

**GHATAL RABINDRA SATABARSIKI MAHAVIDYALAYA**

NAAC Accredited (Grade-B) UGC Recognized Multi-faculty College

Affiliated to Vidyasagar University

ESTD. - 1961

Ghatal :: Paschim Medinipur :: 721212

Website: www.grsm.ac.in // E-Mail: principal@grsm.ac.in



Ref. No: GRSM/Tender/90/2026

Date: 25.02.2026

**NOTICE INVITING TENDER**

Sealed quotations (including delivery at site) are invited from reputed distributors/companies/Suppliers for supplying of Photocopier (multifunction printer) for Ghatal Rabindra Satabarsiki Mahavidyalaya, within 05.03.2026 up to 2.30 P.M. The quotations are to be dropped in the BOX kept in the Office of Ghatal Rabindra Satabarsiki Mahavidyalaya or to be sent by post to the college or through password-protected e-Mail to [principal@grsm.ac.in](mailto:principal@grsm.ac.in). The detail specification is as follows:

Name of the Item with Model No.	Specifications	Quantity
<b>Photocopier (multifunction printer): Canon Make Model No.: IR 2925</b>	Print, Copy, Scan, Send and Optional Fax 177.8mm (7 in) TFT LCD WAGA Colour Touch Panel Standard: 2.0GB RAM Standard: 64GB eMMC (available space 30GB) Network Standard: 1000Base-T/100Base-TX/10Base-T, Wireless LAN (IEEE 802.11b/g/n, Others Standard: USB 2.0(Host)x2, USB 2.0 (Device) x1 Standard: 1200 Sheets (100 Sheets Multi-purpose tray, 2x550 sheets paper cassette), Maximum: 2300 Sheets (with Cassette Feeding Unit-AW1) Standard: 250 Sheets Maximum: 645 Sheets (with inner Finsher-L1 and copy Tray-2) Multipurpose tray: Thin, Plain, Heavy, Recycled, Coated, Colour, Tracing. Bond, Transparency, Labels, Pre-punched, Letterhead, Envelope, Postcard Upper/Lower Cassette: Thin, Plain, Heavy, Recycled, Colour, Bond, Transparency, Pre-punched, Letterhead, Envelope*2, Postcard Multi-purpose Tray: Standard size: SRA3, A3, A4, A4R, A5, A5R, A6R, B4, B5, B5R Custom size: 98.4 x 139.7 mm to 320.0 x 457.2 mm Free size: 100.0 x 148.0 mm to 304.8 x 457.2 mm Envelopes: COM10 No.10, Monarch, ISO-C5, DL Envelope custom size: 98.0 x 98.0 mm to 320.0 x 457.2 mm Upper Cassette: Standard size: A4, A5, A5R, A6R, B5 Custom size: 105.0 x 148.0 mm to 297.0 x 215.9 mm Envelopes: ISO-C5 Lower Cassette: Standard size: A3, A4, A4R, A5, A5R, A6R, B4, B5, B5R Custom size: 105.0 x 148.0 mm to 304.8 x 457.2 mm Envelopes*4: COM10 No.10, Monarch, DL 4 Seconds or Less*6 From Sleep Mode: 10 seconds or less From Power On: 10 seconds or less 565 x 693 x 852 mm	<b>01</b>

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	<p>1,286 x 1,122 mm (with DADF-AZ2 + Inner Finisher tray max extended + Copy Tray-T2 max extended + paper cassette opened)  Approx. 66 kg  1-sided: Up to 25 pages/min (A4), Up to 15 pages/min (A3), Up to 20 pages/min (A4R)  2-sided: Up to 25 pages/min (A4), Up to 15 pages/min (A3), Up to 20 pages/min (A4R)  600 x 600,  1,200 x 1,200 (half-speed)  Standard: UFR II  Option: PCL6, Adobe® PostScript®3™  PDF, EPS, TIFF/JPEG, XPS  Air Print, Mopria, Canon PRINT Business, uniflow Online and Universal Print  Android, Windows® 10/11, Chrome OS, macOS (11.2.2 or later), iOS (15.2 or later), iPadOS  PS fonts: 136 Roman  PCL fonts: 93 Roman, 10 Bitmap fonts, 2 OCR fonts, Andalé Mono WT J/K/S/T*8 (Japanese, Korean, Simplified and Traditional Chinese), Barcode fonts  UFR II: Windows® 10/11/Server2012/Server2012 R2/Server2016/Server2019/Server2022, macOS(10.13 or later)</p> <p>PCL: Windows® 10/11/Server2012/Server2012 R2/Server2016/Server2019/Server2022</p> <p>PS: Windows® 10/11/Server2012/Server2012 R2/Server2016/Server2019/Server2022, macOS(10.13 or later)  PPD: Windows® 10/11, macos (10.13 or later)  1-sided: Up to 25 pages/min (A4), Up to 15 pages/min (A3), Up to 20 pages/min (A4R)  2-sided: Up to 25 pages/min (A4), Up to 15 pages/min (A3), Up to 20 pages/min (A4R)  7.0 seconds  600 x 600  Up to 9999 copies  Automatic or Manual (9 Levels)  Variable zoom: 25% to 400% (1% Increments)  Preset reduction/enlargement: 25%, 50%, 61%, 70%, 81%, 86%, 100% (1:1), 115%, 122%, 141%, 200%, 400%  DADF-BA1: up to 100 sheets  DADF-AZ2: up to 50 sheets  Platen: Sheet, Book and 3-Dimensional objects  1-sided scanning: 38 to 128 g/m2 (gsm)  2-sided scanning: 52 to 128 g/m2 (gsm)  Platen:  Max. scanning size: 297.0 x 431.8 mm  A3, A4, A4R, A5, A5R, B4, B5, B5R  Custom size: 148.0 x 128.0 mm to 297.0 x 431.8 mm</p>	
	<p>1-sided Scanning: 35/25 (300 x 300 dpi, send), 25/- (600 x 600 dpi, copy)  2-sided Scanning: 12/8 (300 x 300 dpi, send), 8/- (600 x 600 dpi, copy)  Scan for Copy: 600 x 600  Scan for Send:  (Push) 600 x 600 (SMB/FTP/WebDAV/IFAX)  (Pull) 600 x 600  Scan for Fax: 600 x 600</p>	

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	<p>Colour Network ScanGear2. For both TWAIN and WIA</p> <p>Supported OS: Windows® 10/11/Server2012/Server2012 R2/Server 2016/Server 2019/Server 2022</p> <p>Standard: E-mail/Internet FAX (SMTP), SMB, FTP, WebDAV</p> <p>Optional: Super G3 FAX</p> <p>LDAP (2,000) / Local (1,600) / One-touch (200)</p> <p>Push: (CL) up to 300 x 300 / (BW) up to 600 x 600</p> <p>Pull: (CL) up to 300 x 300 / (BW) up to 600 x 600</p> <p>FTP: (TCP/IP), SMB3.1.1 (TCP/IP), WebDAV</p> <p>Email/iFax: SMTP (send), POP3 (receive)</p> <p>Standard: TIFF (MMR), JPEG*10, PDF (Compact, OCR (Text Searchable), Optimize PDF for Web, Format to PDF/A-1b, Encrypt), XPS (Compact, OCR (Text Searchable)), PDF/XPS (Device Signature), Office Open XML (PowerPoint, Word)</p>	
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**Terms & Conditions:**

1. Vendors must have a proper Bank Account.
2. Vendors must have PAN in the name of the agency/self.
3. Delivery of Air-Condition Machine to be made within 15 days from the date of the order placed.
4. Payment will be made only after receiving all instruments and checking by the concerned department.

**Copy to:**

1. College website: [www.grsm.org.in](http://www.grsm.org.in)
2. College Notice Board
3. SDO Office, Ghatal
4. BDO Office, Ghatal
5. Ghatal Municipality, Ghatal



M. K. Das

**(Dr. Mantu Kumar Das)**  
PrincipalGhatal Rabindra Satabarsiki Mahavidyalaya  
Ghatal, Paschim Medinipur, W.B.