	10 marks	2X10=20 marks	04 Questions
25 Marks	Very short	03	02 marks	3X2 =06 marks	05 Questions
	Short	02	05 marks	2X5 =10 marks	03 Questions
	Long	01	09 marks	1X9 =09 marks	02 Questions

The given question pattern is indicative. The Controller of Examination is competent authority to set the question pattern on basis of recommendations from concerned Board of Studies (BOS).



15. Eligibility criteria of examination:

A candidate shall be eligible for appearing at any of the semester of examination fulfilling the following essential condition:

1. A student must fulfill the class attendance criteria as stipulated in Para- 9.
2. Student shall have to fill-up the examination form of the University paying the required fees as stipulated by the Vidyasagar University from time to time.
3. Registration is mandatory prior to form fill-up for the 1st Semester Examination. For Transfer candidates of Other University the registration is mandatory prior to sit in the end semester examination
4. Admit card shall be issued by the Controller of Examinations before the End Semester Examination and is mandatory for appearing at the examination.

16. RESULTS:

Results will be declared by the Controller of Examination after 45 days (tentatively) of last examination date of that particular Semester.

16.1 Promotion:

- a) A student shall have to secure **minimum 40% marks in aggregate including marks of End Semester Examination, Internal Assessment and Class Attendance (ESE+IA+CA)** to PASS the respective Semester.
- b) **To qualify for individual course / paper minimum 30% marks** including marks of End Semester Examination, Internal Assessment and Class Attendance (ESE+IA+CA) to be secured.
- c) In case of **Course (Paper) with Practical component** a student shall have to secure **minimum 30% Marks separately in Theory (ESE+IA+CA) and Practical.**
- d) **Maximum upto 02 (two) supplementary papers (marks obtained less than 30%)** are allowed to **PROMOTED to the next subsequent Semester** provided that student must secure 40% marks in aggregate and qualifying marks (more than 30%) in rest of papers.
- e) **Candidate without having 40% marks in aggregates in a semester** shall be considered as **FAILED** and he/she will be asked to repeat the entire semester and have to appear all the papers of the semester concerned.
- f) SGPA will be built only after passing in all subjects in the respective semester.



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- g) All the supplementary papers to be cleared by 5th Semester, otherwise student shall not be allowed to appear to 6th Semester examination.
 - h) If a student obtains F or Ab grade in any course(s), he/she will be treated as having failed in this/those course(s), such a student has to appear only in the **Supplementary / Back Papers** of earlier Semester examination along with the appropriate Semester Examination (i.e. **Odd to Odd and Even to Even**). Marks obtained earlier in Continuous Assessment (Internal) may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
 - i) The candidates remaining absent in the written examination for Internal Assessment will be awarded zero (0) marks.
 - j) If a student *fails in theory but is pass in practical of the same paper*, in such case the student will have to reappear in both theory & practical of that course.
 - k) A candidate shall have to complete each semester examination **within Three (03) consecutive chances** including his/her first appearance in the concerned End Semester Examination. If any candidate *fails to qualify any semester after Three (03) chances his/her candidature of the course will be lapsed/ cancelled.*
 - l) The programme has to be completed **within Seven (07) consecutive academic years** of his/her entry to 1st Semester of the respective programme.
 - m) Students of 4-Year Bachelors Degree (Hons.) programme must clear all supplementary papers before being promoted to 8th Semester.

16.2 Special Supplementary Examination:

- a) A Special supplementary examination will be held for 3rd year students of both 4-Year Bachelor's (Hons./Research) programme and 3-Year Bachelor's (Multidisciplinary Studies) programme who have supplementary/back papers only for 6th semester, except the R.A. student(s).
- b) Similarly there will be Special supplementary examination for 4th year students of 4-Year Bachelor's (Hons./ Research) programme who have supplementary/back papers only for 8th semester, except the R.A. student(s)
- c) There will be no Special supplementary examination for any practical / project paper.



16.3 Cancellation of Results:

A candidate may apply to the Controller of Examinations for cancellation of his/her result of any semester for improvement of results within 15 days from the publication of results or issue of mark sheet for that semester. There will be no provision for cancelling results of any single subject/ paper in any case. In all cases, cancellation of results will be counted as one chance lost. Such candidate shall have to surrender their original mark sheet along with the application for cancellation of results by payment of requisite fee as fixed by the University authority.

16.4 Post publication review and Post publication scrutiny (Self Inspection) of answer scripts:

16.4.1 Post publication review:

- a) A student may apply for post-publication review of his/her answer scripts in the prescribed form and manner and a submission of requisite fees per paper within the date as per notification to be issued by the Controller of Examinations at the time of publication of the result. All such applications must be forwarded by the Principal of the college concerned.

Post Publication Review is applicable only for theory papers of different End Semester Examinations. Review shall not be permissible for Internal Assessment, Practical Examination and Project work/Field work etc.

- b) Post publication Review and post publication scrutiny of the same paper(s) in a subject shall not be allowed.
- c) A student shall be allowed to apply for re-examination/review of not more than 2 (Two) theoretical papers in each semester, provided that he/she has scored qualifying marks i.e. 30% in each paper except the paper in which the Review is sought.
- d) In case of variation of marks for more than 5% equal weightage is to be given to marks awarded by the examiner appointed for Re-examination and original examiner and an average of two awards is to be taken into account for computing result of re-examination. Marks originally obtained and the marks obtained through re-examination be taken together to work out and average which will be considered as the award in that paper of the candidate concerned even if the average is more or less than the initial award of marks.
- e) In case of variation of 5% marks or less between the original and re-examination process the change shall be ignored.
- f) Incomplete and faulty application is liable to be rejected without assigning reason or without any intimation to the candidate and college concerned.
- g) Under no circumstances fees for post publication Review [as notified from time to time by Controller of Examination (COE)] once paid shall be refunded.
- h) Prayer for Post Publication Review in prescribed manner in respect of any examination



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cannot be related to the appearance of the next semester/ year's examination, as the case may be. Candidates applying for the Post Publication Review shall have to make necessary preparations for the next examination on the basis of his /her original results accordingly, even though they have applied for the same.

16.4.2 Post publication scrutiny of answer scripts:

A candidate pursuing undergraduate programme may apply for Self Inspection or RTI of his / her one or more answer scripts irrespective of marks by paying requisite fees. Post publication scrutiny (Self Inspection) does not imply re-examination or re-assessment of scripts but involve verification of scripts and records.

17. Grading system:

17.1 Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)

Based on the performance of the students, each student will be awarded Grade in subjects at the end of the semester examination following grading system on the base of TEN (10). The letter grades and the corresponding grade points are as shown below:

10 Point scale

Qualification	Letter Grade	% of Marks	Grade Point
Outstanding	O	90-100	10
Excellent	A+	80-89	9
Very Good	A	70-79	8
Good	B+	60-69	7
Above Average	B	50-59	6
Average	C	40-49	5
Poor	D	30-39	4
Fail	F	Below 30	0
Absent	Ab	Absent	0

- Further there shall be another **grade 'I' (with point 0)** for students for whom disciplinary action remain pending
- Any fraction mark above 0.05 will not be added/ counted off next higher percentage of marks



17.2 Computation of SGPA and CGPA

The Semester Grade point Average (SGPA) will be computed in each semester as per the following formula:

$$SGPA = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

C_i = The number of credits allotted for particular course.

G_i = This is the Grade points corresponding to the grade awarded for the course

$i = 1, 2, \dots, n$ represent the number of course in which a student is registered in the concerned semester. The SGPA is rounded off to two decimal places.

The Cumulative Grade Point Average (CGPA) will be computed at the end of semester as per the following formula

$$CGPA = \frac{\sum_{i=1}^n C_i S_i}{\sum_{i=1}^n C_i}$$

$*C_i$ is the total credits of the corresponding semesters. S_i is the SGPA of the corresponding semesters.

$i = 1, 2, \dots, n$ represent the number of the course in which a student is registered in the concerned semester. The CGPA is rounded off to two decimal places.

Equivalent percentage of marks is CGPA x 10

18. Accumulation of Credits

Every student shall open an account in Academic Bank of Credit (ABC) which shall have to be provided during examination form fill-up. The Credit awarded to a student for the courses pursued in the University shall be accumulated in the Academic Bank Account of the student. The procedure for accumulation of credit earned, redemption of credits would be as per UGC and other relevant Regulations.



19. Awards of Ranks/ Prize/Medal

The University Ranks, Medals etc., shall be awarded as per the regulations to be issued by the University later on.

20. Power to Remove Difficulties:

- a) If any difficulty arises in giving effect to the provisions of these Regulations, the Vice-Chancellor may by order make such provisions not inconsistent with the Act, Statutes, Ordinances or other Regulations, as appears to be necessary or expedient to remove the difficulty. Every order made under this rule shall be subject to ratification by the Appropriate University Authorities.
- b) Necessary additions or deletions in the model Programme Structure, Course pattern, Scheme of Examination not inconsistent with the Act, Statutes, Ordinance or other Regulations shall be effected with the approval of appropriate authorities of the University.

21. Modification to the Regulations:

Notwithstanding the foregoing, any amendments/ modifications issued or notified by the University Grants Commission/ Higher Education Commission of India and its verticals such as – National Higher Education Regulatory Council, General Education Council or the State Government, from time to time, shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.

22. Repeal and Savings:

The existing Regulations governing three years Bachelor degree programmes in the faculties of Arts, Science and Commerce shall stand repealed. However, the above Regulations shall continue to be in force for the students who have been admitted to the course before the enforcement of these Regulations.

23. Interpretation:

If any question arises as to the interpretation of these Regulations, the same shall be decided by the Academic Council or the Vice-Chancellor. The Vice-Chancellor/ Executive Council shall have the power to issue clarification to remove any doubt(s) which may arise in regard to implementation of these Regulations.

[illegible]

[illegible]

MARKS DISTRIBUTION IN PROGRAMMES

4-Year B.A./B.Sc./B.Com (Hons./Hons. with Research) in Single Major

[illegible]

3-Year B.A./B.Sc. in Multidisciplinary Studies

[illegible]

Point Scale for Evaluation Method for Social Services (CS)

STUDENT NAME:		Individual Role based Points		Max. Point to be allotted	Point Earned
COURSE COORDINATOR:		Organizer/ Team Lead	Participant		
Sl. No	Activities				
1.	Training/Workshop in Village	10	5	10	
2.	Sensitization programme Women, Child etc.	10	5	10	
3.	Participation in Relief Camp	15	10	15	
4.	Help in Vaccination for rural people	10	5	10	
5.	Cleaning of local area/ Society/ School/ College/ Health institution	10	5	10	
6.	Photography / Video film making & reporting on social issues in near locality	15	10	15	
7.	Awareness campaigning on Vector born disease- Control & Prevention	10	5	10	
8.	Awareness campaigning on Traffic rules	10	5	10	
9.	Awareness campaigning on Anti Tobacco/ Cancer	10	5	10	
10.	National Day Celebration	10	5	10	
11.	Plantation of trees (with visual record) and upbringing	-	2 (per tree)	10	
12.	Awareness campaigning on Aids	10	5	10	
13.	Rally on specific Social issue	10	5	10	
14.	Blood donation Camp	15	10	15	
15.	Awareness campaigning on Water conservation	10	5	10	
16.	Awareness campaigning on Garbage disposal	10	5	10	
17.	Awareness campaigning on Child labour prevention	10	5	10	
18.	Awareness campaign on Cyber Crime	10	5	10	
19.	Medical Camp	15	10	15	
20.	Yoga / Self defence camp	10	5	10	
21.	Integrated Child development programme	15	10	15	
22.	Motivation for School leaving children	10	5	10	

ANNEXURE- 3

23.	Work with rural entrepreneurs for sustainable development e.g. Bio fertilizer, mushroom cultivation, use of natural /plant materials, utilization of bio-waste material etc.	15 (for hands on training)	10 (for visit /campaigning)	15	
24.	Skill Development for households for Computer literacy/ information technology	10	5	10	
25.	Any activity under NCC unit	10	5	10	

- One (01) point shall be equivalent to One (01) mark
- The activities shall be carried out during 1st year of studies under the guidance of the concerned Course Coordinator.
- Photographic/ Audio-visual/ Documentation of work/activity are to be recorded for evaluation/ assessment purpose.

List of equivalent Boards/Councils

1. Assam Higher Secondary Education Council, G.N.B. Board, Ambari, Guwahati-781014.
2. Bihar School Examination Board, Patna-800005.
3. Uttar Pradesh Board of High School & Intermediate Education, Allahabad- 211001.
4. Board of Higher Secondary Education Tamilnadu, College Road, Chennai- 600006.
5. Telangana State Board of Intermediate Education, Hyderabad- 500001
6. Board of Intermediate Education (Andhra Pradesh), Vijayawada- 8
7. Department of Pre-University Education, Govt. of Karnataka, Bangalore-560012
8. Board of School Education Haryana, Bhiwani-127021
9. Board of Secondary Education, Manipur, Imphal-795001.
10. Central Board of Secondary Education (CBSE), Delhi- 110092.
11. ICSE Board, New Delhi-110001
12. Council of Higher Secondary Education, Orissa, Kedar Gouri Road, Bhubaneswar-751002.
13. Goa Board of Secondary and Higher Secondary Education, Goa-403521.
14. Gujarat Secondary & Higher Education Board, Gandhinagar-382010.
15. Himachal Pradesh Board of School Education, Dharmasala-176216.
16. Jharkhand Academic Council, Ranchi
17. Board of Secondary Education, Madhya Pradesh, Bhopal.
18. Maharashtra State Board of Secondary and Higher Secondary Education, Shivaji Nagar, Pune-411010.
19. National Institute of Open Schooling (NIOS), A-24/25, Institutional Area, Gautam Budh Nagar, Uttar Pradesh - 201 309.
20. Punjab School Education Board, S.A.S. Nagar (Ropar).
21. The West Bengal Council of Rabindra Open Schooling, West Bengal.
22. Board of Secondary Education, Rajasthan, Ajmer-305001.
23. The Jammu & Kashmir State Board of School Education, Lal Mandi, Srinagar-190005

(Summer), Behari Colony, Jammu- 180005 (Winter).

24. Tripura Board of Secondary Education, P.O. - Abhayaganagar, Agartala- 799005.

25. West Bengal Board of Madrasah Examination.

26. West Bengal State Council of Vocational Education & Training, Kolkata

27. Delhi Board of School Education, I.P. Extension, Patparganj, Delhi- 110092

28. Northwest Accreditation Commission, USA

29. International Baccalaureate, Singapore- – 188778

30. Cambridge International Examinations, UK